

**CHINO VALLEY**  
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

# BOARD OF EDUCATION

## AGENDA

December 14, 2023

### BOARD OF EDUCATION

Donald L. Bridge  
Andrew Cruz  
Jonathan Monroe  
James Na  
Sonja Shaw

Chloe Kubeldis, Student Representative

### SUPERINTENDENT

Norm Enfield, Ed.D.

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION**  
**District Board Room • 5130 Riverside Drive, Chino, CA 91710**  
**4:25 p.m. – Closed Session • 6:00 p.m. – Organizational Meeting**  
**December 14, 2023**

**AGENDA**

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

The meeting is live streamed on the District's YouTube channel at [https://www.youtube.com/channel/UCWKinB4PTb\\_uskobmwBF8pw](https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw).

**I. OPENING BUSINESS**

**I.A. CALL TO ORDER – 4:25 P.M.**

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

**Discussion and possible action (times are approximate):**

- a. Conference With Legal Counsel, Existing Litigation (Government Code 54956.9(d)(4)): San Bernardino Superior Case No. SB 2300095. (Tao Rossini, APC) (5 minutes)
- b. Conference With Legal Counsel-Existing Litigation (Paragraph (1) of subdivision (d) Government Code 54956.9): San Bernardino County Superior Court Case No. CIVSB2317301. (Liberty Justice Center) (Atkinson, Andelson, Loya, Ruud, and Romo) (5 minutes)
- c. Student Readmission Matters (Education Code 35146, 48916 (c)): Readmission Cases 21/22-45 and 22/23-45. (5 minutes)
- d. Student Discipline Matters (Education Code 35146, 48918 (c) & (j)): Expulsion Cases 23/24-26, 23/24-30, 23/24-31, 23/24-32, 23/24-34, 23/24-36, 23/24-39, and 23/24-41. (35 minutes)
- e. Public Employee Appointment (Government Code 54957): Elementary Assistant Principal; Junior High School Assistant Principals; and High School Assistant Principal. (5 minutes)
- f. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA Negotiations. Agency Designated Representatives: Lea Fellows, Sandra Chen, Joseph Durkin, and Jaime Ortega. (15 minutes)
- g. Public Employee Discipline/Dismissal/Release (Government Code 54957): (5 minutes)
- h. Public Employee Performance Evaluation (Government Code 54957): (20 minutes)

**I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**

1. Report Closed Session Action
2. Pledge of Allegiance

**I.C. STUDENT SHOWCASE**

1. Lizardi Brothers: Axolotl

The proceedings of this meeting are being recorded.

**I.D. PRESENTATION**

1. Boys Republic: Della Robbia Wreath

**I.E. STAFF REPORT**

1. Update on School Safety and Security

**I.F. COMMENTS FROM STUDENT REPRESENTATIVE****I.G. COMMENTS FROM EMPLOYEE REPRESENTATIVES****I.H. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA****I.I. CHANGES AND DELETIONS**

<b>II. ACTION</b>
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**II.A. ADMINISTRATION****II.A.1. 2024/2025 Board Meeting Calendar**

Page 11

Recommend the Board of Education approve the 2024/2025 Board meeting calendar.

Motion \_\_\_\_ Second \_\_\_\_

Preferential Vote: \_\_\_\_

Vote: Yes \_\_\_\_ No \_\_\_\_

**II.A.2. Nominations for California School Boards Association Delegate Assembly**

Page 13

Recommend the Board of Education nominate up to six (6) candidate(s) to the California School Boards Association Delegate Assembly.

Motion \_\_\_\_ Second \_\_\_\_

Preferential Vote: \_\_\_\_

Vote: Yes \_\_\_\_ No \_\_\_\_

**II.B. BUSINESS SERVICES****II.B.1. 2023/2024 First Interim Financial Report**

Page 15

Recommend the Board of Education approve the 2023/2024 First Interim Financial Report, and authorize the President of the Board of Education and the Superintendent to sign the positive Certification of Financial Condition for the current and two subsequent fiscal years.

Motion \_\_\_\_ Second \_\_\_\_

Preferential Vote: \_\_\_\_

Vote: Yes \_\_\_\_ No \_\_\_\_

**II.C. FACILITIES, PLANNING, AND OPERATIONS****II.C.1. Public Hearing Regarding the Adoption of Certain Findings Prerequisite to the Award of Energy Service Contracts per RFP No. 22-22-05 HVAC Assessments and Maintenance Services at Various Sites in Accordance with California Government Code Sections 4217.10 – 4217.18, and Approval of Phase 4 energy Services Agreement with Pacificwest Energy Solutions for Improved Air Quality Measures and Determinations per RFP No. 22-22-05, HVAC Assessments and Maintenance Services in Accordance with California Government Code Sections 4217-4217.18**

Page 16

Recommend the Board of Education conduct a public hearing regarding the adoption of certain findings prerequisite to the award of energy service contracts per RFP 22-22-05, HVAC Assessments and Maintenance Services at Various Sites Under Government Code Sections 4217.10 – 4217.18, and approve the Phase 4 Energy Services Contract with PacificWest Energy Solutions for Improved Air Quality Measures and Determinations per RFP No. 22-22-05, HVAC Assessments and Maintenance Services in accordance with California Government Code 4217.10 – 4217.18.

Open Hearing \_\_\_\_\_

Close Hearing \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Preferential Vote: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**II.D. HUMAN RESOURCES****II.D.1. Public Notice and Hearing Regarding the Associated Chino Teachers Initial Bargaining Proposal to the Chino Valley Unified School District for a Reopener to the Collective Bargaining Agreement, Effective July 1, 2024**

Page 38

Recommend the Board of Education give public notice and conduct a public hearing regarding the Associated Chino Teachers initial bargaining proposal to the Chino Valley Unified School District for a reopener to the Collective Bargaining Agreement effective July 1, 2024.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Preferential Vote: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**II.D.2. Compensation Increase for the Board of Education**

Page 40

Recommend the Board of Education approve a 5% compensation increase effective December 15, 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Preferential Vote: \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_



<b>III. CONSENT</b>
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Motion\_\_\_\_Second\_\_\_\_  
Preferential Vote: \_\_\_\_  
Vote: Yes \_\_\_\_No \_\_\_\_

**III.A. ADMINISTRATION****III.A.1. Minutes of the Regular Meeting of November 16, 2023**

Page 41

Recommend the Board of Education approve the minutes of the regular meeting of November 16, 2023.

**III.A.2. Revision of Bylaws of the Board 9100—Organization**

Page 49

Recommend the Board of Education approve the revision of Bylaws of the Board 9100—Organization.

**III.B. BUSINESS SERVICES****III.B.1. Warrant Register**

Page 52

Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

**III.B.2. 2023/2024 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students**

Page 53

Recommend the Board of Education approve/ratify the 2023/2024 applications to operate fundraising activities and other activities for the benefit of students.

**III.B.3. Fundraising Activities**

Page 55

Recommend the Board of Education approve/ratify the fundraising activities.

**III.B.4. Donations**

Page 58

Recommend the Board of Education accept the donations.

**III.B.5. Legal Services**

Page 60

Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****III.C.1. Student Readmission Cases 21/22-45 and 22/23-45**

Page 61

Recommend the Board of Education approve student readmission cases 21/22-45 and 22/23-45.

**III.C.2. Student Expulsion Cases 23/24-26, 23/24-30, 23/24-31, 23/24-32, 23/24-34, 23/24-36, 23/24-39, and 23/24-41**

Page 62

Recommend the Board of Education approve student expulsion cases 23/24-26, 23/24-30, 23/24-31, 23/24-32, 23/24-34, 23/24-36, 23/24-39, and 23/24-41.

**III.C.3. School-Sponsored Trips**

Page 63

Recommend the Board of Education approve/ratify the school-sponsored trips for Ayala HS, Chino HS, and Chino Hills HS.

**III.C.4. Continued Funding Application for Child Development Services CSPP and Adoption of Resolution 2023/2024-28**

Page 65

Recommend the Board of Education approve the Continued Funding Application for Child Development Services CSPP and adopt Resolution 2023/2024-28.

**III.C.5. Continued Funding Application for Child Development Services CCTR and Adoption of Resolution 2023/2024-29**

Page 67

Recommend the Board of Education approve the Continued Funding Application for Child Development Services CCTR and adopt Resolution 2023/2024-29.

**III.C.6. 2024 Supplemental Summer Instruction Program and Special Education Extended School Year**

Page 69

Recommend the Board of Education approve the 2024 Supplemental Summer Instruction Program and Special Education Extended School Year.

**III.D. FACILITIES, PLANNING, AND OPERATIONS****III.D.1. Purchase Order Register**

Page 71

Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

**III.D.2. Agreements for Contractor/Consultant Services**

Page 72

Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

**III.D.3. Surplus/Obsolete Property**

Page 75

Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

**III.D.4. Change Orders and Notices of Completion for CUPCCAA Projects**

Page 119

Recommend the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.

**III.D.5. Award of Bid No. 23-24-03I, Chino Hills HS and Don Lugo HS Track Resurfacing Project**

Page 122

Recommend the Board of Education award Bid No. 23-24-03I, Chino Hills HS and Don Lugo HS Track Resurfacing Project, to Beynon Sports Surfaces, Inc.

**III.D.6. Award of Bid No. 23-24-04F, Districtwide Roofing Replacement Project**

Page 123

Recommend the Board of Education award Bid No. 23-24-04F, Districtwide Roofing Replacement Project as follows: Borba ES, Chaparral ES, Country Springs ES, Rhodes ES, and Woodcrest ES to Bligh Roof Co., Inc.; Dickson ES, Hidden Trails ES, Chino Valley Adult School, and Ayala HS to San Marino Roof Co., Inc.; and Rolling Ridge ES, Canyon Hills JHS to Letner Roofing Co., Inc.

**III.D.7. Rejection of All Bids Received for Bid No. 23-24-06F, Ayala HS and Chino Hills HS Aquatics Scoreboard Replacement Project and Authorization to Rebid**

Page 125

Recommend the Board of Education reject all bids received for Bid No. 23-24-06F, Ayala HS and Chino Hills HS Aquatics Scoreboard Replacement Project and authorization to rebid the project.

**III.D.8. Resolutions 2023/2024-21, 2023/2024-22, 2023/2024-23, 2023/2024-24, 2023/2024-25, 2023/2024-26, and 2023/2024-27 for Authorization to Utilize Piggyback Contracts**

Page 126

Recommend the Board of Education adopt Resolutions 2023/2024-21, 2023/2024-22, 2023/2024-23, 2023/2024-24, 2023/2024-25, 2023/2024-26, and 2023/2024-27 for Authorization to Utilize Piggyback Contracts.

**III.D.9. Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 02-01**

Page 142

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 02-01.

**III.D.10. Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 03-01**

Page 146

Recommend the Board of Education Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 03-01.

**III.D.11. Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 05-01**

Page 151

Recommend the Board of Education Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 05-01.

**III.D.12. Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 06-02**

Page 155

Recommend the Board of Education Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 06-02.

**III.D.13. Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-01**

Page 159

Recommend the Board of Education Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-01.

**III.D.14. Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-02**

Page 163

Recommend the Board of Education Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-02.

**III.D.15. Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-04**

Page 167

Recommend the Board of Education Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-04.

**III.D.16. Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 22-01**

Page 171

Recommend the Board of Education Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 22-01.

**III.D.17. Change Order for Bid No. 22-23-08F, Preserve II School—New Construction, BP 21-01**

Page 177

Recommend the Board of Education approve the Change Order for Bid No. 22-23-08F, Preserve II School—New Construction, BP 21-01.

**III.D.18. Change Order and Notice of Completion for Bid No. 22-23-26F, Chino HS Reconstruction Offsite Improvements, BP 1**

Page 180

Change Order and Notice of Completion for Bid No. 22-23-26F, Chino HS Reconstruction Offsite Improvements, BP 1.

**III.D.19. Change Order and Notice of Completion for Bid No. 22-23-26F, Chino HS Reconstruction Offsite Improvements, BP 2**

Page 184

Change Order and Notice of Completion for Bid No. 22-23-26F, Chino HS Reconstruction Offsite Improvements, BP 2.

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**

Page 188

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

**III.E.2. Rejection of Claims**

Page 193

Recommend the Board of Education reject the claims and refer them to the District's insurance adjuster.

**III.E.3. Student Teaching and Student Fieldwork Agreements with Whittier College and Azusa Pacific University**

Page 194

Recommend the Board of Education approve the Student Teaching and Student Fieldwork agreements with Whittier College and Azusa Pacific University.

## **IV. INFORMATION**

### **IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**IV.A.1. San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools First Quarterly Report 2023/2024**  
Page 207

Recommend the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Finding Decile 1-3 Schools First Quarterly Report 2023/2024.

**IV.A.2. San Bernardino County Superintendent of Schools Williams Settlement Fiscal Year 2022/2023 Annual Report**  
Page 214

Recommend the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Settlement Fiscal Year 2022/2023 Annual Report.

### **IV.B. FACILITIES, PLANNING, AND OPERATIONS**

**IV.B.1. Cash Management Program**  
Page 225

Recommend the Board of Education receive for information the report on the Cash Management Program.

## **V. BOARD ORGANIZATION**

**V.A.1. Election of Officers/Representatives**

1. President
2. Vice President
3. Clerk
4. Liaison—City of Chino
5. Liaison for the City of Chino Hills
6. Liaison—City of Ontario
7. Liaison—Chino Valley Independent Fire District
8. Representative—County Committee on School District Organization
9. Representative—Chino Hills Parks and Recreation Commission
10. Two Representatives—Joint Meeting with the City of Chino
11. Two Representatives—Joint Meeting with the City of Chino Hills
12. Representative and Alternate—Baldy View Regional

**VI. COMMUNICATIONS**

**BOARD MEMBERS AND SUPERINTENDENT**

**VII. ADJOURNMENT**

Prepared by: Patricia Kaylor, Administrative Secretary, Board of Education  
Date Posted: December 8, 2023

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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**DATE:** December 14, 2023  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**SUBJECT: 2024/2025 BOARD MEETING CALENDAR**

=====

**BACKGROUND**

At the organizational meeting in December each year, the Board of Education adopts the Board meeting calendar. Attached is the proposed calendar for 2024/2025. Regular meetings are held on the first and/or third Thursdays of the month, unless otherwise indicated by an asterisk \*.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the 2024/2025 Board meeting calendar.

**FISCAL IMPACT**

None.

NE:pk

# Chino Valley Unified School District



## 2024/2025 Board Meeting Calendar

July 18, 2024	Regular
August 15, 2024	Regular
September 5, 2024	Regular
September 19, 2024	Regular
October 17, 2024	Regular
November 21, 2024	Regular
December 19, 2024*	Organizational
January 16, 2025	Regular
February 20, 2025	Regular
March 20, 2025	Regular
April 17, 2025	Regular
May 1, 2025	Regular
May 15, 2025	Regular
June 5, 2025	Regular
June 19, 2025	Regular

Board of Education meetings are held the first and third Thursdays of the month (except where indicated by asterisk). The meetings will begin at 6:00 p.m. in the Board room at the District Service Center, Chino Valley Unified School District, 5130 Riverside Drive, Chino, unless otherwise posted. Additional meetings will be announced by the Board President on an as-needed basis.

Board approved: \_\_\_\_\_



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**SUBJECT: NOMINATIONS FOR CALIFORNIA SCHOOL BOARDS  
ASSOCIATION DELEGATE ASSEMBLY**

=====

**BACKGROUND**

The Delegate Assembly is the primary policy-making body of the California School Boards Association (CSBA). Delegates adopt the association's platform, take positions on other critical issues that come before it, elect officers and directors, and adopt bylaw changes. Delegates serve as a two-way communications link between the board members in the region and the regional director, and play an important role in fostering collegiality within their region. Delegate assembly nominations within each geographic subregion or area must be made by member boards within the respective subregion or area. Each board may nominate as many individuals as it chooses; however, nominees must be members of CSBA member boards within the subregion or area and must have given permission to place his or her name into nomination. Members serve two-year terms beginning April 1, 2024. There are two required Delegate Assembly meetings each year. In 2024, the dates are May 18-19 and December 3–4. Nominations and biological sketch forms for Delegate assembly must be postmarked or emailed no later than February 1, 2024, without exception.

The Chino Valley Unified School District belongs to Subregion 16B, San Bernardino County. The present delegation includes the following six elected representatives whose terms are expiring in 2024:

Heather Allgood (Helendale SD)  
Tom Courtney (Lucerne Valley USD)  
Barbara Dew (Victor Valley Union HSD)  
Cindy Gardner (Rim of the World USD)  
James O'Neill (Redlands USD)  
Scott Wyatt (San Bernardino City USD)

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education nominate up to six (6) candidate(s) to the California School Boards Association Delegate Assembly:

- |          |          |
|----------|----------|
| 1) _____ | 4) _____ |
| 2) _____ | 5) _____ |
| 3) _____ | 6) _____ |

**FISCAL IMPACT**

None.

NE:pk

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

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**DATE:** December 14, 2023  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: 2023/2024 FIRST INTERIM FINANCIAL REPORT**

=====

### **BACKGROUND**

Pursuant to Education Code 42131, twice each year, the Board of Education must certify to the County Office of Education and the California Department of Education that the District can meet its financial obligations for the current and two subsequent fiscal years.

The First Interim Financial Report (submitted under separate cover) presents actual data as of October 31, 2023. This report must be approved and certified as positive, qualified, or negative by the Board of Education and submitted to the County Superintendent of Schools by December 15, 2023. The three certifications are defined as follows:

1. **A Positive Certification** means that a Local Education Agency (LEA) will meet its financial obligations for the current **and** two subsequent fiscal years.
2. **A Qualified Certification** means that an LEA may not meet its financial obligations for the current **or** two subsequent fiscal years.
3. **A Negative Certification** means that an LEA will not meet its financial obligations for the remainder of the fiscal year **or** for the subsequent fiscal year.

The First Interim Report is being presented to the Board of Education for approval with a positive certification.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve the 2023/2024 First Interim Financial Report, and authorize the President of the Board of Education and the Superintendent to sign the positive Certification of Financial Condition for the current and two subsequent fiscal years.

### **FISCAL IMPACT**

Financial information presented for this First Interim Report reflects a balanced budget for fiscal years 2023/2024, 2024/2025, and 2025/2026.

NE:SHC:LP:lf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations  
Martin Silveira, Director, Maintenance and Operations

**SUBJECT: PUBLIC HEARING REGARDING THE ADOPTION OF CERTAIN FINDINGS PREREQUISITE TO THE AWARD OF ENERGY SERVICE CONTRACTS PER RFP NO. 22-22-05 HVAC ASSESSMENTS AND MAINTENANCE SERVICES AT VARIOUS SITES IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTIONS 4217.10 – 4217.18, AND APPROVAL OF PHASE 4 ENERGY SERVICES AGREEMENT WITH PACIFICWEST ENERGY SOLUTIONS FOR IMPROVED AIR QUALITY MEASURES AND DETERMINATIONS PER RFP NO. 22-22-05, HVAC ASSESSMENTS AND MAINTENANCE SERVICES IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTIONS 4217-4217.18**

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**BACKGROUND**

At the December 16, 2021, Board of Education meeting, the Board conducted a public hearing and adopted certain findings prerequisite to the award of energy service contracts per RFP 22-22-05 HVAC Assessments and Maintenance Services under Government Code Sections 4217.10 – 4217.18, to provide HVAC assessments, assessment reports, HVAC unit replacements, adjustment of ventilation rates, filter replacements, general maintenance and repairs under warranty, and documentation for reporting under the requirements of the CalSHAPE ventilation program application. The completion of the repairs and/or design and project management for upgrades to improve energy efficiency, safety, and performance are contingent upon funding from the CalSHAPE program.

On July 21, 2022, October 20, 2022, and June 15, 2023, respectively, under RFP 22-22-05, HVAC Assessments and Maintenance Services, the Board awarded the Phase 1, Phase 2, and Phase 3 energy services agreements with PacificWest Energy Solutions to implement each round of air quality improvement and energy efficiency measures.

The next step in the process is to award the Phase 4 energy services agreement to PacificWest Energy Solutions to implement the fourth round of air quality improvement and energy efficiency measures. The Phase 4 measures will replace additional, existing HVAC units at selected schools throughout the District, which are eligible for funding through the CalShape grant program, as determined by the Districtwide HVAC system assessment conducted by PacificWest Energy Solutions.

Per Government Code Sections 4217.10-4217.18, the Chino Valley Unified School District Board of Education shall hold a public hearing, for the purpose of taking public comment on, and considering and adopting a resolution making certain findings required for approval of: a contract for the implementation of an energy conservation services agreement for the development of energy conservation facilities in accordance with California Government Code Sections 4217.10 through 4217.18, including findings that the cost to District of the contract will be less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of the contract and, to consider approval of the proposed in accordance with the Board's findings.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education conduct a public hearing regarding the adoption of certain findings prerequisite to the award of energy service contracts per RFP 22-22-05, HVAC Assessments and Maintenance Services at Various Sites Under Government Code Sections 4217.10 – 4217.18, and approve the Phase 4 Energy Services Contract with PacificWest Energy Solutions for Improved Air Quality Measures and Determinations per RFP No. 22-22-05, HVAC Assessments and Maintenance Services in accordance with California Government Code 4217.10 – 4217.18.

### **FISCAL IMPACT**

\$6,000,000.00 to AB-841/CalShape Grant Funding

WMJ:GJS:MS:cb



## ENERGY SERVICES AGREEMENT

This Energy Services Agreement (this "Agreement") is made effective as of December 14, 2023 (Effective Agreement Date), by and between PacificWest Energy Solutions, Inc. ("PACIFICWEST") and the party identified below as "CLIENT".

CLIENT	PACIFICWEST
Chino Valley Unified School District 5130 Riverside Drive Chino, CA 91710	PacificWest Energy Solutions, Inc. 9250 Reseda Boulevard #500 Northridge, CA 91324

In this Agreement, the party who is contracting to receive the equipment and services will be referred to as "CLIENT," and the party who will be providing the equipment and services will be referred to as "PACIFICWEST", each of whom may be referred to as "Party" and collectively as "Parties."

This Agreement shall consist of the following documents ("Agreement Documents") which are acknowledged by CLIENT and PACIFICWEST and incorporated herein by this reference:

### ARTICLES

1. Description of Work
2. Payment for Work
3. Confidentiality
4. Remedies
5. Term & Acceptance
6. Work Product Ownership
7. Warranty
8. Hazardous Materials
9. Changes and Delays
10. Insurance & Allocation of Risk
11. Indemnification
12. Entire Agreement
13. Severability
14. Amendment
15. Governing Law
16. Notice
17. Assignment
18. Disputes
19. Miscellaneous Provisions

### ATTACHMENTS

- |           |                           |
|-----------|---------------------------|
| Exhibit A | Scope of Work             |
| Exhibit B | Payment Schedule          |
| Exhibit C | Savings Analysis          |
| Exhibit D | Project Delivery Schedule |



## 1. DESCRIPTION OF WORK

Beginning on the Effective Agreement Date, CLIENT hereby engages PACIFICWEST, and PACIFICWEST hereby accepts such engagement, to perform and provide to CLIENT the following equipment and services (collectively, the "Work"):

(a) Scope of Work. PACIFICWEST will perform and provide CLIENT with the Work identified in Exhibit A "Scope of Work" within this Agreement, except as indicated in the Scope of Work Exclusions. References here in to "Equipment" shall be defined as set forth in Exhibit A.

(b) Independent Contractor. PACIFICWEST will perform the Work as an independent contractor with exclusive control of the manner and means of performing the Work in accordance with the requirements of this Agreement. Except as otherwise agreed by CLIENT, PACIFICWEST has no authority to act or make any agreements or representations on behalf of CLIENT. This Agreement is not intended, and shall not be construed to create, between CLIENT and PACIFICWEST, the relationship of principal and agent, joint-venturers, co-partners, or any other such relationship, the existence of which is hereby expressly denied. No employee or agent of PACIFICWEST shall be, or shall be deemed to be, an employee or agent of CLIENT.

(c) Subcontractors. PACIFICWEST may subcontract the Work to be carried out under this Agreement to one or more subcontractors or vendors. PACIFICWEST shall be liable to the CLIENT for any Work carried out by the subcontractors or vendors as if such Work were carried out by the Contractor itself and such subcontracting shall not eliminate or reduce the Contractor's obligations and responsibilities under this Agreement. PACIFICWEST shall not have any responsibility, duty or authority to direct, supervise or oversee any contractor of CLIENT or their services or to provide the means, methods or sequence of their services or to stop their services. PACIFICWEST's Work and/or presence at CLIENT's site shall not relieve others of their responsibility to CLIENT or to others.

## 2. PAYMENT FOR WORK

(a) Agreement Sum. In exchange for the Work, CLIENT shall pay PACIFICWEST the Agreement Sum in the amounts and in accordance with Exhibit B of this Agreement.

(b) Invoicing. Unless otherwise set forth in Exhibit B, PACIFICWEST shall invoice CLIENT on a monthly or other progress-billing basis. Invoices are due and payable upon receipt by CLIENT. If CLIENT disagrees with any portion of an invoice, it shall notify PACIFICWEST in writing of the amount in dispute and the reason for its disagreement within 15 days of receipt of the invoice, and shall pay the portion not in dispute. Except for the foregoing, CLIENT shall make all payments without setoff or counterclaim.

(c) PACIFICWEST Suspension. PACIFICWEST may suspend or terminate the Work at any time if payment is not received when due and shall be entitled to compensation for the Work previously performed and for costs incurred in connection with the suspension or termination. In the event of a suspension under this Section 2(c), PACIFICWEST shall be entitled to: (i) a day for day extension to the Project Schedule, set forth in Exhibit D, equal to the number of days of the suspension; and (ii) any additional actual and documented costs (e.g., standby costs, costs of demobilization or re-mobilization) reasonably incurred by PACIFICWEST directly attributable to the suspension. In the event of a suspension under this Section 2(c), PACIFICWEST shall



promptly reinstate Work upon the CLIENT's and PACIFICWEST's agreement for a Change Order setting forth any Changes required, including changes in the Agreement Sum, resulting from such suspension.

(d) CLIENT Suspension. CLIENT may suspend the Work, at its discretion, by giving PACIFICWEST two (2) business days prior written notice. If the Work is suspended under this Section 2(d) and such suspension is not due to the act or omission of PACIFICWEST or its subcontractors, PACIFICWEST shall be entitled to (a) a day for day extension to the Project Schedule, set forth in Exhibit D, equal to the number of days of the suspension, and (b) the reimbursement of any additional actual and documented costs and expenses, if any, reasonably incurred by PACIFICWEST in protecting, securing or insuring the Work. If the Work is suspended under this Section 2(d) for a reason other than due to the act or omission of PACIFICWEST or any of its subcontractors for more than ninety (90) consecutive days, either Party may terminate this Agreement without liability of either Party as a result of such termination, provided, however, that PACIFICWEST shall be entitled to compensation for the Work previously performed and for costs incurred in connection with the suspension or termination.

(e) Late Fees. On amounts not paid within 30 days of invoice date, CLIENT shall pay interest from invoice date until payment is received at the lesser of 1.5% per month or the maximum rate allowed by law. If CLIENT does not pay a portion of an invoice because of an invoice disagreement as contemplated by Section 2(b) above, and it is subsequently determined or agreed that any portion of the amount withheld was improper, then interest shall also apply with respect to such portion as provided in the preceding sentence. CLIENT shall reimburse PACIFICWEST for PACIFICWEST's costs and expenses (including attorneys' and witnesses' fees) incurred for collection under this Agreement.

(f) Taxes and Fees. Except to the extent expressly agreed in writing, PACIFICWEST's fees do not include any taxes, excises, fees, duties or other government charges related to the Work, and CLIENT shall pay such amounts or reimburse PACIFICWEST for any amounts it pays. If CLIENT claims that Work is subject to a tax exemption or direct payment permit, it shall provide PACIFICWEST with a valid exemption certificate or permit and indemnify, defend and hold PACIFICWEST harmless from any taxes, costs, and penalties arising out of the use or acceptance of same.

### **3. CONFIDENTIALITY**

PACIFICWEST shall, and shall use reasonable efforts to cause its employees, agents, or representatives to, not at any time or in any manner, either directly or indirectly, use for the personal benefit of PACIFICWEST, or divulge, disclose, or communicate in any manner, any information that is proprietary to CLIENT. PACIFICWEST shall, and shall use reasonable efforts to cause its employees, agents, and representatives to, protect such information and treat it as strictly confidential. This provision will continue to be effective for a period of two years after the termination or expiration of this Agreement. PACIFICWEST agrees not to disclose such confidential and proprietary information to any person (other than to its employees, agents and representatives on a "need to know" basis) without CLIENT's express written consent.

Likewise, CLIENT shall, and shall use reasonable efforts to cause its employees, agents, or representatives to, not use or disclose any confidential and proprietary information of PACIFICWEST without PACIFICWEST's prior written consent. CLIENT agrees the technical and





pricing information contained in this Agreement is confidential and proprietary to PACIFICWEST as well as, without limitation, any (a) trade secret, know-how, idea, invention, process, technique, algorithm, program (whether in source code or object code form), hardware, device, design, schematic, drawing, formula, data, plan, strategy, client and customer lists or forecasts of PACIFICWEST and (b) technical, engineering, manufacturing, product, marketing, servicing, financial, personnel and other such information or materials of PACIFICWEST.

Upon termination or expiration of this Agreement, each party will, at the other party's sole election and written request, return to such other party or destroy, all confidential or proprietary information of the other party and all records, notes, documentation and other items that were used, created, or controlled by such during the term of this Agreement.

#### **4. REMEDIES**

(a) Termination Events. In addition to any and all other rights a party may have available according to law, and without prejudice to any further rights and remedies provided under this Agreement or under Applicable Law, either Party may terminate this Agreement in its sole discretion upon the occurrence of the following:

1. if a Party defaults by failing to substantially perform any provision, term or condition of this Agreement (including without limitation the failure to make a monetary payment when due), the non-defaulting Party may provide written notice of such default to the defaulting Party. This notice shall describe in reasonable detail the nature of the default. The defaulting Party receiving such notice shall have 10 business days from the effective date of such notice to cure the default(s). Unless waived by the non-defaulting Party providing notice, if the defaulting Party fails to cure the default(s) within such time period, the non-defaulting Party may elect in its sole discretion to terminate this Agreement.
2. any bankruptcy, insolvency, readjustment, composition, liquidation or similar proceeding with respect to the defaulting Party.
3. all proposed CalSHAPE Upgrade & Repair grant applications are not approved by the California Energy Commission. Partial awards are subject to renegotiation of the Scope of Work and Agreement Sum by both parties.

In addition to the right of a non-defaulting Party to terminate this Agreement in accordance with this Section 4, the non-defaulting Party shall have the right to recover from the defaulting Party all damages recoverable under law or at equity.

#### **5. TERM AND ACCEPTANCE**

(a) Substantial Completion. When PACIFICWEST considers the Work, or any portion thereof, to have achieved Substantial Completion in accordance with this Agreement, PACIFICWEST shall issue to CLIENT a signed Substantial Completion Certificate, together with a punchlist prepared by PACIFICWEST for Client, which punchlist shall identify the items of remaining Work to be completed prior to Final Completion. "Substantial Completion" shall mean, and shall be deemed to have occurred for all purposes of this Agreement, upon the satisfaction of the following conditions:



1. the Work, or any identifiable portion thereof, is sufficiently complete, in accordance with the provisions of this Agreement relating to the Scope of Work, such that CLIENT will be able to realize from such Work substantially all of the practical benefits intended to be gained there from, or otherwise to employ the Work for their intended purposes; or
2. temporary, qualified or final certificates of occupancy, if required, have been issued with respect to such portions of the Work by the appropriate public authority.

If the described portion of the Work as performed is Substantially Complete as defined above, CLIENT will accept that portion of the Work by signing the Certificate of Substantial Completion and returning it to PACIFICWEST. If the Work is not Substantially Complete, then CLIENT shall notify PACIFICWEST within five (5) business days of any discrepancies. PACIFICWEST shall correct the Work to conform to the Scope of Work set forth herein and resubmit the Certificate of Substantial Completion to the CLIENT if PACIFICWEST agrees with the notice of discrepancies. If PACIFICWEST disagrees with the notice, PACIFICWEST shall notify CLIENT of its disagreement. If CLIENT does not deliver written notice of discrepancies to PACIFICWEST within five (5) business days of receiving the Certificate of Substantial Completion, CLIENT will be deemed to have agreed to, signed and returned the Certificate of Substantial Completion.

Any disputes concerning the Substantial Completion of the Work will be resolved by in accordance with Section 17. The parties may mutually elect to waive this Section 5(a) and proceed directly to Section 5(b), Final Completion.

(b) Final Completion. When PACIFICWEST considers the Work, or any portion thereof to have achieved Final Completion in accordance with this Agreement, PACIFICWEST shall issue to CLIENT a signed Final Completion Certificate. "Final Completion" shall mean, and shall be deemed to have occurred for all purposes of this Agreement, upon the satisfaction of the following conditions:

1. Substantial Completion as to the Work, or any identifiable portion thereof, has occurred in accordance with this Agreement; and
2. All punchlist items have been completed.

If the described portion of the Work as performed is Finally Complete as defined above, CLIENT will accept that portion of the Work by signing the Certificate of Final Completion and returning it to PACIFICWEST. If the Work is not Finally Complete, then CLIENT shall notify PACIFICWEST within five (5) business days of any discrepancies. PACIFICWEST shall correct the Work to conform to the Scope of Work set forth herein and resubmit the Certificate of Final Completion to the CLIENT if PACIFICWEST agrees with the notice of discrepancies. If PACIFICWEST disagrees with the notice, PACIFICWEST shall notify CLIENT of its disagreement and such disagreement shall be resolved under the terms of this Agreement. If CLIENT does not deliver written notice to PACIFICWEST within five (5) business days of receiving the Certificate of Final Completion, CLIENT will be deemed to have agreed to, signed and returned the Certificate of Final Completion. Any disputes concerning the Final Completion of the Work will be resolved by in accordance with Section 17.



## **6. WORK PRODUCT OWNERSHIP**

(a) Risk of Loss; Care, Custody, and Control. Risk of loss of materials and Equipment furnished by PACIFICWEST shall pass to CLIENT upon their delivery to the Site, and CLIENT shall be responsible for protecting and insuring them against theft and damage. However, until PACIFICWEST is paid in full, PACIFICWEST shall retain title for security purposes only and the right to repossess the materials and Equipment.

(b) Title. Title to the Work or any portion of the Work or Equipment shall transfer automatically to the Client upon (i) the CLIENT'S payment in full of the Agreement Sum for such Work; and (ii) execution by the CLIENT of the Certificate of Final Completion. Upon request, PACIFICWEST will execute all documents necessary to confirm the ownership of the CLIENT to the Work.

(c) Risk. The parties acknowledge that the price for which PACIFICWEST has agreed to perform the Work and obligations under this Agreement was calculated based upon the foregoing allocations of risk, and that each party has expressly relied on, and would not have entered into this Agreement but for, such allocations of risk.

## **7. WARRANTY**

PACIFICWEST warrants that, unless otherwise agreed, all materials and Equipment furnished will be of good quality and new and that the Work will be free from defects. PACIFICWEST warrants that the Work shall be free from defects in material and workmanship arising from normal usage for a period of (1) one year from each system's Certificate of Substantial Completion date and/or the Final Certificate of Completion date, whichever is earlier. During the warranty period, upon written notice from CLIENT, PACIFICWEST shall, at its option, repair or replace the defective Work. These warranties do not extend to any Work that have been repaired by others, abused, altered, misused, or that has not been properly and reasonably maintained. These warranties are in lieu of all other warranties, express or implied, including but not limited to those of merchantability and fitness for a specific purpose. Any and all manufacturers' extended product warranties will be passed along to CLIENT, and will be detailed in the operation and maintenance manuals for such Equipment.

## **8. HAZARDOUS MATERIALS**

Unless specifically noted in writing, the Work provided by PACIFICWEST expressly exclude any Work of any nature associated or connected with the identification, abatement, use, transportation, cleanup, control, storage, removal, containment, clearance testing or disposal of hazardous materials or substances, including but not limited to asbestos, pollutants, hazardous wastes, hazardous materials, or PCBs, in or on the CLIENT site. CLIENT shall promptly notify PACIFICWEST in writing of all known or suspected Hazardous Materials at CLIENT site, of any contamination of CLIENT site by oil or hazardous material, and of any other conditions requiring special care or which may reasonably be expected to affect the Work. CLIENT shall provide PACIFICWEST with any available documents describing the quantity, nature, location, and extent of such materials, contamination, or conditions.

CLIENT shall indemnify, defend and hold PACIFICWEST harmless from and against any damages, losses, costs, liabilities or expenses (including attorneys' fees) arising out of any oil or hazardous materials on the CLIENT site or from CLIENT's breach of, or failure to perform its



obligations under Section 7.

## **9. CHANGES AND DELAYS**

(a) CLIENT Requested Change Orders. CLIENT is entitled to require any variation in the Work (a "Change") at any time by submitting to PACIFICWEST a specific request for such variation (a Change Order). Promptly after receiving such a request for a Change, PACIFICWEST shall prepare and deliver to CLIENT a Change Order. The Change Order shall include:

1. the specific change in the Work to be carried out by PACIFICWEST;
2. any adjustment to the Agreement Sum due to the Change;
3. any adjustment to the Project Schedule due to the Change; and
4. any other impact on PACIFICWEST's ability to perform its obligations under this Agreement.

If CLIENT accepts a Change Order and each of the Parties signs the Change Order, the Change Order shall be binding upon the Parties. PACIFICWEST shall perform the Change pursuant to the approved Change Order.

(b) Compensation or Credit for Changes. To the extent that a Change pursuant to an approved Change Order results in increased costs to PACIFICWEST to perform the Work, PACIFICWEST shall be entitled to an adjustment to the Agreement Sum, determined based on then-prevailing rates, plus any related actual and documented incremental out-of-pocket costs reasonably incurred, without markup. To the extent a Change results in any credit due to CLIENT, CLIENT shall be entitled to reduce the Agreement Sum by such credited amount.

(c) PACIFICWEST Requested Change Orders. As the Work is performed, conditions may change or circumstances outside PACIFICWEST reasonable control (including changes of law) may develop which would require PACIFICWEST to expend additional costs, effort or time to complete the Work, in which case PACIFICWEST will notify CLIENT and an equitable adjustment will be made to the Project Schedule and Agreement Sum. In the event that conditions or circumstances require the Work to be suspended or terminated, PACIFICWEST shall be compensated for Work previously performed and for costs incurred in connection with the suspension or termination. PACIFICWEST shall be compensated for any extra work requested by CLIENT at its then-prevailing rates and shall be reimbursed for costs and expenses (plus reasonable profit and overhead) incurred in its performance of the Work. The Agreement Sum provides for, and is in consideration of, only the Work specifically included under the Scope of Work. All other work, including but not limited to the following, shall be separately billed or surcharged on a time and materials basis:

1. Emergency work performed at CLIENT's request, if inspection does not reveal any deficiency covered by the Scope of Work;
2. Work performed at CLIENT's request at times other than during PACIFICWEST's normal working hours; and
3. Work performed on equipment or facilities not covered by the Scope of Work.

PACIFICWEST may, with CLIENT approval, substitute alternative parts, goods or equipment in the performance of the Work, provided that any such substitution shall be of an equal or better quality.



(d) **Force Majeure.** PACIFICWEST shall not be responsible for loss, delay, injury, damage or failure of performance that may be caused by circumstances beyond its control, including but not restricted to acts or omissions by CLIENT or its employees, agents or contractors, acts of God, war, civil commotion, acts or omissions of government authorities, fire, theft, corrosion, flood, water damage, lightning, freeze-ups, strikes, lockouts, differences with workmen, riots, explosions, quarantine restrictions, delays in transportation, and shortage of vehicles, fuel, labor or materials (such events, "Force Majeure"). In the event of such Force Majeure, the time for performance shall be extended by a period equal to the time lost plus a reasonable recovery period and the compensation shall be equitably adjusted to compensate for additional costs PACIFICWEST incurs due to such delay. If any such delay exceeds sixty (60) days, PACIFICWEST may terminate this Agreement upon three (3) days notice to CLIENT and CLIENT shall promptly pay PACIFICWEST for the allocable portion of the Work completed and for any costs and expenses of termination and for any loss or damage incurred with respect to materials, equipment, tools and machinery, including reasonable overhead and profit.

## **10. INSURANCE & ALLOCATION OF RISK**

(a) **PACIFICWEST Insurance.** PACIFICWEST shall maintain insurance with reputable carriers in amounts customary in the industry while performing the Work.

(b) **CLIENT Insurance.** CLIENT will maintain, at its own expense, property insurance written on a builder's risk "all-risk" or equivalent policy form in the amount of the initial Agreement Sum, plus the value of Change Orders and subsequent modifications and cost of materials supplied or installed by others, on a replacement cost basis without optional deductibles. Such property insurance shall be maintained, unless otherwise provided in this Agreement or otherwise agreed in writing by PACIFICWEST, until final payment has been made to PACIFICWEST or no person or entity other than CLIENT has an insurable interest in the property, whichever is later. The policy form shall include without limitation, insurance against the perils of fire (with extended coverage) and physical loss or damage including, without duplication of coverage, theft, vandalism, malicious mischief, collapse, earthquake, flood, windstorm, falsework, testing and start-up, rebuilding and debris removal including demolition occasioned by enforcement of any applicable legal requirements, and shall cover reasonable compensation for PACIFICWEST' Work and expenses required as result of such insured loss. If the insurance requires deductibles or retentions, the CLIENT shall pay costs not covered because of such deductibles or retentions. This insurance shall cover portions of the Work off the Site, and also portions of the Work in transit. Partial occupancy or use shall not commence unless the insurance company providing this insurance has consented to such partial occupancy or use by endorsement for otherwise. The CLIENT shall purchase and maintain boiler and machinery insurance which shall specifically cover such insured objects during installation and until Acceptance by the CLIENT.

The insurances required by this section shall include the interests of the CLIENT and PACIFICWEST in the Work. PACIFICWEST shall be included as an additional insured on each such insurance coverage. The CLIENT and PACIFICWEST waive all rights against each other for damages caused by fire or other causes of loss to the extent covered by the insurance required by this section and for any other property insurance applicable to the Work, except such rights as they have to proceeds of such insurance held by the CLIENT as fiduciary. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property





damaged. Insurance certificates shall be furnished upon request.

(c) Payment and Performance Bond. Prior to the commencement of construction, PACIFICWEST shall post a payment and performance bond for the benefit of CLIENT in the amount of the Agreement Sum. The surety providing the payment and performance bonds shall not be responsible nor provide coverage for the cost savings detailed in Exhibit C and extended warranties/Work beyond the one (1) year period from each system's Certificate of Substantial Completion date and/or the Final Certificate of Completion date, whichever is earlier. PACIFICWEST shall be solely responsible and provide coverage for these provisions pursuant to the terms of this Agreement, if applicable.

## **11. INDEMNIFICATION**

(a) PACIFICWEST Indemnity. PACIFICWEST will indemnify CLIENT from and against losses, claims, expenses and damages (including reasonable attorney's fees) for personal injury or physical damage to property (collectively "Damages"). Such indemnification shall be solely to the extent the Damages are caused by or arise directly from PACIFICWEST or its employees, consultants' or agents' gross negligence or willful misconduct in connection with PACIFICWEST's performance of the Work. PACIFICWEST's obligations under this indemnity shall not extend to Damages arising out of or in any way attributable to the gross negligence or willful misconduct of CLIENT or its agents, contractors or employees (for which CLIENT shall be fully responsible and for which CLIENT will indemnify, defend and hold harmless PACIFICWEST). PACIFICWEST reserves the right to control the defense and settlement of any claim for which PACIFICWEST has an obligation to indemnify hereunder.

(b) CLIENT Indemnity. CLIENT will indemnify PACIFICWEST from and against losses, claims, expenses and Damages (including reasonable attorney's fees) for personal injury or physical damage to property. Such indemnification shall be solely to the extent the Damages are caused by or arise directly from CLIENT or its employees, consultants' or agents' gross negligence or willful misconduct in connection with CLIENT's performance of the Work. CLIENT's obligations under this indemnity shall not extend to Damages arising out of or in any way attributable to the gross negligence or willful misconduct of PACIFICWEST or its agents, contractors or employees (for which PACIFICWEST shall be fully responsible and for which PACIFICWEST will indemnify, defend and hold harmless CLIENT). CLIENT reserves the right to control the defense and settlement of any claim for which CLIENT has an obligation to indemnify hereunder.

(c) Limit of Liability. In no event shall CLIENT or PACIFICWEST be liable under this indemnity or otherwise under this Agreement for special, indirect, incidental, punitive, exemplary or consequential damages, including commercial loss, loss of use, or lost profits, however caused, even if PACIFICWEST or CLIENT have been advised of the possibility of such damages. In any event, PACIFICWEST's aggregate liability for any claims, losses, or expenses arising out of this Agreement, or out of any goods or Work furnished under this Agreement, whether based in contract, negligence, strict liability, agency, warranty, trespass, indemnity, or any other theory of liability, shall be limited to not greater than the total compensation received by PACIFICWEST from CLIENT under this Agreement.

## **12. ENTIRE AGREEMENT**



This Agreement constitutes the entire, complete, and exclusive agreement between the parties and supersedes all prior and contemporaneous negotiations, statements, representations, agreements, letters of intent, awards, or proposals, either written or oral relative to the same. There are no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this Agreement.

### **13. SEVERABILITY**

If any provision of this Agreement will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

### **14. AMENDMENT**

This Agreement may be modified or amended only by a written instrument signed by both parties.

### **15. GOVERNING LAW**

This Agreement shall be construed in accordance with the laws of the State of California.

### **16. NOTICE**

Any notice or communication required or permitted under this Agreement shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such other address as one party may have furnished to the other in writing.

### **17. ASSIGNMENT**

Neither party may assign or transfer this Agreement without the prior written consent of the non-assigning party, except that either party may assign this Agreement to its affiliates and PACIFICWEST may use subcontractors in the performance of the Work. Nothing contained in this Agreement shall be construed to give any rights or benefits to anyone other than CLIENT and PACIFICWEST without the express written consent of both parties.

### **18. DISPUTES**

In the event of any dispute arising under this Agreement, within ten (10) days following receipt of written notice from either Party identifying such dispute, the Parties shall meet, negotiate and attempt, in good faith, to resolve the dispute quickly, informally and inexpensively. If the Parties are unable to resolve a dispute arising hereunder within ten (10) days of initiating such discussions, or within fifteen (15) days after notice of the dispute, either Party may seek any and all remedies available to it at law or in equity; provided however that if the dispute is of a technical nature, the Parties agree that before either Party may seek any and all remedies available to it at law or in equity, the dispute shall be referred to an independent engineering firm that has experience in the design and operation of projects similar to the project at issue and that is acceptable to both Parties for resolution and that if such engineering firm is unable to resolve the



dispute within fifteen (15) days of such referral, either Party may seek any and all remedies available to it at law or in equity.

## **19. MISCELLANEOUS PROVISIONS**

(a) Survival. This Agreement and all provisions of this Agreement allocating responsibility or liability between the parties shall survive the completion of the Work and the termination of this Agreement.

(b) Amendment. PACIFICWEST performance of the Work is expressly conditioned on CLIENT's assenting to all of the terms of this Agreement, notwithstanding any different or additional terms contained in any writing at any time submitted or to be submitted to PACIFICWEST by CLIENT relating to the Work, even if signed by PACIFICWEST, unless PACIFICWEST signs a written statement expressly indicating that such terms supersede the terms of this Agreement

(c) Waiver. The waiver by a Party of any breach by the other Party of any term, covenant or condition hereof shall not operate as a waiver of any subsequent breach hereof. No waiver shall operate or be effective unless made in writing and executed by the Party to be bound thereby.

(d) Counterparts. This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same instrument.

*[signatures on following page]*





**In Witness Whereof**, the undersigned have executed this Agreement as of the date set forth in the first paragraph above.

CLIENT:  
Chino Valley Unified School District

PACIFICWEST:  
PacificWest Energy Solutions, Inc.

By: \_\_\_\_\_  
Gregory Stachura  
Assistant Superintendent, Facilities,  
Planning & Operations Division

By: \_\_\_\_\_  
Robert Cho  
President



## EXHIBIT A SCOPE OF WORK

### INDEX

#### HVAC

General Services

Utility Rebates & Incentives

Exclusions

#### HVAC

The CalSHAPE Upgrade and Repair (U&R) program calls for the replacement of HVAC units that have exceeded their effective useful life with new high-efficiency units meeting or exceeding Title-24 and Title-20 equipment efficiency standards.

PacificWest will install the maximum number of units feasible within the limitations of the U&R program funding. If the entire funding is not allocated to the District, PacificWest, in partnership with the District, shall prioritize and install the specified units within the allocated funding, adhering to the guidelines outlined by the U&R program. The ultimate scope of work will be determined by award amount and final site surveys.

The District target schools are summarized in the following table.

#### District Target Schools

Facility
Anna A. Borba Fundamental Elementary
Chino Valley Learning Academy
Dickson Elementary
E. J. Marshall Elementary
Levi H. Dickey Elementary
Liberty Elementary
Newman Elementary
Ramona Elementary
Walnut Avenue Elementary
Woodcrest Junior High

PacificWest will install select units at select sites based on final infrastructure surveys, available funding, and District direction/priorities.



## CalSHAPE Upgrade and Repair Grant Application



California Energy Commission  
**COMMISSION GUIDELINES**

### California Schools Healthy Air, Plumbing, and Efficiency Ventilation Program Guidelines

Second Edition

Gavin Newsom, Governor  
June 2022 | CEC-300-2022-005-CMF

School	Units	Cooling Tons	Requested Grant Funds
Anna A. Borba Fundamental Elementary	2	5	\$ 70,000
Liberty Elementary	63	298	\$ 3,000,000
E. J. Marshall Elementary	12	49	\$ 510,000
Newman Elementary	40	174	\$ 1,760,000
Walnut Avenue Elementary	22	80	\$ 815,000
Ramona Junior High	39	184	\$ 1,860,000
Woodcrest Junior High	75	367	\$ 3,685,000
Chino Valley Learning Academy	20	81	\$ 830,000
<b>Total Cost</b>	<b>273</b>	<b>1,237</b>	<b>\$ 12,530,000</b>

In an effort to meet a 2024 Summer construction schedule, PacificWest intends to pre-order approximately (100) units from the school target list above.

#### Detailed Scope of Work:

- ◆ All work and materials shall be compliant with Title 24.
- ◆ Highest efficiency equipment will be selected whenever feasible within the maximum CalSHAPE funding cap.
- ◆ Equipment Submittals will be provided for approval prior to procurement. Applicable Material Safety Data Sheets will be provided upon request.
- ◆ Installation of new HVAC units will be equal to existing size, configuration, mounting, and discharge unless specifically stated otherwise in Exhibit C.
- ◆ Existing curbs, platforms, roof support piers, sheet metal caps, ductwork, controls, sensors, conduit, condensate drains and wiring shall be reused, if in good condition.
- ◆ New seismic rate curbs will be installed for all new units 2000 lbs. and greater.
- ◆ Installation of new transition ductwork, adapter curbs, electrical disconnects, fuses, conduit, wiring, and required electrical or seismic anchorage. New ductwork shall include

insulation, non-penetrating roof supports, and flexible collars. All joints shall be properly sealed.

- ◆ Conversion of all existing natural gas equipment to heat pumps, and demolition of associated gas piping (POC on the units or up to closest point of entry to building). Back-up electrical strip heaters are not required at Chino, CA design heating temperatures, thus will not be included with new equipment, avoiding need for electrical upgrades. Electrical panel breakers, panel size and gauge-appropriate wire will be upgraded if necessary to accommodate electrical requirements of new equipment.
- ◆ Installation of all necessary equipment, materials, appurtenances, etc. needed for a complete, fully commissioned, and operational system.
- ◆ All existing Carrier i-Vu system components (controllers, sensors, wiring etc.) to be reused.
- ◆ Installation of economizers on all new package units 3-tons or greater. Economizer Damper actuators to be compliant with existing or new Carrier i-Vu controls. New equipment EXCLUDES Honeywell JADE or similar optimized damper controller, as this Title-24 requirement will be performed by existing or proposed Carrier i-Vu controllers.
- ◆ Any existing ionizer and/or UV devices will be safely removed from the existing units and reinstalled on the new units.
- ◆ Installation of power exhausts for any unit with an existing power exhaust. Units with power exhausts are identified in Exhibit C.
- ◆ Installation of MERV-13 filters in all new HVAC units.
- ◆ Existing smoke detectors, fire and life-safety devices, and/or wiring prior will be disconnected and secured prior to HVAC unit removal.
- ◆ Proper removal, disposal, recycling, and associated coordination of all equipment, materials, appurtenances, etc. to be removed, replaced, or decommissioned.
- ◆ Disposal and recycling documentation to be provided upon request.
- ◆ Utilize Client directed roofing contractor to maintain all existing roof warranties when performing roof flashing, patching, repair, and/or sealing.
- ◆ All required demolition, boring, coring, cutting, digging, and/or trenching to all areas associated with the Scope of Work.
- ◆ New package units will be connected to the existing condensate system. During HVAC installation, existing condensate system will be inspected and any repairs required above the roof line will be made.
  - Condensate repairs to match existing (PVC or copper).
  - New condensate drain-pipe supports shall use Cooper B-Line Dura-Blok Rooftop Support or approved equal.
- ◆ Disconnect & removal of any existing SCE demand response devices by contractor. District to coordinate reinstallation with SCE.
- ◆ All work will comply with all code required setbacks, exhaust to intake clearances, economizer and demand control ventilation code requirements.
- ◆ All work will comply with all applicable current Client, local, state, and federal codes, regulations, and standards.
- ◆ Maintain equipment manufacturer required operational and performance specifications.
- ◆ Site supervision and coordination of installation activities.
- ◆ System start-up and commissioning documentation for each replaced unit will be provided, documenting post replacement air-flow supply measurements, fan-speed settings, control set-points and Title-24 compliance.
- ◆ Provide one (1) operations & maintenance manual with complete warranty information.



- ◆ Conduct one (1) hour of onsite training for operations, maintenance requirements, and warranty process.
- ◆ Assist with application of rebates and incentives through Utility Provider(s) and coordination of applicable measurement & verification activities.

### **General Services**

PACIFICWEST will provide to CLIENT all necessary resources to provide a complete and comprehensive delivery for the Work within this Agreement.

The following Work will be provided by PACIFICWEST.

- ◆ All procurement, delivery, inspection, and storage of all Equipment, including materials, machinery, labor, transportation, supervision, administration and other services and items required in order to complete and deliver Work to CLIENT
- ◆ Engineering, Performance Assurance, Project Management & Oversight
- ◆ Regular CLIENT Updates & Progress Communication
- ◆ Start Up, Punchlist & Sign Off of Project Delivery
- ◆ Utility Rebate & Incentives Processing
- ◆ Standard Industry Insurance Coverage
- ◆ Warranty Assistance For Up To 1 Year

### **Utility Rebates & Incentives**

Any and all utility rebates or incentives that are a direct result of this project will remain with CLIENT, as PACIFICWEST has no claim on any such payments.

PACIFICWEST cannot guarantee exact amounts, nor does PACIFICWEST guarantee the availability of such utility rebate & incentive funds provided by the utility provider or other governmental authority.

PACIFICWEST will reasonably assist CLIENT in the utility rebate & incentive process by identifying available programs, obtaining necessary information and applications, and providing required documentation to facilitate the direct or express utility rebate and incentive transaction. All other requirements governed by the utility provider or governmental authority are the sole responsibility of CLIENT.

As part of CalSHAPE U&R Grant Requirements, PACIFICWEST will prepare a Project Completion Report for each site included in the scope of work, in accordance with the latest CalSHAPE Ventilation Program Commission Guidelines.

### **Exclusions**

The following items are excluded from the previous listed scope of work:

- ◆ Asbestos or other hazardous waste removal, abatement, and responsibility.
- ◆ Any relocation for existing disconnects within 5 ft above ground or those not obstructing new unit service access.
- ◆ Applicable building permit applications, additional engineering, and associated fees.
- ◆ Service work, repairs, and upgrades to existing equipment not specifically addressed



within the scope of work.

- ◆ Any alteration or deviation from the above specifications involving extra cost of material or labor will be executed upon written orders for same and will become an extra charge over the sum mentioned in this Agreement.



## **EXHIBIT B PAYMENT SCHEDULE**

In exchange for the Work, CLIENT shall pay PACIFICWEST the Agreement Sum of \$6,000,000.

PACIFIC WEST will issue invoices to Client for payments due based on the following Payment Schedule below and/or other mutually agreed upon progress-billing basis thereafter:

Energy Services	Price
CalSHAPE U&R HVAC Installation	\$6,000,000



## EXHIBIT C SAVINGS ANALYSIS

### INDEX

HVAC  
Other

Please refer to the attached Savings Analysis documents for the measures listed above.

**Project Total Cost** \$ 6,000,000

**Project Total Savings** \$ 6,382,486

**4217 Compliance** Yes

Services	Electrical Savings	Natural Gas Savings	Other Savings	Total Savings
HVAC Replacement	\$ 18,583	\$ 1,880	\$ 154,595	\$ 175,058
<b>Totals</b>	<b>\$ 18,583</b>	<b>\$ 1,880</b>	<b>\$ 154,595</b>	<b>\$ 175,058</b>

Year	Electrical Savings	Natural Gas Savings	Other Savings	Total Savings
1	\$ 18,583	\$ 1,880	\$ 154,595	\$ 175,058
2	\$ 19,140	\$ 1,936	\$ 159,233	\$ 180,310
3	\$ 19,715	\$ 1,994	\$ 164,010	\$ 185,719
4	\$ 20,306	\$ 2,054	\$ 168,930	\$ 191,291
5	\$ 20,915	\$ 2,116	\$ 173,998	\$ 197,029
6	\$ 21,543	\$ 2,179	\$ 179,218	\$ 202,940
7	\$ 22,189	\$ 2,245	\$ 184,595	\$ 209,028
8	\$ 22,855	\$ 2,312	\$ 190,132	\$ 215,299
9	\$ 23,540	\$ 2,382	\$ 195,836	\$ 221,758
10	\$ 24,247	\$ 2,453	\$ 201,711	\$ 228,411
11	\$ 24,974	\$ 2,527	\$ 207,763	\$ 235,263
12	\$ 25,723	\$ 2,602	\$ 213,996	\$ 242,321
13	\$ 26,495	\$ 2,680	\$ 220,416	\$ 249,591
14	\$ 27,290	\$ 2,761	\$ 227,028	\$ 257,079
15	\$ 28,108	\$ 2,844	\$ 233,839	\$ 264,791
16	\$ 28,952	\$ 2,929	\$ 240,854	\$ 272,735
17	\$ 29,820	\$ 3,017	\$ 248,080	\$ 280,917
18	\$ 30,715	\$ 3,107	\$ 255,522	\$ 289,344
19	\$ 31,636	\$ 3,201	\$ 263,188	\$ 298,025
20	\$ 32,585	\$ 3,297	\$ 271,083	\$ 306,965
21	\$ 33,563	\$ 3,395	\$ 279,216	\$ 316,174
22	\$ 34,570	\$ 3,497	\$ 287,592	\$ 325,659
23	\$ 35,607	\$ 3,602	\$ 296,220	\$ 335,429
24	\$ 36,675	\$ 3,710	\$ 305,107	\$ 345,492
25	\$ 37,775	\$ 3,822	\$ 314,260	\$ 355,857
<b>Totals</b>	<b>\$ 677,523</b>	<b>\$ 68,543</b>	<b>\$ 5,636,420</b>	<b>\$ 6,382,486</b>





## **EXHIBIT D PROJECT DELIVERY SCHEDULE**

Please refer to the attached Project Delivery Schedule. The Project Delivery Schedule completion date is based upon the Effective Agreement Date as listed.

<b>Project Milestones</b>	<b>Due Date</b>
Agreement Execution	12/14/2023
Project Kick-Off	12/19/2023
Construction Start	6/3/2024
Substantial Completion	11/26/2025
Final Completion	12/31/2025

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Associate Superintendent, Human Resources  
Joe Durkin, Director, Human Resources  
Jaime Ortega, Director, Human Resources

**SUBJECT: PUBLIC NOTICE AND HEARING REGARDING THE ASSOCIATED CHINO TEACHERS INITIAL BARGAINING PROPOSAL TO THE CHINO VALLEY UNIFIED SCHOOL DISTRICT FOR A REOPENER TO THE COLLECTIVE BARGAINING AGREEMENT, EFFECTIVE JULY 1, 2024**

=====

**BACKGROUND**

The present Collective Bargaining Agreement between the Chino Valley Unified School District and the Associated Chino Teachers (A.C.T.) will expire on June 30, 2025. Pursuant to Government Code Section 3547, A.C.T. gave notice to the District regarding its initial proposal for a reopener Collective Bargaining Agreement on November 30, 2023.

In accordance with Article 2.1 of the Collective Bargaining Agreement between the Chino Valley Unified School District and A.C.T., the Board is required to conduct a public hearing on the Association's initial proposal to the District for the purpose of negotiating a reopener Agreement. A.C.T. is hereby announcing to the public its initial bargaining proposal for a reopener of the Collective Bargaining Agreement to be effective July 1, 2024. A.C.T. submits the following attachment.

**RECOMMENDATION**

It is recommended the Board of Education give public notice and conduct a public hearing regarding the Associated Chino Teachers initial bargaining proposal to the Chino Valley Unified School District for a reopener to the Collective Bargaining Agreement effective July 1, 2024.

**FISCAL IMPACT**

To be determined through the bargaining process and disclosed prior to any Board action being taken pursuant to Board Policy 4143.1 and Government Code 3547.5.

NE:LF:JD:JO:jw



Associated Chino Teacher  
Brenda Walker, President

**TO:** Norm Enfield, Ed. D., Superintendent  
Grace Park, Ed D., Associate Superintendent of CIIS  
Lea Fellows, Associate Superintendent, Human Resources  
Chino Valley Unified School District

**FROM:** Brenda Walker, President  
Kelly Larned, Vice President and Bargaining Co-Chairperson  
Lara Savage, Bargaining Co-Chairperson  
Associated Chino Teachers

**SUBJECT:** 2024-25 Reopener Proposal to the 2022-25 Master Collective Bargaining Agreement between the Associated Chino Teachers/CTA/NEA and the Chino Valley Unified School District.

**DATE:** November 30, 2023

As required under the provisions of Educational Employment Relations Act, § 3547, and other applicable codes and statutes governing the collective bargaining process in the State of California, the Associated Chino Teachers/CTA/NEA hereby submits the following proposals for modification(s) of the Master Collective Bargaining Agreement between the Associated Chino Teachers/CTA/NEA and the Chino Valley Unified School District: The Association is providing notice to the Chino Valley Unified School District regarding its initial bargaining proposal for the Successor Collective Bargaining Agreement and submits the following:

**Article 14: Hours**

The Association proposes language to increase preparation time to meet student needs.

The Association proposes language to address compensation for after school IEP meetings.

**Article 17: Compensation and Health and Welfare Benefits**

The Association proposes language to address compensation and medical benefit changes.

**Appendix C**

The Association proposes language to address stipends.

**Psychologist, Behavioral Health Counselors and Behavioral Intervention Counselors:**

The Association proposes to continue negotiations that will integrate these three groups into the Collective Bargaining Agreement.

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Associate Superintendent, Human Resources

**SUBJECT: COMPENSATION INCREASE FOR THE BOARD OF EDUCATION**

=====

**BACKGROUND**

Board Bylaw 9250 states, "Each member of the Board of Education may receive the monthly compensation as provided for in Education Code 35120. On an annual basis, the Board may increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent based on the present monthly rate of compensation. Any increase made pursuant to this section shall be effective upon approval by the Board (Education Code 35120)."

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve a 5% compensation increase effective December 15, 2023.

**FISCAL IMPACT**

An ongoing fiscal impact is \$209.00 per month to the General Fund for the 2023/2024 school year.

NE:LF:jw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**November 16, 2023**

**MINUTES**

<b>I.        OPENING BUSINESS</b>
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**I.A.        CALL TO ORDER – 4:30 P.M.**

1. Roll Call

President Shaw called to order the regular meeting of the Board of Education, Thursday, November 16, 2023, at 4:30 p.m. with Bridge, Monroe, Na, and Shaw present. Mr. Cruz arrived at 4:39 p.m.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Sandra H. Chen, Associate Superintendent, Business Services (absent)

Grace Park, Ed.D., Associate Superintendent, CIIS

Lea Fellows, Assistant Superintendent, CIIS

Hilda Flores, Ed.D. Assistant Superintendent, Human Resources

Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 4:30 p.m. regarding conference with legal counsel existing litigation: two cases: student discipline matters; public employee appointment: Coordinator, Expanded, Learning, and Support Programs; Coordinator Security; Boys Republic/Adult School Principal; Elementary Principal; and conference with labor negotiators: A.C.T. and CSEA; and public employee discipline/dismissal/release.

**I.B.        RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**

1. Report Closed Session Action

President Shaw reconvened the regular meeting of the Board of Education at 6:00 p.m. with Bridge, Monroe, Na, and Shaw present.

The Board met in closed session from 4:30 p.m. to 5:41 p.m. regarding conference with legal counsel existing litigation: two cases: student discipline matters; public employee appointment: Coordinator, Expanded, Learning, and Support Programs; Coordinator Security; Boys Republic/Adult School principal; elementary principal; conference with labor negotiators: A.C.T. and CSEA; and public employee discipline/ dismissal/ release. For the record, student discipline cases 23/24-30, 23/24-31, and 23/24-32 were deleted from the agenda. The Board appointed: Patricia Vega-Jeter as principal at Oak Ridge ES effective date to be determined; Heather Post as principal at Boys Republic/Adult School effective date to be determined; and Laurie Jenkins as Coordinator, Expanded Learning and Support Programs effective November 20, 2023, by a vote of 5-0 with Bridge, Cruz, Monroe, Na, and Shaw voting yes. No further action was taken that required public disclosure.

2. Pledge of Allegiance  
Led by student Joseph Ham.

#### **I.C. RECOGNITIONS**

1. Student Leadership: Levi Dickey ES  
President Shaw presented certificates of recognition to students Joseph Ham and Camleigh Garcelli (in absentia) for their leadership. Mr. Cruz presented books and gift cards to both students.
2. Performing Arts: Chino HS Band, Doug Bowden  
President Shaw presented a certificate of recognition to Doug Bowden, Chino HS music director.

#### **I.D. STAFF REPORT**

1. Positive Behavioral Interventions and Support  
Staff presented LCAP Goal 2: Students Parents, Families, and Staff are Connected and Engaged to their School To Ensure Student Success as related to PBIS.

#### **I.E. COMMENTS FROM STUDENT REPRESENTATIVE**

Chloe Kubeldis, student representative, provided a high school athletic report; congratulated Mr. Collins from Ayala HS for being one of ten Claus Noble educator of the year finalists, and Ayala HS counselor Mr. Bell for receiving a Golden Bell Award; congratulated Ayala HS for being recognized as the 2023 Bands of America Southern California Regional Champions and are headed to state finals; acknowledged high school teams who advanced to CIF; and provided her opinion regarding revisions to Board Policy 6163.1

**I.F. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

Brenda Walker, A.C.T. President, urged the Board not to adopt the revisions to Board Policy 6163.1.

Danny Hernandez, CSEA President, spoke about long-serving duplicating and reprographic recently retired staff, and wished them well in retirement; and wished everyone a happy Thanksgiving.

Emily Lao, CHAMP President, congratulated every school receiving PBIS awards; spoke about the work that goes into the process for increasing student learning; and wished everyone a happy Thanksgiving.

**I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

The following individuals addressed the Board: Curtis Burton, Councilmember city of Chino, regarding upcoming city events; Steven Paez to thank the Board; Kristi Hirst regarding legal fees; Jacob Costa regarding student log-in problems; Oscar Avila to thank the Board; Elder Cashey regarding labor issues; Angie Nsek regarding Chino Hills HS room key problems and bus tardies; Brenda Kapila regarding meeting etiquette; Molly Large regarding an African American Parent Advisory Council; Glory Ciccarelli regarding Black erasure; Eric Shamp regarding student needs and performance; and Lisa Greathouse regarding fiscal responsibility.

**I.H. CHANGES AND DELETIONS**

None.

<b>II. ACTION</b>
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**II.A. ADMINISTRATION****II.A.1. Revision of Board Policy 6163.1—Library Media Centers and Administrative Regulation 1312.2—Complaints Concerning Instructional Materials**

The following individuals addressed the Board in favor of the revisions: Steven Paez; Misty S; Oscar Avila; Mike Cargile; Nick Wilson; Kenneth Zhou; Lee Guenvear; Lynda; Lillie Hernandez; Amanda Swager; Robert Chou; Nichole Vicario; Anny Oey; Kristal; Bryon Gonzalez; Ethan Nijiyoku; Waverly Phou; Linda Zhu; Ryley; Daniel Silvas; and George Lee.

The following individuals addressed the Board opposed to the revisions: Ashlee Peters; Jessica S; Bethany Saunders Medina; Kelsey; Tony Montanez; Lucha Bright; Brenda Kapila; Ravi Kapila; Eric Shamp; Chantel Fox; Lisa G; Bobby Omari; Carissa Ramirez.

Roy Westerlink read a portion of a 1960's banned book.

Moved (Na) seconded (Cruz) motion carried (3-2, Bridge and Monroe voted no) to approve the revision of Board Policy 6163.1—Library Media Centers and Administrative Regulation 1312.2—Complaints Concerning Instructional Materials. Student representative voted no.

### **III. CONSENT**

Sara Omari addressed the Board on item III.A.1. President Shaw pulled for separate action case 23/24-27 under item III.C.1., Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve the remainder of consent items, as amended. Student representative voted yes.

#### **III.A. ADMINISTRATION**

##### **III.A.1. Minutes of the October 19, 2023 Regular Meeting and October 30, 2023 Special Meeting**

Approved the minutes of the October 19, 2023 regular meeting and October 30, 2023 special meeting.

##### **III.A.2. Establishment of Date and Time for Annual Organizational Meeting**

Established December 14, 2023, at 6:00 p.m. as the annual organizational meeting of the Chino Valley Unified School District Board of Education.

#### **III.B. BUSINESS SERVICES**

##### **III.B.1. Warrant Register**

Approved/ratified the warrant register.

##### **III.B.2. 2023/2024 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students**

Approved/ratified the 2023/2024 applications to operate fundraising activities and other activities for the benefit of students.

##### **III.B.3. Fundraising Activities**

Approved/ratified the fundraising activities.



**III.B.4. Donations**

Accepted the donations.

**III.B.5. Legal Services**

Approved payment for legal services to the law offices of Margarat A. Chidester & Associates; Atkinson, Andelson, Loya, Ruud & Romo; and Tao Rossini, APC.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****III.C.1. Student Expulsion Cases 23/24-17, 23/24-22, 23/24-23, 23/24-24, 23/24-25, 23/24-27, 23/24-28, 23/24-30, 23/24-31, 23/24-32, and 23/24-33**

Approved student expulsion cases 23/24-17, 23/24-22, 23/24-23, 23/24-24, 23/24-25, 23/24-27 Moved (Na) Seconded (Bridge) (5-0), 23/24-28, 23/24-30, 23/24-31, 23/24-32, and 23/24-33.

**III.C.2. School Sponsored Trips**

Approved/ratified the school-sponsored trips for Cal Aero K-8, Ayala HS, and Chino Hills HS.

**III.C.3. Memorandum of Understanding Between Chino Valley Unified School District and the Foster Grandparent/Senior Companion Program of San Gabriel/Pomona Regional Center**

Approved the Memorandum of Understanding between Chino Valley Unified School District and the Foster Grandparent/Senior Companion Program of San Gabriel/Pomona Regional Center.

**III.D. FACILITIES, PLANNING, AND OPERATIONS****III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

**III.D.2. Agreements for Contractor/Consultant Services**

Approved/ratified the Agreements for Contractor/Consultant Services.

**III.D.3. Surplus/Obsolete Property**

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

**III.D.4. Notices of Completion for CUPCCAA Projects**

Approved the Notices of Completion for CUPCCAA Projects.

**III.D.5. Change Orders and Notices of Completion for Bid No. 21-22-20F, Dickey ES, Dickson ES, Eagle Canyon ES, Ayala HS, and Chino Hills HS Roofing Project**

Approved the Change Orders and Notices of Completion for Bid No. 21-22-20F, Dickey ES, Dickson ES, Eagle Canyon ES, Ayala HS, and Chino Hills HS Roofing Project.

**III.D.6. Change Order and Notice of Completion for Bid No. 22-23-31I, Ayala HS Gymnasium Sound System Replacement—Rebid**

Approved the Change Order and Notice of Completion for Bid No. 22-23-31I, Ayala HS Gymnasium Sound System Replacement—Rebid.

**III.D.7. Award of Bid No. 23-24-05I, Cal Aero K-8 New Playground Equipment Installation**

Awarded Bid No. 23-24-05I, Cal Aero K-8 New Playground Equipment Installation to J2 Builders, Inc.

**III.D.8. Resolution 2023/2024-20, Annual and Five-Year Developer Fee Reports for Fiscal Year 2022/2023**

Adopted Resolution 2023/2024-20, Annual and Five-Year Developer Fee Reports for Fiscal Year 2022/2023.

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items.

**III.E.2. Rejection of Claims**

Rejected the claims and referred them to the District's insurance adjuster.

<b>IV. INFORMATION</b>
------------------------

**IV.A. BUSINESS SERVICES**

**IV.A.1. Adopted 2023/2024 Organized and Unorganized Student Body Budgets**

Received for information the adopted 2023/2024 organized and unorganized student body budgets.

**IV.B. FACILITIES, PLANNING, AND OPERATIONS**

**IV.B.1. Community Facilities District 4 (College Park) Special Tax Accountability Report for Fiscal Year 2022/2023**

Received and filed the Community Facilities District 4 (College Park) Special Tax Accountability Report for Fiscal Year 2022/2023.

## **V. COMMUNICATIONS**

### **BOARD MEMBERS AND SUPERINTENDENT**

Don Bridge said he attended Chino HS's last regular season game, and spoke about playoff games he has attended; attended the Chino Valley Fire District State of the Fire District address; attended the Biomedical Science and Technology Academy open house at Chino HS; and concluded his comments by saying that he feels it is time for the District to get away from culture wars and focus on education; and wished everyone an enjoyable Thanksgiving.

James Na thanked the community who came out and spoke to the Board; spoke about California's nationwide education ranking; spoke about appreciation and encouraged parental involvement; said that we need to make sure our children respect teachers and staff; and thanked everyone for their service.

Jon Monroe thanked the local Lions Club for providing scholarships to 12 classrooms in the District; addressed being qualified with or without a formal education for different things in life; spoke about agreeing as a community; and extended Thanksgiving wishes.

Andrew Cruz spoke about attending a ribbon cutting ceremony in the District, and commented on what Dr. Flores shared at the event; spoke about a speaker's mentioning the book *1984*; explained why he voted in favor of policy revisions; spoke about an upcoming 5K community run; said he wanted to provide a scholarship opportunity; and wished everyone a happy Thanksgiving.

Superintendent Enfield thanked the Lions Club for scholarships provided to District teachers; and wished everyone a happy Thanksgiving.

President Shaw spoke about school site visits; attended a PLC training and acknowledged the work that goes into them; shared the various events she recently attended such as a DARE graduation and Veterans' Day celebrations; said she attended the ROP commissioner meeting; commented on litigation fees incurred before a legal matter was handed over to Liberty Justice Center; spoke about parents being essential in their child's education, and the District is doing the right thing; and wished everyone a happy Thanksgiving.

<b>VI. ADJOURNMENT</b>
------------------------

President Shaw adjourned the regular meeting of the Board of Education at 8:50 p.m.

\_\_\_\_\_  
Sonja Shaw, President

\_\_\_\_\_  
Andrew Cruz, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** December 14, 2023  
**TO:** Members, Board of Education  
**FROM:** Sonja Shaw, President, Board of Education  
**SUBJECT: REVISION OF BYLAWS OF THE BOARD 9100 —ORGANIZATION**

=====

**BACKGROUND**

Board policies, administrative regulations, and Bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Bylaw 9100—Organization is being updated to correspond with CSBA recommended language.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

Board President Shaw recommends the Board of Education approve the revision of Bylaws of the Board 9100—Organization.

**FISCAL IMPACT**

None.

SS:pk

## **ORGANIZATION**

### **Annual Organizational Meeting**

Each year, the Board of Education shall hold an annual organizational meeting. In any year in which a regular election of District Board members is conducted, the organizational meeting shall be held within 15 days following the second Friday in December after the regular election. During all other years, the meeting may be held on any date in December, but no later than December 20. (Education Code 35143)

During any year in which a regular election is conducted, the Board, at the regular meeting held immediately prior to the second Friday in December, shall select the day and time of the organizational meeting. For any other year, the day and time of the organizational meeting shall be selected at the last regular meeting held immediately before the annual meeting. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the clerk of the Board, with the assistance of the Superintendent, shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Government Code 35143)

At this meeting the Board shall:

1. Elect a president, vice president, and a clerk from its members.
2. Appoint the Superintendent as the secretary to the Board.
3. Authorize signatures.
4. Approve a schedule of regular meetings for the year.
5. Designate Board representatives to serve on committees or commissions of the District, other public agencies, or organizations with which the District partners or collaborates.
6. Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials.

### **Election of Officers**

~~The Board shall each year identify its entire slate of officers on a rotating basis, and a Board Trustee shall take the position of Board member after serving one term as president.~~

## **Annual Organizational Meeting (cont.)**

~~In a non-election year, each Board member will rotate into the next highest position on the slate.~~

~~In an election year, members who are reelected will follow their previously established rotation order. Newly elected Board members will enter into the remaining open positions and the newly elected Board member with the highest number of popular votes will assume the remaining highest position and so on until a complete rotation order is established. The outgoing president will always assume the lowest position in the rotation order.~~

THE BOARD SHALL EACH YEAR ELECT ITS ENTIRE SLATE OF OFFICERS.

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

Legal Reference:

EDUCATION CODE

35143 Annual organizational meeting date, and notice

35145 Public meetings

5017 Term of Office

GOVERNMENT CODE

54953 Meetings to be open and public; attendance

ATTORNEY GENERAL OPINIONS

68 OPS. CAL. ATTY. GEN. 65 (1985)

59 OPS. CAL. ATTY. GEN. 619, 621-622 (1976)

## **Chino Valley Unified School District**

Bylaw adopted: August 17, 1995

Revised: May 20, 1999

Revised: March 16, 2006

Revised: November 6, 2008

Revised: November 21, 2019

Revised: January 19, 2023

REVISED:

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** December 14, 2023  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: WARRANT REGISTER**

=====

**BACKGROUND**

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

**FISCAL IMPACT**

\$9,883,776.82 to all District funding sources.

NE:SHC:LP:lf



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services

**SUBJECT: 2023/2024 APPLICATIONS TO OPERATE FUNDRAISING  
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF  
STUDENTS**

=====

**BACKGROUND**

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the 2023/2024 applications to operate fundraising activities and other activities for the benefit of students.

**FISCAL IMPACT**

None.

NE:SHC:LP:lf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**December 14, 2023**

**2023/2024 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES  
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

**School**

Ayala HS

**Organization**

Choral Boosters

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services

**SUBJECT: FUNDRAISING ACTIVITIES**

=====

**BACKGROUND**

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the fundraising activities.

**FISCAL IMPACT**

None.

NE:SHC:LP:lf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**December 14, 2023**

<b><u>SITE/DEPARTMENT</u></b>	<b><u>ACTIVITY/DESCRIPTION</u></b>	<b><u>DATE</u></b>
<b><u>Butterfield ES</u></b>		
PTA	Thinknlocal	1/15/24 - 2/15/24
<b><u>Glenmeade ES</u></b>		
PTA	Chuck E. Cheese	1/25/24
<b><u>Briggs K-8</u></b>		
PFA	Family Skate Night	1/17/24
<b><u>Ayala HS</u></b>		
ASB - Positive School Culture	Thinknlocal	12/15/23 - 12/27/23
ASB - Project Positive	Hot Cocoa for Positivity	12/15/23 - 1/15/24
ASB - Womens' Soccer	Blast Athletics	12/15/23 - 1/15/24
ASB - Womens' Soccer	Thinknlocal	12/15/23 - 1/15/24
ASB - Boys' Basketball	Leading Edge Sponsorship Drive	12/20/23 - 1/15/24
ASB - Boys' Basketball	Thinknlocal	12/20/23 - 1/15/24
ASB - Boys' Basketball	Toyota Arena Tickets Sales	12/20/23 - 1/15/24
Choral Boosters	Top Golf	1/1/24 - 1/31/24
ASB - Amnesty Club	Ding Tea	1/5/24
ASB - Dream Catchers	7 Leaves Café	1/19/24
ASB - Womens' Soccer	Roscoe's Famous Deli Dine Out	1/23/24
<b><u>Chino HS</u></b>		
Pep Squad Boosters	Los Portales Family/Friends Dine Out	1/22/24
<b><u>Chino Hills HS</u></b>		
ASB - Choir	Raising Canes	12/15/23
ASB - Girls' Soccer	Snap! Raise	12/15/23 - 1/15/24
ASB - Peer Leadership	Snap! Raise	12/15/23 - 1/15/24
ASB - Badminton	BSN Team Store	12/15/23 - 1/19/24
ASB - Choir	Birthday Grams	12/15/23 - 5/31/24
ASB - Badminton	Donation Drive	12/16/23 - 1/10/24
Music Boosters	Sinfully Sweet Apple Company	1/3/24 - 1/26/24
General Boosters - Boys' Soccer	Snap! Raise	1/3/24 - 1/31/24
ASB - Boys' Tennis	Donation Drive	1/8/24 - 4/8/24
ASB - Choir	Chipotle Dine Out	1/10/24
ASB - Boys' Tennis	Snap! Raise	1/16/24 - 2/16/24

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**December 14, 2023**

<b><u>SITE/DEPARTMENT</u></b>	<b><u>ACTIVITY/DESCRIPTION</u></b>	<b><u>DATE</u></b>
<b><u>Chino Hills HS (cont.)</u></b>		
ASB - HSA	Snap! Raise	1/17/24 - 2/17/24
ASB - Track and Field	Snap! Raise	1/23/24 - 2/23/24
<b><u>Don Lugo HS</u></b>		
ASB - Wrestling	Concessions	12/15/23 - 2/10/24

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: DONATIONS**

=====

**BACKGROUND**

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education accept the donations.

**FISCAL IMPACT**

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:lf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**December 14, 2023**

<b><u>DEPARTMENT/SITE DONOR</u></b>	<b><u>ITEM DONATED</u></b>	<b><u>APPROXIMATE VALUE</u></b>
<b><u>HOPE Program/Care Closet</u></b>		
Kathy & Ernie Reed	Walmart Gift Cards 10 at \$10.00 ea.	\$100.00
<b><u>Newman ES</u></b>		
Lorrie Neff	Neon Copy Paper 34 Reams	\$408.00
<b><u>Don Lugo HS</u></b>		
Ruby Tsang	Cash	\$20.00
Eulonda Allen	Cash	\$25.00
Gloria Vera	Cash	\$25.00
Richard Ybarra	Cash	\$25.00
Maria Reyes	Cash	\$25.00
Kareem & Amy Zoque	Cash	\$50.00
Pam's Doughnuts & Yogurt	Cash	\$50.00
Sarah Pemberton	Cash	\$50.00
Anthony Rios	Cash	\$100.00
Daniel & Kelli Cooper	Cash	\$100.00
Jen Hung	Cash	\$100.00
Lynn Nguyen	Cash	\$100.00
Stuart Dedman	Cash	\$100.00
Derrick Ybarra	Cash	\$160.00
Lorie McClary- Molina	Cash	\$192.00
Lena Dominguez	Cash	\$195.00
Adolpho Becerril	Cash	\$250.00
O.F. Wolfinbarger, Inc.	Cash	\$250.00
G & SS restaurant Corporation	Cash	\$300.00
DBA Andy's Burgers		
Westside Exports, LLC.	Cash	\$300.00
DBA Raw Pigments		
Terra's Tile	Cash	\$400.00
Bank of America Charitable Foundation	Cash	\$500.00

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**Our Motto:**  
Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services

**SUBJECT: LEGAL SERVICES**

=====

**BACKGROUND**

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTHS	INVOICE AMOUNTS	2023/2024 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	October	\$46,801.25	\$237,570.28
Margaret A. Chidester & Associates	October	\$ 103.50	\$ 3,666.50
Tao Rossini, APC	October	\$36,776.24	\$104,263.74
		-	
	<b>Total</b>	\$83,681.26	\$345,500.52

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

**FISCAL IMPACT**

\$83,681.26 to the General Fund.

NE:SHC:LP:lf



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Hilda Flores, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support  
Stephanie Johnson, Director, Student Support Services

**SUBJECT: STUDENT READMISSION CASES 21/22-45 AND 22/23-45**

=====

**BACKGROUND**

Administrative Regulation 5144.1 Students – Suspension and Expulsion/Due Process Readmission after Expulsion state:

- The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student's rehabilitation plan shall be reviewed, and the Superintendent or designee shall verify that the provisions of this plan have been met.
- School regulations shall be reviewed, and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
- The Superintendent or designee shall transmit their recommendation regarding readmission to the Board. The Board shall consider this recommendation, in closed session, if information disclosed would be in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve student readmission cases 21/22-45 and 22/23-45.

**FISCAL IMPACT**

None.

NE:HF:SJ:jg

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Hilda Flores, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support  
Stephanie Johnson, Director, Student Support Services

**SUBJECT: STUDENT EXPULSION CASES 23/24-26, 23/24-30, 23/24-31, 23/24-32, 23/24-34, 23/24-36, 23/24-39, AND 23/24-41**

=====

**BACKGROUND**

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion cases 23/24-26, 23/24-30, 23/24-31, 23/24-32, 23/24-34, 23/24-36, 23/24-39, and 23/24-41.

**FISCAL IMPACT**

None.

NE:HF:SJ:jg

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**Our Motto:**  
Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Hilda Flores, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

**SUBJECT: SCHOOL-SPONSORED TRIPS**

=====

**BACKGROUND**

The Board of Education recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District's course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

<b>School-Sponsored Trips</b>	<b>Date</b>	<b>Fiscal Impact</b>
Site: Ayala HS Event: Wrestling Tournament Place: Camarillo, CA Chaperone: 15 students/3 chaperones	December 8-9, 2023	Cost: \$50.00 per student Funding Source: Booster donations
Site: Ayala HS Event: Wrestling Tournament Place: Roseville, CA Chaperone: 10 students/3 chaperones	December 14-17, 2023	Cost: \$50.00 per student Funding Source: Booster donations
Site: Ayala HS Event: Wrestling Tournament Place: Napa, CA Chaperone: 1 students/2 chaperones	January 4-7, 2024	Cost: \$50.00 per student Funding Source: Booster donations

Site: Chino HS Event: Tarkanian Classic Place: Las Vegas, NV Chaperone: 14 students/1 chaperones	December 18-22, 2023	Cost: \$600.00 per student Funding Source: Booster donations and parents
Site: Chino HS Event: AVID College Tour – San Diego Place: San Marcos, CA; San Diego, CA; Long Beach, CA; and Irvine, CA Chaperone: 30 students/4 chaperones	January 29-30, 2024	Cost: \$289.00 per student Funding Source: Parents
Site: Chino Hills HS Event: Distributive Education Clubs of America (DECA) Sports and Entertainment Marketing Conference Place: Orlando, FL Chaperone: 4 students/3 chaperones	January 31 – February 4, 2024	Cost: \$800.00 per student Funding Source: DECA
Site: Chino Hills HS Event: Bay Area University Tour Place: San Francisco, CA; Berkley, CA; San Jose, CA; Merced, CA; Monterey Bay, CA Chaperone: 49 students/5 chaperones	February 15-14, 2024	Cost: \$150.00 per student Funding Source: Fundraising

## **FISCAL IMPACT**

None.

NE:HF:gks

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Hilda Flores, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

**SUBJECT:** **CONTINUED FUNDING APPLICATION FOR CHILD DEVELOPMENT SERVICES CSPP AND ADOPTION OF RESOLUTION 2023/2024-28**

=====

**BACKGROUND**

The Local Agreement for Child Development Services represents the annual contract with the California Department of Education to provide state-subsidized preschool child care to low income families in the Chino Valley Unified School District. These services have been provided in the Chino Valley Unified School District since 1969.

The California Department of Education (CDE) is requiring the Continued Funding Application for the California State Preschool Program (CSPP) to receive Board approval for the 2024/2025 school year.

The program award CSPP will provide funding for the California State Preschool Program. This program is located at the Chino Children's Center.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Continued Funding Application for Child Development Services CSPP and adopt Resolution 2023/2024-28.

**FISCAL IMPACT**

The fiscal impact is unknown at present.

NE:HF:gks

Chino Valley Unified School District  
**RESOLUTION 2023/2024-28**

This resolution must be adopted in order to certify the approval of the Board of Education of the Chino Valley Unified School District to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the personnel designated herein to sign contract documents for fiscal year 2024/2025, the Continued Funding Application, and all related contract documents.

---

**RESOLUTION**

BE IT RESOLVED that the Board of Education of Chino Valley Unified School District authorizes approval of the Continued Funding Application for CSPP for fiscal year 2023/2024 and that the person(s) who are listed below are authorized to sign the transaction for the Board of Education.

<b>NAME</b>	<b>TITLE</b>	<b>SIGNATURE</b>
Norm Enfield, Ed.D.	Superintendent	
Hilda Flores, Ed.D.	Assistant Superintendent	

PASSED AND ADOPTED this 14<sup>th</sup> day of December 2023 by the Board of Education of Chino Valley Unified School District of San Bernardino County, in the State of California.

I, Andrew Cruz, Clerk of the Board of Education of Chino Valley Unified School District, of San Bernardino County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
Andrew Cruz, Clerk

\_\_\_\_\_  
Date

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Hilda Flores, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

**SUBJECT: CONTINUED FUNDING APPLICATION FOR CHILD DEVELOPMENT SERVICES CCTR AND THE ADOPTION OF RESOLUTION 2023/2024-29**

=====

**BACKGROUND**

The Local Agreement for Child Development Services represents the annual contract with the California Department of Social Services to provide state-subsidized general child care to low income families in the Chino Valley Unified School District. These services have been provided in the Chino Valley Unified School District since 1969.

California Department of Social Services is requiring for the Continued Funding Application General Child Care and Development (CCTR) to receive Board approval for the 2024/2025 school year.

The program award CCTR will provide general child care and development services. These programs are located at the Buena Vista Infant/Toddler Center, Liberty Fun Club, and Newman Fun Club.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Continued Funding Application for Child Development Services CCTR and the adoption of Resolution 2023/2024-29.

**FISCAL IMPACT**

The fiscal impact is unknown at present.

NE:HF:gks

Chino Valley Unified School District  
**RESOLUTION 2023/2024-29**

This resolution must be adopted in order to certify the approval of the Board of Education of the Chino Valley Unified School District to enter into this transaction with the California Department of Social Services for the purpose of providing child care and development services and to authorize the personnel designated herein to sign contract documents for fiscal year 2024/2025.

---

**RESOLUTION**

BE IT RESOLVED that the Board of Education of Chino Valley Unified School District authorizes entering into the local agreement with the State of California for fiscal year 2024/2025 and that the person(s) who are listed below are authorized to sign the transaction for the Board of Education.

<b>NAME</b>	<b>TITLE</b>	<b>SIGNATURE</b>
Norm Enfield, Ed.D.	Superintendent	
Hilda Flores, Ed.D.	Assistant Superintendent	

PASSED AND ADOPTED this 14<sup>th</sup> day of December 2023 by the Board of Education of Chino Valley Unified School District of San Bernardino County, California.

I, Andrew Cruz, Clerk of the Board of Education of Chino Valley Unified School District, of San Bernardino County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
Andrew Cruz, Clerk

\_\_\_\_\_  
Date



## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### Our Motto:

Student Achievement • Safe Schools • Positive School  
Climate Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support  
Preston R. Carr, Ed.D., Director, Alternative Education  
Willie McReynolds, Director, Special Education

**SUBJECT: 2024 SUPPLEMENTAL SUMMER INSTRUCTION PROGRAM  
AND SPECIAL EDUCATION EXTENDED SCHOOL YEAR**

### **BACKGROUND**

The Board of Education recognizes that summer school provides valuable opportunities for students to improve their skills and make academic progress. The District's summer school program may be used to provide supplemental instruction for students failing to meet academic requirements in accordance with the law, board policy, and administrative regulation.

### **Supplemental Summer Instruction Program**

<b>High School</b> <i>*Priority to seniors</i>	June 3 – June 18, 2024 June 20 – July 8, 2024	Monday – Friday	8:30 a.m. – 12:45 a.m.
<b>Continuation High School</b>	June 3 – June 18, 2024 June 20 – July 8, 2024	Monday – Friday	8:30 a.m. – 12:45 a.m.

### **Special Education Extended School Year**

<b>Elementary</b>	May 29 – June 26, 2024	Monday – Friday	8:00 a.m. – 12:15 p.m.
<b>Junior High</b>	May 29 – June 26, 2024	Monday – Friday	Period 1, 8:30 a.m. – 10:30 a.m. Period 2, 10:45 a.m. – 12:45 p.m.
<b>High School</b>	June 3 – July 8, 2024	Monday – Friday	Period 1, 8:30 a.m. – 10:30 a.m. Period 2, 10:45 a.m. – 12:45 a.m.

Approval of this item supports the goals identified within the District's Strategic Plan.

## **RECOMMENDATION**

It is recommended the Board of Education approve the 2024 Supplemental Summer Instruction Program and Special Education Extended School Year.

## **FISCAL IMPACT**

Supplemental Summer Instruction Program and Special Education Extended School Year are funded by the State.

NE:GP:PRC:AI:eb

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and  
Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: PURCHASE ORDER REGISTER**

=====

**BACKGROUND**

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

**FISCAL IMPACT**

\$8,362,136.67 to all District funding sources.

NE:GJS:KC:cb

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and  
Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES**

=====

**BACKGROUND**

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

**FISCAL IMPACT**

As indicated.

NE:GJS:KC:cb

<b>FACILITIES, PLANNING, AND OPERATIONS</b>	<b>FISCAL IMPACT</b>
<b>F-2324-049 McMurray Stern, LLC.</b> To provide district wide inspection and repair of library shelving systems. Submitted by: Maintenance & Operations Duration of Agreement: November 13, 2023 - November 14, 2024	Contract amount: Per Rate Sheet  Funding source: General Fund

<b>MASTER CONTRACTS</b>	<b>FISCAL IMPACT</b>
<b>MC-2324-070 Design Science, Inc. dba Wiris.</b> To provide license for Math Type. Submitted by: Don Lugo HS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet  Funding source: Various
<b>MC-2324-071 SmartPass, Inc.</b> To provide software license for Hall Pass Pro. Submitted by: Chino HS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet  Funding source: Various
<b>MC-2324-072 Boomalang Company.</b> To provide virtual conversation practice with certified native speaking coaches. Submitted by: Chino Hills HS Duration of Agreement: July 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet  Funding source: Various
<b>MC-2324-073 Hal Leonard, LLC.</b> To provide Broadway showkits and performance license. Submitted by: Rhodes ES Duration of Agreement: December 1, 2023 - June 30, 2026	Contract amount: Per Rate Sheet  Funding source: Various
<b>MC-2324-074 Purple Easel, LLC.</b> To provide painting events. Submitted by: Health Services/Child Development Duration of Agreement: January 1, 2024 - June 30, 2026	Contract amount: Per Rate Sheet  Funding source: Various

<b>SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS</b>	<b>FISCAL IMPACT</b>
<b>SBCSS 23/24-0714 San Bernardino County Superintendent of Schools - The Boys Republic.</b> To provide oversight and fiscal support of the Boy's Republic program. Submitted by: Boys Republic Duration of Agreement: July 1, 2023 - September 30, 2024	Contract amount: \$200,000.00  Funding source: Title 1

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
<p><b>CIIS-2324-047 City of Chino.</b>            To provide tobacco use prevention education, intervention, and cessation.            Submitted by: Health Services/TUPE Grant            Duration of Agreement: July 1, 2023 - June 30, 2024            Original Agreement Board Approved: June 1, 2023</p>	<p>Contract amount: \$57,360.00             Increase contract by \$14,009.71 for increased services.             Funding source: TUPE Grant</p>
<p><b>CIIS-2324-084 HopSkipDrive, Inc.</b>            To provide transportation for McKinney-Vento homeless and unaccompanied youth.            Submitted by: Health Services/CARE            Duration of Agreement: July 1, 2023 - June 30, 2024            Original Agreement Board Approved: June 15, 2023</p>	<p>Contract amount: \$55,000.00             Increase contract by \$15,000.00 for additional student transportation.             Funding source: Title 1</p>
<p><b>SBC 23-463 San Bernardino County Department of Probation.</b>            To provide school probation officer program for the 2023/24 school year.            Submitted by: Purchasing            Duration of Agreement: July 1, 2023 - June 30, 2024            Original Agreement Board Approved: May 4, 2023</p>	<p>Contract amount: \$66,274.00             Change contract number from SBC 2324-001 to SBC 23-463.             Funding source: LCAP</p>

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning,  
and Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: SURPLUS/OBSOLETE PROPERTY**

=====

**BACKGROUND**

The Board of Education recognizes that the District may own personal property, which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

**FISCAL IMPACT**

Increase to the General Fund from proceeds of sale.

NE:GJS:KC:cb



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to [Kathy.Casino@chino.k12.ca.us](mailto:Kathy.Casino@chino.k12.ca.us). Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (\*).

School Site/Department	Gerald F. Litel Elementary School	Date Submitted:	11/9/2023
Site Contact & Extension	Erin Kelly, ext. 5972		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Office Furniture	Rolling Office Chairs - 6	N/A	N/A	<input type="checkbox"/>
Office Equipment	White Boards - 6	N/A	N/A	<input type="checkbox"/>
Computer Equipment	Surface Pro 3	001077653402	51367	<input type="checkbox"/>
Computer Equipment	Surface Pro 3	N/A	"Piloting"	<input type="checkbox"/>
Computer Equipment	Surface Pro 3	001888353452	51368	<input type="checkbox"/>
Computer Equipment	Dell Monitor	N/A	53874	<input type="checkbox"/>
AV Equipment	Swift M250	N/A	A19106	<input type="checkbox"/>
AV Equipment	Swift M250	N/A	A17099	<input type="checkbox"/>
AV Equipment	Swift M250	N/A	A17114	<input type="checkbox"/>
Computer Equipment	Powershuttle Cart	N/A	49527	<input type="checkbox"/>
Computer Equipment	Powershuttle Cart	N/A	56759	<input type="checkbox"/>
Computer Equipment	Powershuttle Cart	N/A	56761	<input type="checkbox"/>
Computer Equipment	Powershuttle Cart	N/A	78461	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	Dell Chrombook	N/A	72005	<input type="checkbox"/>
Computer Equipment	Dell Chromebook	N/A	61777	<input type="checkbox"/>
Computer Equipment	Dell Chromebook	N/A	71968	<input type="checkbox"/>
Computer Equipment	Dell Chromebook	N/A	71975	<input type="checkbox"/>
Computer Equipment	Dell Chromebook	N/A	61775	<input type="checkbox"/>
Computer Equipment	Dell Chromebook	N/A	71971	<input type="checkbox"/>

### Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. THIS FORM MUST BE TYPED. Accurate information must be reported on the (1) Board Agenda for approval, (2) to the Warehouse for pick up, and for (3) asset accounting.

Rev. 6/26/2023

Submit the completed form via email to [Kathy.Casino@chino.k12.ca.us](mailto:Kathy.Casino@chino.k12.ca.us), Purchasing Department.

December 14, 2023

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## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

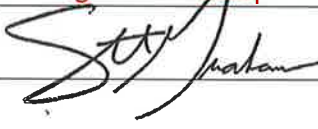
Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to [Kathy.Casino@chino.k12.ca.us](mailto:Kathy.Casino@chino.k12.ca.us). Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (\*).

School Site/Department	Gerald F. Litel Elementary School	Date Submitted:	11/9/2023
Site Contact & Extension	Erin Kelly, ext. 5972		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	Dell Chromebook	N/A	71990	<input type="checkbox"/>
Computer Equipment	Dell Chromebook	N/A	71979	<input type="checkbox"/>
Computer Equipment	Dell Chromebook	N/A	61852	<input type="checkbox"/>
Computer Equipment	Dell Chromebook	N/A	61732	<input type="checkbox"/>
Computer Equipment	Dell Chromebook	N/A	61807	<input type="checkbox"/>
Computer Equipment	Dell Chromebook	N/A	71965	<input type="checkbox"/>
Computer Equipment	Dell Chromebook	N/A	61824	<input type="checkbox"/>
Computer Equipment	Dell Chromebook	N/A	72024	<input type="checkbox"/>
Computer Equipment	Dell Latitude E5410	N/A	35489	<input type="checkbox"/>
Computer Equipment	Dell Latitude D630	N/A	27157	<input type="checkbox"/>
Computer Equipment	Dell Latitude E5430	N/A	41261	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>

Rev. 6/26/2023

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December 14, 2023

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## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

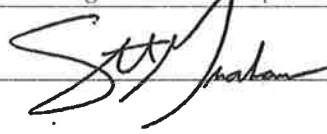
Purchasing Use Only

Board Approval Date \_\_\_\_\_

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to [Kathy\\_Casino@chino.k12.ca.us](mailto:Kathy_Casino@chino.k12.ca.us). Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (\*).

School Site/Department	Gerald F. Litel Elementary School	Date Submitted:	11/9/2023
Site Contact & Extension	Erin Kelly, ext. 5472		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

### THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
AV Equipment	LM-1	38280	14871	<input type="checkbox"/>
AV Equipment	DES 1757B	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
AV Equipment	Omni Movie Projector	N/A	235-265	<input type="checkbox"/>
AV Equipment	Cassette Recorder – 5270AV	FE 700790	N/A	<input type="checkbox"/>
AV Equipment	Cassette Recorder - 7611	N/A	N/A	<input type="checkbox"/>
Safety Equipment	Kenwood KSC-30	N/A	N/A	<input type="checkbox"/>
AV Equipment	Film Strip Projector 28A 35 Dukane	1388998	A17957	<input type="checkbox"/>
AV Equipment	Film Strip Projector Dukane 28A35	1388953	A17960	<input type="checkbox"/>
AV Equipment	679FE72900	64054966	A16675	<input type="checkbox"/>
AV Equipment	Model 930 – Record player	65852	A17989	<input type="checkbox"/>
AV Equipment	Microscope – BH243	S268537	N/A	<input type="checkbox"/>
AV Equipment	Microscope – SwiftM250	876045	A15514	<input type="checkbox"/>
AV Equipment	Microscope – Swift Series 80	N/A	A12618	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	DGS-105	QS54IEA 000842	N/A	<input type="checkbox"/>
Communication Equipment	HP JetDirect 300X	SG3C1A0AZD	N/A	<input type="checkbox"/>
AV Equipment	Viewsonic	N/A	75146	<input type="checkbox"/>
AV Equipment	Viewsonic	N/A	75145	<input type="checkbox"/>
AV Equipment	Viewsonic Mount	N/A	75176	<input type="checkbox"/>

Rev. 6/26/2023

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December 14, 2023

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CHINO VALLEY UNIFIED SCHOOL DISTRICT				
CHHS - ARUBA AP LIST				
SURPLUS/OBSOLETE EQUIPMENT LIST - OCTOBER 27, 2023				
Description	Type	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:C8:00	BY0013522	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:7C:40	BY0013453	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:82:80	BY0013402	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:4A:80	BY0013381	X
Computer Equipment	Aruba S2500-48P	00:0B:86:B0:A5:C0	BZ0011392	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:AA:80	BZ0009123	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:31:40	BZ0008876	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:1F:40	BZ0008660	X
Computer Equipment	Aruba 2930F-8G-Po	F8:60:F0:31:3A:C0	TW01HKZ1BV	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:02:80	BZ0008875	X
Computer Equipment	Aruba S2500-24P	00:0B:86:A6:A9:40	BY0010336	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AA:E8:C0	BZ0008522	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:21:40	BZ0008653	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:02:00	BZ0008881	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:00:00	BZ0008853	X
Computer Equipment	Aruba S2500-48P	00:0B:86:A9:E8:80	BZ0007872	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AA:E4:80	BZ0008571	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:4D:40	BY0013394	X
Computer Equipment	Aruba S2500-24P	00:0B:86:B0:FF:C0	BY0015758	X
Computer Equipment	Aruba S2500-24P	00:0B:86:A6:AD:40	BY0010365	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:6D:80	BY0013447	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:87:80	BY0013360	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:3D:00	BZ0008783	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:5D:C0	BY0013376	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AA:FD:80	BZ0008748	X
Computer Equipment	HPE FlexConnect Sw	78:48:59:58:81:54		X
Computer Equipment	Aruba S2500-48P	00:0B:86:B0:88:C0	BZ0011470	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AA:E1:80	BZ0008486	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:78:00	BY0013434	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AD:1B:40	BZ0010665	X
Computer Equipment	Aruba S2500-24P	00:0B:86:AD:54:C0	BY0013369	X
Computer Equipment	Aruba S2500-48P	00:0B:86:AB:23:40	BZ0008776	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
MARSHALL - ARUBA AP LIST				
SURPLUS/OBSOLETE EQUIPMENT LIST - OCTOBER 27, 2023				
Description	Type	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A5:47	CNJ6K9Y1JY	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:ED:0E	CNJ1K9Y1L9	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D5:A7	CNJ0K9Y1JK	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D1:C9	CNJ0K9Y1KN	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AF:E5	CNJ6K9Y1RM	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DA:F0	CNJ0K9Y244	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:EB:DC	CNJ1K9Y1LX	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A6:E5	CNJ6K9Y1JH	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D3:61	CNJ0K9Y1KX	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:1A	CNJ0K9Y23Q	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:F0:02	CNJ1K9Y18V	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:E1:44	CNJ1K9Y18N	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:F2:A5	CNJ1K9Y1N5	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:F0:44	CNJ1K9Y1LL	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AB:41	CNJ6K9Y1MH	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:8B	CNJ0K9Y1KS	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:05	CNJ0K9Y281	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:7B:F4	CT0691450	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:78:30	CT0690968	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AA:4B	CNJ6K9Y1JQ	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D8:74	CNJ0K9Y22J	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A7:39	CNJ6K9Y1JK	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A9:FA	CNJ6K9Y1KS	X
Computer Equipment	Aruba AP 225	40:E3:D6:C4:32:08	CT0649168	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:ED:EF	CNJ1K9Y178	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D9:2B	CNJ0K9Y23J	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AA:5D	CNJ6K9Y1N4	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:E3:93	CNJ1K9Y18K	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DD:00	CNJ0K9Y2CR	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A8:1D	CNJ6K9Y1KH	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A8:C8	CNJ6K9Y1JP	X
Computer Equipment	Aruba AP 225	40:E3:D6:C4:33:68	CT0649344	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A3:E2	CNJ6K9Y1L2	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A6:AF	CNJ6K9Y1JD	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:AE:D7	CNJ6K9Y1K6	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A8:17	CNJ6K9Y1JS	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D7:D2	CNJ0K9Y27D	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DC:0A	CNJ0K9Y28Z	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D8:08	CNJ0K9Y24Q	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DC:07	CNJ0K9Y2CB	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:DB:CE	CNJ0K9Y28C	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A1:3C	CNJ6K9Y1KM	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
MARSHALL - ARUBA AP LIST				
SURPLUS/OBSOLETE EQUIPMENT LIST - OCTOBER 27, 2023				
Description	Type	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba AP 225	40:E3:D6:C5:78:0E	CT0690951	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
MARSHALL - ARUBA SWITCH LIST				
SURPLUS/OBSOLETE EQUIPMENT LIST - OCTOBER 27, 2023				
Description	Type	LAN MAC Address	Serial Number	Good Working Codition
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:8A:C0	SG08KJS034	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	10:4F:58:F4:72:40	SG01KJS01Z	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	10:4F:58:F4:F4:00	SG01KJS05B	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	10:4F:58:F4:07:80	SG01KJS022	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	10:4F:58:F4:57:80	SG01KJS04Z	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	10:4F:58:F4:F5:80	SG01KJS01H	X
Computer Equipment	Aruba 6300 Switch	64:E8:81:BF:38:80	SG07KMX01S	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	10:4F:58:F4:92:C0	SG01KJS00Q	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	10:4F:58:F4:E6:80	SG01KJS01X	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:19:80	SG08KJS033	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	10:4F:58:F4:C3:40	SG01KJS01T	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	10:4F:58:F4:E6:40	SG01KJS01W	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:0E:00	SG08KJS00W	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
NEWMAN - ARUBA AP LIST				
SURPLUS/OBSOLETE EQUIPMENT LIST - OCTOBER 27, 2023				
Description	Type	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:7E	CNJ5K9Y02K	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:AE	CNJ5K9Y00N	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:17	CNJ5K9Y00K	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:6C	CNJ5K9Y040	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:EC	CNJ5K9Y01C	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:53	CNJ5K9Y057	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:3E	CNJ5K9Y02R	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:8D	CNJ5K9Y026	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:D2	CNJ5K9Y03R	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:BF	CNJ5K9Y00B	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:66	CNJ5K9Y028	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:A7	CNJ5K9Y03H	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:10	CNJ5K9Y00D	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:07	CNJ5K9Y002	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:CC	CNJ5K9Y03C	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:59	CNJ5K9Y016	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:9E	CNJ5K9Y014	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:1F	CNJ5K9Y005	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A2:95	CNJ6K9Y1VS	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:81	CNJ5K9Y05D	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:FE	CNJ5K9Y02F	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:87	CNJ5K9Y02G	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:F0	CNJ5K9Y02H	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:25	CNJ5K9Y04T	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:45	CNJ5K9Y00P	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:4C	CNJ5K9Y029	X
Computer Equipment	Aruba AP 555	9C:8C:D8:CF:D6:5B	CNJ0K9Y1P8	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:DE	CNJ5K9Y024	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:BC	CNJ5K9Y03D	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:FF	CNJ5K9Y02C	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:7B:F6	CT0691451	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:D4	CNJ5K9Y01Y	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:95	CNJ5K9Y017	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:51	CNJ5K9Y01H	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:20	CNJ5K9Y012	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:05	CNJ5K9Y01F	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:A1	CNJ5K9Y00V	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:F5	CNJ5K9Y03Z	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:FB	CNJ5K9Y041	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:A2:20	CNJ6K9Y2DF	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:04	CNJ5K9Y003	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:7A	CNJ5K9Y004	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
NEWMAN - ARUBA SWITCH LIST				
SURPLUS/OBSOLETE EQUIPMENT LIST - OCTOBER 27, 2023				
Description	Type	LAN MAC Address	Serial Number	Good Working Codition
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:7A:80	SG08KJS01H	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:8D:00	SG08KJS02Z	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:8E:80	SG08KJS027	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:0B:00	SG08KJS032	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D1:FD:C0	SG08KJS03P	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:5E:C0	SG08KJS02F	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:5B:80	SG08KJS038	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	10:4F:58:F4:07:C0	SG01KJS020	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	10:4F:58:F4:85:80	SG01KJS051	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:1E:40	SG08KJS02R	X
Computer Equipment	Aruba 6300 Switch	64:E8:81:C1:F1:C0	SG07KMX02Q	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:9B:C0	SG08KJS03S	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:CF:BB:40	SG08KJS03X	X



CHINO VALLEY UNIFIED SCHOOL DISTRICT				
NEWMAN - ARUBA AP LIST				
SURPLUS/OBSOLETE EQUIPMENT LIST - OCTOBER 27, 2023				
Description	Type	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:68	CNJ5K9Y019	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:16	CNJ5K9Y018	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:97:F6	CT0695035	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
WALNUT - ARUBA AP LIST				
SURPLUS/OBSOLETE EQUIPMENT LIST - OCTOBER 27, 2023				
Description	Type	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:D1	CNJ5K9Y04X	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:2A	CNJ5K9Y08X	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:9C	CNJ5K9Y03X	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:D3	CNJ5K9Y07C	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:54	CNJ5K9Y07B	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:0E	CNJ5K9Y054	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:8F	CNJ5K9Y03L	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:92	CNJ5K9Y05J	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:75:F8	CT0690684	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:3F	CNJ5K9Y03P	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:39	CNJ5K9Y00Q	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:B4	CNJ5K9Y011	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:FF	CNJ5K9Y081	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:09	CNJ5K9Y06Y	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:8C	CNJ5K9Y027	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:9B	CNJ5K9Y04D	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:93:59	CNJ5K9Y083	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:C3	CNJ5K9Y01B	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:B4	CNJ5K9Y05W	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:0D	CNJ5K9Y03K	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:AF	CNJ5K9Y079	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:28	CNJ5K9Y01Q	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:40	CNJ5K9Y05P	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:C3	CNJ5K9Y072	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:93	CNJ5K9Y06D	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:5A	CNJ5K9Y051	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:83	CNJ5K9Y058	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:EF	CNJ5K9Y03T	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:29	CNJ5K9Y05F	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:65	CNJ5K9Y05R	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:93:20	CNJ5K9Y098	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:0B	CNJ5K9Y01T	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:95:9E	CT0694735	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:60	CNJ5K9Y078	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:75:70	CT0690616	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:75:E4	CT0690674	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:71	CNJ5K9Y05N	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:75:8C	CT0690630	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:58	CNJ5K9Y07S	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:EA	CNJ5K9Y07W	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:90:02	CNJ5K9Y00X	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:91:A9	CNJ5K9Y05Z	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
WALNUT - ARUBA AP LIST				
SURPLUS/OBSOLETE EQUIPMENT LIST - OCTOBER 27, 2023				
Description	Type	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:66	CNJ5K9Y05Y	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:D8	CNJ5K9Y02Y	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:92:B1	CNJ5K9Y08N	X
Computer Equipment	Aruba AP 555	BC:9F:E4:CA:8F:ED	CNJ5K9Y02S	X
Computer Equipment	Aruba AP 225	40:E3:D6:C5:7C:EC	CT0691574	X

CHINO VALLEY UNIFIED SCHOOL DISTRICT				
WALNUT - ARUBA SWITCH LIST				
SURPLUS/OBSOLETE EQUIPMENT LIST - OCTOBER 27, 2023				
Description	Type	LAN MAC Address	Serial Number	Good Working Condition
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BE:80:00	SG06KJS04T	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:99:35:C0	SG05KJS0QG	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BD:CF:C0	SG06KJS04Q	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	B8:D4:E7:99:13:80	SG05KJS0NQ	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D3:DE:C0	SG08KJS07F	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BE:EE:00	SG06KJS04B	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D3:CF:40	SG08KJS07Q	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BF:B2:40	SG06KJS035	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D4:60:C0	SG08KJS07J	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:BD:BF:C0	SG06KJS08K	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D4:60:40	SG08KJS01N	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D3:BF:C0	SG08KJS07C	X
Computer Equipment	Aruba 6300 Switch	64:E8:81:C1:52:80	SG07KMX02N	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D3:BF:40	SG08KJS07V	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D3:AF:80	SG08KJS07M	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D3:8F:C0	SG08KJS07X	X
Computer Equipment	Aruba 2930M-40G-8SR-PoE-Class6 Switch	64:E8:81:D3:6F:00	SG08KJS07B	X



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working or non-working condition. When the form has been completed and signed, KEEP A COPY and forward the approved form to [Kathy\\_Casino@chino.k12.ca.us](mailto:Kathy_Casino@chino.k12.ca.us). Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via SchoolDude for surplus to be scheduled for pick up.

Site Contact Person

**Andrew Black, Technology**

Submitted Date:

**11/02/2023**

Phone

**X-1350**

Board Approval

Items over \$500 and purchased with Program Improvement Funds should be marked with an asterisk (\*)

Date	Description	Model	Service Tag/Serial Number	CVUSD Asset Number	Destiny Asset Number	Good Working Condition
10/2/2023 17:29	Computer	Windows Device	CW5BC82	51098		No
10/2/2023 17:36	Computer	Chromebook Device	PF2S17X1pf9xb1327016	109364		No
10/2/2023 17:53	Computer	Chromebook Device	PF2QDZXZpf9xb1326009	110200	x7306702	No
10/9/2023 15:06	Computer	Chromebook Device	PF393E8Pf9xb1c29158	r0001274		No
10/9/2023 16:30	Dell	Chromebook Device	hg15vt2	75587	X7272904	No
10/9/2023 16:31	Dell	Chromebook Device	HGYK373	89772	X7302853	No
10/9/2023 16:33	Lenovo	Chromebook Device	PF2QGD7W	115426	X 7315993	No
10/9/2023 16:34	Lenovo	Chromebook Device	PF2RJGEV	115299	X7315926	No
10/9/2023 16:35	Lenovo	Chromebook Device	PF2QEPEK	95871	X7308060	No
10/9/2023 16:37	Lenovo	Chromebook Device	PF06HV7X	95443	X7309046	No
10/9/2023 16:37	Lenovo	Chromebook Device	PF2QGF13	115513	X7315662	No
10/9/2023 16:39	Lenovo	Chromebook Device	PF2QGF13	115513	X7315662	No
10/9/2023 16:39	Lenovo	Chromebook Device	PF2SG9T7	109458	X7307812	No
10/9/2023 16:40	Lenovo	Chromebook Device	PF2QGRN9	115581	X7315778	No
10/9/2023 16:42	Lenovo	Chromebook Device	P201ZP1Y	64081	X7276092	No
10/9/2023 16:43	Lenovo	Chromebook Device	PF393BFQ	R0003362	NA	No
10/9/2023 16:44	Lenovo	Chromebook Device	PF2S05MP	111657	X7312212	No
10/9/2023 16:45	Lenovo	Chromebook Device	p207zymb	84157	X7288283	No
10/9/2023 16:46	Lenovo	Chromebook Device	p2088f4v	85210	X7290421	No
10/9/2023 16:47	Lenovo	Chromebook Device	p2081f0r	70051	X7294148	No
10/9/2023 16:49	Lenovo	Chromebook Device	p207beze	73284	X7283311	No
10/9/2023 16:50	Lenovo	Chromebook Device	PF2SBNQ7	96379	X7316928	No
10/9/2023 16:50	Lenovo	Chromebook Device	p209hc5l	93565	X7319642	No
10/9/2023 16:51	Lenovo	Chromebook Device	p207zs7r	83807	X7291984	No
10/9/2023 16:52	Lenovo	Chromebook Device	P201WQ11	63600	X7276431	No





# CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

10/9/2023 16:53	Lenovo	Chromebook Device	p206ds5z	78794	X7274363	No
10/9/2023 16:54	Lenovo	Chromebook Device	PF3JTSGX	R0005266	NA	No
10/9/2023 16:55	Lenovo	Chromebook Device	PF2RJUNT	112717	X7312748	No
10/9/2023 16:56	Lenovo	Chromebook Device	PF3DGGWRG	R0005293	NA	No
10/9/2023 16:57	Lenovo	Chromebook Device	p207zzt5	70292	X7291856	No
10/9/2023 16:58	Lenovo	Chromebook Device	p207av6x	73356	X7283241	No
10/9/2023 17:01	Lenovo	Chromebook Device	PF251M1E	111488	X7312293	No
10/9/2023 17:04	Lenovo	Chromebook Device	PF2SD9NW	93588	X7309208	No
10/9/2023 17:05	Lenovo	Chromebook Device	PF2S8G0X	96250	X7316704	No
10/9/2023 17:07	Lenovo	Chromebook Device	PF2QVBD5	96385	X7316936	No
10/9/2023 17:52	Computer	Chromebook Device	PF2SGL3lpf9xb1327016	113790	x7314344	No
10/9/2023 17:52	Computer	Chromebook Device	PF3FNWM9pf9xb1c20269	r0001394		No
10/9/2023 17:53	Computer	Chromebook Device		85072	x7289162	No
10/9/2023 17:51	Computer	Chromebook Device	P207ZZ17P2N080320006			No
10/10/2023 17:42	Computer	Chromebook Device	PF2S1CWCpf9xb1327016	109281	x7307311	No
10/11/2023 16:33	Computer	Desktop Computer	czltb42	46260		Yes
10/11/2023 16:34	Computer	Chromebook Device	P203XT4PP2N089110009	65907	r0001021	No
10/11/2023 16:35	Computer	Chromebook Device	p20894gh	85218	x7290429	No
10/11/2023 16:36	Computer	Chromebook Device	PF2SF145pf9xb1327016	114520	x7315074	No
10/11/2023 16:36	Computer	Chromebook Device	PF2SEYLEpf9xb1327016	113663	x7314260	No
10/11/2023 16:37	Computer	Chromebook Device	PF2RZVQ2pf9xb1329041	114233	x7314780	No
10/11/2023 16:42	Computer	Chromebook Device	PF2RZR0Zpf9xb1327016	109379	x7307653	No
10/11/2023 16:43	Computer	Chromebook Device	PF2SBHGRpf9xb1329041	115239	X 7315852	No
10/11/2023 16:48	Computer	Chromebook Device	PF2RHAGHpf9xb1329041trg1SP			No
10/11/2023 16:48	Computer	Chromebook Device	F2RHAG	108491	x7310597	No
10/11/2023 16:48	Computer	Chromebook Device	PF2RJWLZpf9xb1327016	113769	x7314351	No
10/11/2023 16:49	Computer	Chromebook Device	PF2SH3SRpf9xb1327016	113654	x7314258	No
10/11/2023 16:49	Computer	Chromebook Device	8DX8QT2	81730	x7271549	No
10/11/2023 16:50	Computer	Chromebook Device	p201wvycp29yb830100k	63565	x7278039	No
10/11/2023 16:50	Computer	Chromebook Device	4D1GMQ2	71981	x7268945	No
10/11/2023 16:51	Computer	Chromebook Device	4jJ5m33	88601		No
10/11/2023 16:51	Computer	Chromebook Device	J5W8QT2	82251	x7272141	No
10/11/2023 16:52	Computer	Chromebook Device	P203XWPF	73649	x7282791	No
10/11/2023 16:53	Computer	Chromebook Device	h5r7q73	90295	x7303819	No
10/11/2023 16:53	Computer	Chromebook Device	CW920G2	56358		No
10/11/2023 16:54	Computer	Chromebook Device	PF38NGTH			No
10/11/2023 16:55	Computer	Chromebook Device	pf2qedj4pf9XB1326009	97265	X7317655	No
10/11/2023 16:55	Computer	Chromebook Device	pf2sgwz4pf9XB1327016	109397	X7307887	No





# CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

10/11/2023 16:56	Computer	Chromebook Device	G110204744	59928		No
10/11/2023 16:56	Computer	Chromebook Device	3PN8X33	89122	X7325513	No
10/11/2023 16:56	Computer	Chromebook Device	pf2s157ePF9XB1327016	113772	X7314348	No
10/11/2023 16:57	Computer	Chromebook Device	3d0vzn2			No
10/11/2023 16:57	Computer	Windows Device	2y3vx32			No
10/11/2023 16:58	Computer	Chromebook Device	p203xwh7p2n0b9110009	73641	X7282755	No
10/11/2023 16:59	Computer	Chromebook Device	p206ee1np2n0b980900e	7282683	7282683	No
10/11/2023 17:00	Computer	Chromebook Device	1kx8qt2	81717	X7325120	No
10/11/2023 17:00	Computer	Chromebook Device	D8T69Y2	82662		No
10/11/2023 17:01	Computer	Chromebook Device	GHX8Q12	81653	X7271508	No
10/11/2023 17:01	Computer	Chromebook Device	pf2qeklpPF9XB1326009	97405	X7317819	No
10/11/2023 17:02	PHONE		1TMFW15070LF			No
10/11/2023 17:03	Computer	Chromebook Device	pf2sglpPF9XB1327016	114963	X7315527	No
10/11/2023 17:04	Computer	Chromebook Device	G9N8X33	88524	X7290090	No
10/11/2023 17:04	Computer	Chromebook Device	C0JZCB3	116372	R0005816	No
10/11/2023 17:05	Computer	Chromebook Device	2FFDW33	68275	X7290037	No
10/11/2023 17:05	Computer	Chromebook Device	651Y373	90804	R0005553	No
10/11/2023 17:06	Computer	Chromebook Device	hkzh0n2	61766	X7269012	No
10/11/2023 17:06	Computer	Chromebook Device	hhhz0n2	61726	X7268974	No
10/11/2023 17:10	Computer	Chromebook Device	FDY5Q13	83145	X7289037	No
10/11/2023 17:10	Computer	Chromebook Device	DGW9Q73	90590	X7327146	No
10/11/2023 17:11	Computer	Chromebook Device	B645M33	89173	R0006040	No
10/11/2023 17:12	Computer	Chromebook Device	PF2RHEQF	115021	X7315554	No
10/11/2023 17:13	Computer	Chromebook Device	pf2s30q1PF9XB1329041	113586	X7313969	No
10/11/2023 17:08	Computer	Chromebook Device	2P10N13	67642	X7291050	No
10/11/2023 17:09	Computer	Chromebook Device	76w8qt2	82254	X7272136	No
10/11/2023 17:14	Computer	Chromebook Device	pf2sfyyxPF9XB1327016	113777	X7314285	No
10/11/2023 17:14	Computer	Chromebook Device	pf2seaggPF9XB1329041	113954	X7314459	No
10/11/2023 17:15	Computer	Chromebook Device	pf2rkbdrPF9XB1329041	115672	X7316186	No
10/11/2023 17:15	Computer	Chromebook Device	pf2rh2s2PF9XB1329041	106146	X7309280	No
10/11/2023 17:15	Computer	Chromebook Device	pf2qdtzdPF9XB1326009	115393	X7315947	No
10/11/2023 17:16	Computer	Chromebook Device	pf2rz48hPF9XB1328014	93804	X 7309675	No
10/12/2023 20:44	Computer	Chromebook Device	PF25CYB4	X7315476	X7315476	No
10/12/2023 20:44	Computer	Chromebook Device	PF2QF1D1	97245	X7317603	No
10/12/2023 20:45	Computer	Chromebook Device	p207bc2pp2n0b9b2800z	73280		No
10/12/2023 20:46	Computer	Chromebook Device	9W4MX33	88642	X7304431	No
10/12/2023 20:46	Computer	Chromebook Device	p207ybl8	69454	X7288762	No
10/12/2023 20:47	Computer	Chromebook Device	PF2533RR	111843	X 7311991	No





# CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

10/12/2023 20:48	Computer	Chromebook Device	p201wpzg	60969	X7276854	No
10/12/2023 20:48	Computer	Chromebook Device	4JW3433	67405	X7289915	No
10/12/2023 20:49	Computer	Chromebook Device	PF2RY9X3	114922	X7315505	No
10/12/2023 20:50	Computer	Chromebook Device	p2080eh5	R0006885	R0006885	No
10/12/2023 20:50	Computer	Chromebook Device	68HY273	89631	X7318945	No
10/12/2023 20:51	Computer	Chromebook Device	PF3AD7WJ	R0001860	R0001860	No
10/12/2023 20:51	Computer	Chromebook Device	PF2PBVA6	114980	X7315529	No
10/12/2023 20:52	Computer	Chromebook Device	PF2RZ4AB	94672	X7310042	No
10/12/2023 20:52	Computer	Chromebook Device	p207bbqsp2n0b9b2800z	X7291431	X7291431	No
10/12/2023 20:52	Computer	Chromebook Device	p2081ee4	70002	X7294120	No
10/12/2023 20:53	Computer	Chromebook Device	p201ww8h	63720	X7276927	No
10/12/2023 20:53	Computer	Chromebook Device	p206e2bfp2n0b980900e	79236	X7275279	No
10/12/2023 20:54	Computer	Chromebook Device	p207zxs6	70992	X7294128	No
10/12/2023 21:07	Computer	Windows Device	VCG181040018	64388		No
10/12/2023 21:08	Computer	Chromebook Device	p2080cw0	85853	X7292437	No
10/12/2023 21:09	Computer	Chromebook Device	p206dr4wp2n0b980900e	78888	X7274234	No
10/12/2023 21:10	Computer	Chromebook Device	p207zsed	69060	X7291481	No
10/12/2023 21:10	Computer	Chromebook Device	p207zya7	69865	X7292864	No
10/12/2023 21:11	Computer	Chromebook Device	p207zya9	69787	X7292673	No
10/12/2023 21:11	Computer	Chromebook Device	p2080edn	69229	X7288996	No
10/12/2023 21:11	Computer	Chromebook Device	p2081f5h	X7292461	X7292461	No
10/12/2023 21:12	Computer	Chromebook Device	p2081gel	X7293668	X7293668	No
10/12/2023 21:12	Computer	Chromebook Device	p2080d7l	85717	X7292282	No
10/12/2023 21:13	Computer	Chromebook Device	p201wz1k	60705	X7275932	No
10/12/2023 21:13	Computer	Chromebook Device	PF2S2NWM	96253	96253	No
10/12/2023 21:14	Computer	Chromebook Device	p2080fw2	69855	X7292712	No
10/12/2023 21:19	Computer	Chromebook Device	p208005v	X7288314	X7288314	No
10/12/2023 21:24	Computer	Chromebook Device	p207zv6h	84027	X7292450	No
10/12/2023 21:25	Computer	Chromebook Device	p207pceb	68721	X7290714	No
10/12/2023 21:25	Computer	Chromebook Device	p207pjsn	68683	X7290719	No
10/12/2023 21:25	Computer	Chromebook Device	p206e2ccp2n0b980900e	80038	X7275509	No
10/12/2023 21:26	Computer	Chromebook Device	p206e1znp2n0b980900e	80552	X7273166	No
10/12/2023 21:27	Computer	Chromebook Device	p2080sf	X7287968	X7287968	No
10/12/2023 21:28	Computer	Chromebook Device	p207zfn	69511	X7288118	No
10/12/2023 21:28	Computer	Chromebook Device	3FKX733	83230	X7324708	No
10/12/2023 21:29	Computer	Chromebook Device	p206e16cp2n0b980900e	80020	X7275388	No
10/12/2023 21:29	Computer	Chromebook Device	p2088ek8	85025	X7289525	No
10/12/2023 21:29	Computer	Chromebook Device	p206edt7p2n0b980900e	80019	X7275375	No





# CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

10/12/2023 21:30	Computer	Chromebook Device	p2080dfr	85887	X7288135	No
10/12/2023 21:25	Computer	Chromebook Device	2VH5M33	88990	X7303000	No
10/12/2023 21:30	Computer	Chromebook Device	p2088b9k	85023	X7289523	No
10/12/2023 21:34	Computer	Chromebook Device	p207zsf8	X7292909	X7292909	No
10/12/2023 21:35	Computer	Chromebook Device	67v8qt2	82291	X7272200	No
10/12/2023 21:35	Computer	Chromebook Device	p206e1b6p2n0b980900e	80819	X7273721	No
10/12/2023 21:35	Computer	Windows Device	jhlql12	43990	43990	No
10/12/2023 21:36	Computer	Chromebook Device	p207y7y0	X7288579	X7288579	No
10/12/2023 21:36	Computer	Chromebook Device	p20800c0	83605	X7293879	No
10/12/2023 21:37	Computer	Chromebook Device	p206ds6vp2n0b980900e	80945	X7273706	No
10/12/2023 21:37	Computer	Chromebook Device	p2081gs0	85672	X7292257	No
10/12/2023 21:38	Computer	Chromebook Device	p207zyd4	69715	X7292576	No
10/12/2023 21:38	Computer	Chromebook Device	p207zszc	69483	69483	No
10/12/2023 21:39	Computer	Chromebook Device	p207zvfr	70785	X7293033	No
10/12/2023 21:43	Computer	Windows Device	8vrrd82	52967	52967	No
10/12/2023 21:44	Computer	Windows Device	2xrrd82	52987	52987	No
10/12/2023 21:44	Computer	Chromebook Device	706z273	89620	X7318963	No
10/12/2023 21:46	Computer	Chromebook Device	HW65Q73	90332	X7303856	No
10/12/2023 21:46	Computer	Chromebook Device	PF2RZQ6T	111782	X7312056	No
10/12/2023 21:55	Computer	Chromebook Device	PF2R9JZJ	115117	X7315616	No
10/12/2023 21:55	Computer	Chromebook Device	PF2S1WNW	114671	114671	No
10/12/2023 21:55	Computer	Chromebook Device	PF2QDZLP	115480	X7316073	No
10/12/2023 21:56	Computer	Chromebook Device	79884	79884	X7322032	No
10/12/2023 21:57	Computer	Chromebook Device	C8TPQ73	90421	X7322237	No
10/12/2023 21:57	Computer	Chromebook Device	HSQRW33	89028	X7325279	No
10/12/2023 21:58	Computer	Chromebook Device	8JBSM33	68016	X7289982	No
10/12/2023 21:58	Computer	Chromebook Device	14jknv2	X7272720	X7272720	No
10/12/2023 21:59	Computer	Chromebook Device	PF2QY42R	115687	115687	No
10/12/2023 22:00	Computer	Chromebook Device	p203z6pyp2n0b9302003	74394	X7278000	No
10/12/2023 22:00	Computer	Chromebook Device	PF25DK7J	109761	109761	No
10/12/2023 22:00	Computer	Chromebook Device	PF2531JH	111846	X7312019	No
10/12/2023 22:02	Computer	Chromebook Device	1TRLXY2	82804	X7272512	No
10/12/2023 22:05	Computer	Chromebook Device	6Y13ZY2	82742	X7272630	No
10/12/2023 22:06	Computer	Chromebook Device	6RWTW33	68398	X7290134	No
10/12/2023 22:06	Computer	Chromebook Device	2XQH3X2	82976	X7273053	No
10/12/2023 22:07	Computer	Chromebook Device	p2080fd1	69850	X7292832	No
10/24/2023 17:27	Computer	Chromebook Device	p2080fz1	69904	X7294121	No
10/24/2023 17:27	Computer	Chromebook Device	69w8qt2	82298	X7272203	No





# CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

10/24/2023 17:27	Computer	Chromebook Device	GM74Q73	90527	X7326460	No
10/24/2023 17:28	Computer	Chromebook Device	c9w8qt2	82348	X7272162	No
10/24/2023 17:28	Computer	Chromebook Device	2WK1373	89624	X7318948	No
10/24/2023 17:28	Computer	Chromebook Device	PF2SFMYA	110974	X7311117	No
10/24/2023 17:29	Computer	Chromebook Device	PF22WXG9	111306	X7311717	No
10/24/2023 17:29	Computer	Chromebook Device	PF3FNWM9	R0001394	R0001394	No
10/24/2023 17:30	Computer	Windows Device	bcf3xf2	57270	57270	No
10/24/2023 17:31	Computer	Chromebook Device	PF2QFCMIJ	111082	X7311899	No
10/24/2023 17:31	Computer	Chromebook Device	1CH8X33	68068	X7289734	No
10/30/2023 18:31	Computer	Chromebook Device	PF2SEYXB	97107	X7317527	No
10/30/2023 18:31	Computer	Chromebook Device	p207y78f	70206	X7291804	No
10/30/2023 18:32	Computer	Chromebook Device	p207zt10	83733	X7288730	No
10/30/2023 18:33	Computer	Chromebook Device	p206drwh	79605	X7274914	No
10/30/2023 18:35	Computer	Chromebook Device	jqv8qt2	81781	X7271637	No
10/30/2023 18:43	Computer	Chromebook Device	p203z6p9	74347	X7276728	No
10/30/2023 18:52	Computer	Chromebook Device	FQWOR73	90698	X7303409	No
10/30/2023 18:52	Computer	Chromebook Device	p207ate6	73290	X7283313	No
10/30/2023 19:28	Computer	Chromebook Device	P201WWV1	63690	X7276822	No
10/30/2023 19:34	Computer	Chromebook Device	PF2RX8RF	106299	NA	No
10/30/2023 19:35	Computer	Chromebook Device	PF2SDSFZ	93607	X7309331	No
10/30/2023 19:37	Computer	Chromebook Device	PF2SDSFZ	93607	X7309331	No
10/30/2023 19:38	Computer	Chromebook Device	p207bfxl	73298	X7283282	No
10/30/2023 19:39	Computer	Chromebook Device	p203z6nd	74325	X7276730	No
10/30/2023 19:40	Computer	Chromebook Device	p206e1af	79511	X7275054	No
10/30/2023 19:41	Computer	Chromebook Device	PF2QECCE	96338	X7316881	No
10/30/2023 19:41	Computer	Chromebook Device	PF2QGN31	96343	X7316911	No
10/30/2023 19:42	Computer	Chromebook Device	PF2QDWZD	96346	X7316887	No
10/30/2023 19:43	Computer	Chromebook Device	p207bf3v	73413	X7283336	No
10/30/2023 19:45	Computer	Chromebook Device	p207bg29	73396	X7283238	No
10/30/2023 19:45	Computer	Chromebook Device	PF2RHY43	96324	X7316873	No
10/30/2023 19:46	Computer	Chromebook Device	56K5M33	68324	X7290275	No
10/30/2023 19:47	Computer	Chromebook Device	j2l8nv2	75268	X7272690	No
10/30/2023 19:48	Computer	Chromebook Device	p2081elq	85508	X7292026	No
10/30/2023 19:48	Computer	Chromebook Device	PF2SOSZR	97068	X7317454	No
10/30/2023 19:49	Computer	Chromebook Device	PF2RY2E1	97134	X7317529	No
10/30/2023 19:50	Computer	Chromebook Device	p2044g9m	75324	X7276661	No
10/30/2023 19:51	Computer	Chromebook Device	p206dr10	78729	X7274082	No
10/30/2023 19:52	Computer	Chromebook Device	p203yv8r	75335	X7276665	No





# CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

10/30/2023 19:54	Computer	Chromebook Device	P201WQZP	63672	NA	No
10/30/2023 19:55	Computer	Chromebook Device	P201WVVO	60864	X7276593	No
10/30/2023 19:56	Computer	Chromebook Device	p207bf2a	73417	X7283299	No
10/30/2023 19:56	Computer	Chromebook Device	p203xrw6	74155	X7276620	No
10/30/2023 19:57	Computer	Chromebook Device	57w8qt2	82314	X7272163	No
10/30/2023 19:58	Computer	Chromebook Device	P201WQZX	63701	X7294503	No
10/30/2023 19:59	Computer	Chromebook Device	p206dr6j	78789	X7274362	No
10/30/2023 20:00	Computer	Chromebook Device	PF2QEGAM	110325	X7306269	No
10/30/2023 20:02	Computer	Chromebook Device	PF2S8GSP	114746	X7315309	No
10/30/2023 20:03	Computer	Chromebook Device	PF3AF17B	R0003221	NA	No
10/30/2023 20:04	Computer	Chromebook Device	p207pjz7	68806	X7290579	No
10/30/2023 20:05	Computer	Chromebook Device	NA	85104	X7289243	No
10/30/2023 20:05	Computer	Chromebook Device	PF3D6BFS	R0003130	NA	No
10/30/2023 20:06	Computer	Chromebook Device	PF2SETAM	111713	X7312156	No
10/30/2023 20:10	Computer	Chromebook Device	p206eds7	78921	X7274282	No
10/30/2023 20:13	Computer	Chromebook Device	p206ednx	78821	X7274113	No
10/30/2023 20:14	Computer	Chromebook Device	NA	75554	X7272852	No
10/30/2023 20:15	Computer	Chromebook Device	4TWSQ13	83102	X7290799	No
10/30/2023 20:15	Computer	Chromebook Device	gkj8nv2	76023	X7272619	No
10/30/2023 20:16	Computer	Chromebook Device	p206draa	79513	X7275062	No
10/30/2023 20:16	Computer	Chromebook Device	PF3D676S	R0004316	NA	No



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

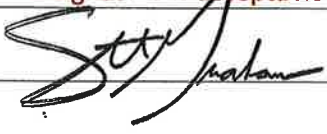
Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to [Kathy.Casino@chino.k12.ca.us](mailto:Kathy.Casino@chino.k12.ca.us). Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (\*).

School Site/Department	GERALD F. LITEL ELEMENTARY SCHOOL	Date Submitted:	11/14/2023
Site Contact & Extension	ERIN KELLY, EXT. 5972		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

**THIS FORM MUST BE TYPED**

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Classroom Furniture	TEACHER DESK(S)- 4	N/A	N/A	<input type="checkbox"/>
Classroom Furniture	KIDNEY TABLE	N/A/	N/A	<input type="checkbox"/>
Library Equipment	BLACK ROLLING BOOK CART	N/A	N/A	<input type="checkbox"/>
AV Equipment	BLACK AV CART	N/A	N/A	<input type="checkbox"/>
AV Equipment	FLAT SCREEN TV	N/A	N/A	<input type="checkbox"/>
Office Furniture	FILING CABINET(S) - 2	N/A	N/A	<input type="checkbox"/>
Office Furniture	CONFERENCE TABLE(S) -2	N/A	N/A	<input type="checkbox"/>
Office Furniture	FILING CABINET	N/A	N/A	<input type="checkbox"/>
Office Furniture	FILING CABINET	N/A	A19690	<input type="checkbox"/>
Office Furniture	FILING CABINET	N/A	A19691	<input type="checkbox"/>
Office Furniture	FILING CABINET	N/A	A19692	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working or non-working condition. When the form has been completed and signed, KEEP A COPY and forward the approved form to [Patty Wolfe@chino.k12.ca.us](mailto:Patty.Wolfe@chino.k12.ca.us). Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via SchoolDude for surplus to be scheduled for pick up.1

Surplus equipment that is not publicly sold, will be disposed of by Purchasing.

Site Contact	WALNUT	Date Submitted:	10/31/23
Phone	909-627-9817	Board Approval	

Items over \$500 and purchased with Program Improvement Funds should be marked with an asterisk (\*).

### PLEASE TYPE

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Working or Non-Working <i>REQUIRED</i>	Site
Copier/Printer/Fax	HPCM232ONF	CNF9C3BX50	35576	Non-working	Walnut
Printer	HPM402DN	JPBDY11870		Non-working	Walnut
Printer	HPM402DN	JB944802		Non-working	Walnut
Document Camera	Avery Media	6791510040P	33931	Non-working	Walnut
Computer	Dell D08S		45460	Non-working	Walnut
Computer	Dell		33798	Non-Working	Walnut
Monitor/Computer	Dell P1914SF			Yes	Walnut
TV	Samsung		30728	No	Walnut
JVC TV	JVC		69199	YES	Walnut
DMonitor/Comp	Dell			Yes	Walnut
Comp. Monitor	Dell	494B1KM		YES	Walnut
Laptop	Think Pad		59854	Yes	Walnut
Laptop	Think Pad		59852	Yes	Walnut
Laptop	Think Pad		59853	Yes	Walnut
Laptop	Think Pad		59851	Yes	Walnut
Laptop	Think Pad		60061	Yes	Walnut
Laptop	Think Pad		59910	Yes	Walnut
Laptop	Think Pad		60035	Yes	Walnut
Laptop	Think Pad		59904	Yes	Walnut
Laptop	Think Pad		60036	Yes	Walnut
Laptop	Think Pad		60037	Yes	Walnut
Laptop	Think Pad		59888	Yes	Walnut
Laptop	Think Pad		60036	Yes	Walnut
Laptop	Think Pad		59845	Yes	Walnut
Laptop	Think Pad		59863	Yes	Walnut
Laptop	Think Pad		59861	Yes	Walnut



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Laptop	Think Pad		60020	Yes	Walnut
Laptop	Think Pad		60033	Yes	Walnut
Laptop	Think Pad		60071	Yes	Walnut
Laptop	Think Pad		60049	Yes	Walnut
Laptop	Think Pad		60078	Yes	Walnut

### Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. PLEASE TYPE THE FORM. Accurate information is required to be reported on the Board Agenda for approval, to the Warehouse for pick up, and for asset accounting.
3. Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
  - a. Product description
  - b. Make and model, when available
    - i. All computer equipment and printers must include the serial number
  - c. CVUSD asset tag
  - d. Indicate if the item is working or non-working.
  - e. Obtain Principal or Department Head approval.
4. Submit the completed form to [Patty\\_Wolfe@chino.k12.ca.us](mailto:Patty_Wolfe@chino.k12.ca.us) , Facilities/Planning, via email.
5. If items are technology related equipment, submit form to Technology Director for review.
6. Prior to pick up of the surplus items, it is the site/department responsibility to prepare the items for pick up.
  - a. All items must be on the list and organized and separated from items not listed.
  - b. All items should be in a central location so as to minimize pick-up time.
  - c. All items not in a central location should be identified on the form AND must be easily identifiable within the pickup location.
7. Upon Board approval of Surplus Equipment, submit a work order for Warehouse pick-up.

### Purchasing Responsibility:

1. Review the list for completeness and authorization.
2. Assign site submitted work order for warehouse pick-up.
3. Remove assets from Financial 2000.





## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working or non-working condition. When the form has been completed and signed, KEEP A COPY and forward the approved form to [Patty Wolfe@chino.k12.ca.us](mailto:Patty_Wolfe@chino.k12.ca.us) . Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via SchoolDude for surplus to be scheduled for pick up.2

Surplus equipment that is not publically sold, will be disposed of by Purchasing.

Site Contact	WALNUT	Date Submitted:	10/31/23
Phone	909-627-9817	Board Approval	

Items over \$500 and purchased with Program Improvement Funds should be marked with an asterisk (\*).

**PLEASE TYPE**

<b>Description <i>REQUIRED</i></b>	<b>Model #</b>	<b>Serial #</b>	<b>CVUSD Asset Tag</b>	<b>Working or Non-Working <i>REQUIRED</i></b>	<b>Site</b>
Laptop	ThinkPad		59921	Yes	<i>Walnut</i>
Laptop	ThinkPad		59856	Yes	Walnut
Laptop	ThinkPad		59904	Yes	Walnut
Laptop	ThinkPad		59911	Yes	Walnut
Laptop	ThinkPad		59918	Yes	Walnut
Laptop	ThinkPad		59858	Yes	Walnut
Laptop	ThinkPad		60042	Yes	Walnut
Laptop	ThinkPad		60022	Yes	Walnut
Laptop	ThinkPad		60057	Yes	Walnut
Laptop	ThinkPad		59899	Yes	Walnut
Laptop	ThinkPad		60072	Yes	Walnut
Laptop	ThinkPad		59871	Yes	Walnut
Laptop	ThinkPad		60038	Yes	Walnut
Laptop	ThinkPad		59906	Yes	Walnut
Laptop	ThinkPad		60027	Yes	Walnut
Laptop	ThinkPad		59868	Yes	Walnut
Laptop	ThinkPad		59909	Yes	Walnut
Laptop	ThinkPad		59860	Yes	Walnut
Laptop	ThinkPad		59917	Yes	Walnut
Laptop	ThinkPad		59841	Yes	Walnut
Laptop	ThinkPad		59862	Yes	Walnut
Laptop	ThinkPad		60025	Yes	Walnut
Laptop	ThinkPad		59900	Yes	Walnut
Laptop	ThinkPad		60234	Yes	Walnut
Laptop	ThinkPad		59902	Yes	Walnut
Laptop	ThinkPad		59892	Yes	Walnut



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Laptop	ThinkPad		60039	Yes	Walnut
Laptop	ThinkPad		59920	Yes	Walnut
Laptop	ThinkPad		59855	Yes	Walnut
Laptop	ThinkPad		60058	Yes	Walnut
Laptop	ThinkPad		60059	Yes	Walnut

### Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. PLEASE TYPE THE FORM. Accurate information is required to be reported on the Board Agenda for approval, to the Warehouse for pick up, and for asset accounting.
3. Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
  - a. Product description
  - b. Make and model, when available
    - i. All computer equipment and printers must include the serial number
  - c. CVUSD asset tag
  - d. Indicate if the item is working or non-working.
  - e. Obtain Principal or Department Head approval.
4. Submit the completed form to [Patty Wolfe@chino.k12.ca.us](mailto:Patty_Wolfe@chino.k12.ca.us) , Facilities/Planning, via email.
5. If items are technology related equipment, submit form to Technology Director for review.
6. Prior to pick up of the surplus items, it is the site/department responsibility to prepare the items for pick up.
  - a. All items must be on the list and organized and separated from items not listed.
  - b. All items should be in a central location so as to minimize pick-up time.
  - c. All items not in a central location should be identified on the form AND must be easily identifiable within the pickup location.
7. Upon Board approval of Surplus Equipment, submit a work order for Warehouse pick-up.

### Purchasing Responsibility:

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2. Assign site submitted work order for warehouse pick-up.
3. Remove assets from Financial 2000.





## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working or non-working condition. When the form has been completed and signed, KEEP A COPY and forward the approved form to [Patty Wolfe@chino.k12.ca.us](mailto:Patty_Wolfe@chino.k12.ca.us) . Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via SchoolDude for surplus to be scheduled for pick up.3

Surplus equipment that is not publically sold, will be disposed of by Purchasing.

Site Contact	WALNUT	Date Submitted:	10/31/23
Phone	909-627-9817	Board Approval	

Items over \$500 and purchased with Program Improvement Funds should be marked with an asterisk (\*).

### PLEASE TYPE

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Working or Non-Working <i>REQUIRED</i>	Site
Laptop	ThinkPad		60060	Yes	<i>Walnut</i>
Laptop	ThinkPad		60074	Yes	Walnut
Laptop	ThinkPad		60062	Yes	Walnut
Laptop	ThinkPad		60067	Yes	Walnut
Laptop	ThinkPad		60236	Yes	Walnut
Laptop	ThinkPad		60056	Yes	Walnut
Laptop	ThinkPad		59842	Yes	Walnut
Laptop	ThinkPad		59890	Yes	Walnut
Laptop	ThinkPad		59844	Yes	Walnut
Laptop	ThinkPad		59912	Yes	Walnut
Laptop	ThinkPad		60029	Yes	Walnut
Laptop	ThinkPad		60023	Yes	Walnut
Laptop	ThinkPad		59907	Yes	Walnut
Laptop	ThinkPad		59903	Yes	Walnut
Laptop	ThinkPad		59905	Yes	Walnut
Laptop	ThinkPad	LR-OARXYA	-	Yes	Walnut
Laptop	ThinkPad	LR-OARX33	18101	Yes	Walnut
Laptop	ThinkPad	LR-OASHS8	18102	Yes	Walnut
Laptop	ThinkPad	LR-OASH2S	-	Yes	Walnut
Laptop	ThinkPad	LR-OARU64	-	Yes	Walnut
Laptop	ThinkPad	LR-OARWYE	-	Yes	Walnut
Laptop	ThinkPad	LR-OASHR8	-	Yes	Walnut
Laptop	ThinkPad		59889	Yes	Walnut
Laptop	ThinkPad		59859	Yes	Walnut
Laptop	ThinkPad		59891	Yes	Walnut
Laptop	ThinkPad		59897	Yes	Walnut



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Laptop	ThinkPad		590119	Yes	Walnut
Laptop	ThinkPad		60021	Yes	Walnut
Laptop	ThinkPad		59893	Yes	Walnut
Laptop	ThinkPad	LR-OARX37		Yes	Walnut
Laptop	ThinkPad		60235	Yes	Walnut

### Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. PLEASE TYPE THE FORM. Accurate information is required to be reported on the Board Agenda for approval, to the Warehouse for pick up, and for asset accounting.
3. Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
  - a. Product description
  - b. Make and model, when available
    - i. All computer equipment and printers must include the serial number
  - c. CVUSD asset tag
  - d. Indicate if the item is working or non-working.
  - e. Obtain Principal or Department Head approval.
4. Submit the completed form to [Patty Wolfe@chino.k12.ca.us](mailto:Patty_Wolfe@chino.k12.ca.us) , Facilities/Planning, via email.
5. If items are technology related equipment, submit form to Technology Director for review.
6. Prior to pick up of the surplus items, it is the site/department responsibility to prepare the items for pick up.
  - a. All items must be on the list and organized and separated from items not listed.
  - b. All items should be in a central location so as to minimize pick-up time.
  - c. All items not in a central location should be identified on the form AND must be easily identifiable within the pickup location.
7. Upon Board approval of Surplus Equipment, submit a work order for Warehouse pick-up.

### Purchasing Responsibility:

1. Review the list for completeness and authorization.
2. Assign site submitted work order for warehouse pick-up.
3. Remove assets from Financial 2000.



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working or non-working condition. When the form has been completed and signed, KEEP A COPY and forward the approved form to [Patty Wolfe@chino.k12.ca.us](mailto:Patty_Wolfe@chino.k12.ca.us). Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via SchoolDude for surplus to be scheduled for pick up.4

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Phone	909-627-9817	Board Approval	

Items over \$500 and purchased with Program Improvement Funds should be marked with an asterisk (\*).

### PLEASE TYPE

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Working or Non-Working <i>REQUIRED</i>	Site
Laptop	ThinkPad		60066	Yes	<i>Walnut</i>
Laptop	ThinkPad		60064	Yes	Walnut
Laptop	ThinkPad		60075	Yes	Walnut
Laptop	ThinkPad		60077	Yes	Walnut
Laptop	ThinkPad		60080	Yes	Walnut
Laptop	ThinkPad		60081	Yes	Walnut
Laptop	DELL		82549	Yes	Walnut
Laptop	DELL		83276	Yes	Walnut
Laptop	DELL		83292	Yes	Walnut
Laptop	DELL		82557	Yes	Walnut
Laptop	DELL		82542	Yes	Walnut
Laptop	DELL		82591	Yes	Walnut
Laptop	DELL		82569	Yes	Walnut
Laptop	DELL		82547	Yes	Walnut
Laptop	DELL		83290	Yes	Walnut
Laptop	DELL		82899	Yes	Walnut
Laptop	DELL		82563	Yes	Walnut
Laptop	DELL		83282	Yes	Walnut
Laptop	DELL		82567	Yes	Walnut
Laptop	ThinkPad		59870	Yes	Walnut
Laptop	ThinkPad		60052	Yes	Walnut
Laptop	ThinkPad		60054	Yes	Walnut
Laptop	DELL	8K84TT2		Yes	Walnut
Laptop	DELL		74915	Yes	Walnut
Laptop	DELL		90667	Yes	Walnut
Laptop	DELL		82861	Yes	Walnut



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Laptop	DELL		90120	Yes	Walnut
Laptop	DELL		68000	Yes	Walnut
Laptop	DELL		82895	Yes	Walnut
Laptop	DELL		90672	Yes	Walnut
Laptop	DELL		90748	Yes	Walnut

### Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. PLEASE TYPE THE FORM. Accurate information is required to be reported on the Board Agenda for approval, to the Warehouse for pick up, and for asset accounting.
3. Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
  - a. Product description
  - b. Make and model, when available
    - i. All computer equipment and printers must include the serial number
  - c. CVUSD asset tag
  - d. Indicate if the item is working or non-working.
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5. If items are technology related equipment, submit form to Technology Director for review.
6. Prior to pick up of the surplus items, it is the site/department responsibility to prepare the items for pick up.
  - a. All items must be on the list and organized and separated from items not listed.
  - b. All items should be in a central location so as to minimize pick-up time.
  - c. All items not in a central location should be identified on the form AND must be easily identifiable within the pickup location.
7. Upon Board approval of Surplus Equipment, submit a work order for Warehouse pick-up.

### Purchasing Responsibility:

1. Review the list for completeness and authorization.
2. Assign site submitted work order for warehouse pick-up.
3. Remove assets from Financial 2000.



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

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### PLEASE TYPE

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Working or Non-Working <i>REQUIRED</i>	Site
Laptop	ThinkPad		60048	Yes	<i>Walnut</i>
Laptop	ThinkPad		59896	Yes	Walnut
Laptop	ThinkPad	LR-OASHQM		Yes	Walnut
Laptop	ThinkPad		59872	Yes	Walnut
Laptop	ThinkPad		59889	Yes	Walnut
Laptop	ThinkPad		59901	Yes	Walnut
Laptop	ThinkPad		60063	Yes	Walnut
Laptop	ThinkPad		60055	Yes	Walnut
Laptop	ThinkPad		54429	Yes	Walnut
Laptop	ThinkPad		54435	Yes	Walnut
Laptop	ThinkPad		59874	Yes	Walnut
Laptop	ThinkPad		60050	Yes	Walnut
Laptop	ThinkPad		60069	Yes	Walnut
Laptop	ThinkPad		59894	Yes	Walnut
Laptop	ThinkPad	LR-OARWZX		Yes	Walnut
Laptop	DELL		54449	Yes	Walnut
Laptop	DELL		82629	Yes	Walnut
Laptop	ThinkPad		60079	Yes	Walnut
Laptop	ThinkPad		59898	Yes	Walnut
Laptop	ThinkPad		59865	Yes	Walnut
Laptop	ThinkPad		60046	Yes	Walnut
Laptop	ThinkPad		60045	Yes	Walnut
Laptop	ThinkPad		59846	Yes	Walnut
Laptop	ThinkPad		59848	Yes	Walnut
Laptop	DELL		82544	Yes	Walnut
Laptop	DELL		35789	Yes	Walnut



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Laptop	DELL		35766	Yes	Walnut
Laptop	DELL		35814	Yes	Walnut
Laptop	DELL		35813	Yes	Walnut
Laptop	DELL		35806	Yes	Walnut
Laptop	DELL		35811	Yes	Walnut

### Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. PLEASE TYPE THE FORM. Accurate information is required to be reported on the Board Agenda for approval, to the Warehouse for pick up, and for asset accounting.
3. Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
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7. Upon Board approval of Surplus Equipment, submit a work order for Warehouse pick-up.

### Purchasing Responsibility:

1. Review the list for completeness and authorization.
2. Assign site submitted work order for warehouse pick-up.
3. Remove assets from Financial 2000.



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

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Phone	909-627-9817	Board Approval	

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### PLEASE TYPE

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Working or Non-Working <i>REQUIRED</i>	Site
Laptop	Dell		35758	Yes	<i>Walnut</i>
Laptop	Dell		35805	Yes	Walnut
Laptop	Dell		35816	Yes	Walnut
Laptop	Dell		35768	Yes	Walnut
Laptop	Dell		35795	Yes	Walnut
Laptop	ThinkPad		60237	Yes	Walnut
Laptop	ThinkPad		59897	Yes	Walnut
Laptop	ThinkPad		60076	Yes	Walnut
Laptop	ThinkPad		60073	Yes	Walnut
Laptop	ThinkPad		60041	Yes	Walnut
Laptop	ThinkPad		60028	Yes	Walnut
Hard Drive	Dell		55161	Yes	Walnut
Hard Drive	Dell		33789	Yes	Walnut
Hard Drive	Dell		45460	Yes	Walnut
Hard Drive	Dell		57067	Yes	Walnut
Hard Drive	Dell		57076	Yes	Walnut
Hard Drive	Dell		47879	Yes	Walnut
Hard Drive	Dell		46142	Yes	Walnut
Laptop	Dell		74951	Yes	Walnut
Laptop	Dell		74947	Yes	Walnut
Laptop	Dell		74977	Yes	Walnut
Laptop	Dell	DZYT MQZ		Yes	Walnut
Laptop	Dell		72044	Yes	Walnut
Laptop	Dell		72751	Yes	Walnut
Laptop	Think Pad		600113	Yes	Walnut
Laptop	Think Pad		60030	Yes	Walnut

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## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Laptop	Think Pad		60032	Yes	Walnut
Laptop	Think Pad		59914	Yes	Walnut
Laptop	Think Pad		59916	Yes	Walnut
Laptop	Think Pad		59915	Yes	Walnut
Laptop	Think Pad		60034	Yes	Walnut

### Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. PLEASE TYPE THE FORM. Accurate information is required to be reported on the Board Agenda for approval, to the Warehouse for pick up, and for asset accounting.
3. Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
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  - c. All items not in a central location should be identified on the form AND must be easily identifiable within the pickup location.
7. Upon Board approval of Surplus Equipment, submit a work order for Warehouse pick-up.

### Purchasing Responsibility:

1. Review the list for completeness and authorization.
2. Assign site submitted work order for warehouse pick-up.
3. Remove assets from Financial 2000.





## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working or non-working condition. When the form has been completed and signed, KEEP A COPY and forward the approved form to [Patty Wolfe@chino.k12.ca.us](mailto:Patty_Wolfe@chino.k12.ca.us) . Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via SchoolDude for surplus to be scheduled for pick up.7

Surplus equipment that is not publicly sold, will be disposed of by Purchasing.

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Phone	909-627-9817	Board Approval	

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**PLEASE TYPE**

<b>Description <i>REQUIRED</i></b>	<b>Model #</b>	<b>Serial #</b>	<b>CVUSD Asset Tag</b>	<b>Working or Non-Working <i>REQUIRED</i></b>	<b>Site</b>
Laptop	ThinkPad		60034	Yes	<i>Walnut</i>
Laptop	ThinkPad		60031	Yes	Walnut
Laptop	ThinkPad		59850	Yes	Walnut
Laptop	ThinkPad		59847	Yes	Walnut
Laptop	ThinkPad		59857	Yes	Walnut
Laptop	ThinkPad		59913	Yes	Walnut
Laptop	ThinkPad		60044	Yes	Walnut
Laptop	ThinkPad		60240	Yes	Walnut
Laptop	ThinkPad		59908	Yes	Walnut
Laptop	ThinkPad	LR-OAS10K		Yes	Walnut
Laptop	ThinkPad		90148	Yes	Walnut
Hard Drive	Dell		35787	Yes	Walnut
Hard Drive	Dell		35788	Yes	Walnut
Hard Drive	Dell		83317	Yes	Walnut
Hard Drive	Dell		90713	Yes	Walnut
Hard Drive	Dell		90696	Yes	Walnut
Hard Drive	Think Pad	LR-OARXG5		Yes	Walnut
Hard Drive	Think Pad		60026	Yes	Walnut
Laptop	Dell		72072	Yes	Walnut
Laptop	Dell		82611	Yes	Walnut
Laptop	Dell		74865	Yes	Walnut
Laptop	Dell		72036	Yes	Walnut
Laptop	Dell		72087	Yes	Walnut
Laptop	Think Pad		59843	Yes	Walnut
Laptop	Dell		72029	Yes	Walnut
Laptop	Dell		72088	Yes	Walnut

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## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Laptop	Dell		72081	Yes	Walnut
Laptop	Dell		82615	Yes	Walnut
Laptop	Dell		72045	Yes	Walnut
Laptop	Dell		74972	Yes	Walnut
Laptop	Dell		74838	Yes	Walnut

### Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. PLEASE TYPE THE FORM. Accurate information is required to be reported on the Board Agenda for approval, to the Warehouse for pick up, and for asset accounting.
3. Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
  - a. Product description
  - b. Make and model, when available
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7. Upon Board approval of Surplus Equipment, submit a work order for Warehouse pick-up.

### Purchasing Responsibility:

1. Review the list for completeness and authorization.
2. Assign site submitted work order for warehouse pick-up.
3. Remove assets from Financial 2000.



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

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Phone	909-627-9817	Board Approval	

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### PLEASE TYPE

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Working or Non-Working <i>REQUIRED</i>	Site
Laptop	Dell		74908	Yes	<i>Walnut</i>
Laptop	Dell		74967	Yes	Walnut
Laptop	Dell		74971	Yes	Walnut
Laptop	Dell		72095	Yes	Walnut
Laptop	Dell		74982	Yes	Walnut
Laptop	Dell		59913	Yes	Walnut
Laptop	Dell		60044	Yes	Walnut
Laptop	Dell		60240	Yes	Walnut
Laptop	Dell		59908	Yes	Walnut
Laptop	Dell		74989	Yes	Walnut
Laptop	Dell		74885	Yes	Walnut
Laptop	Dell		74902	Yes	Walnut
Laptop	Dell		74872	Yes	Walnut
Laptop	Dell		74845	Yes	Walnut
Laptop	Dell		82585	Yes	Walnut
Laptop	Dell		82566	Yes	Walnut
Laptop	Dell		82607	Yes	Walnut
Laptop	Dell		82541	Yes	Walnut
Laptop	Dell		90728	Yes	Walnut
Laptop	Dell		90703	Yes	Walnut
Laptop	Dell		82618	Yes	Walnut
Laptop	Dell		82914	Yes	Walnut
Laptop	Dell		90740	Yes	Walnut
Laptop	Dell		67832	Yes	Walnut
Laptop	Dell		90704	Yes	Walnut
Laptop	Dell		90714	Yes	Walnut

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## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Laptop	Dell		89709	Yes	Walnut
Laptop	Dell		82583	Yes	Walnut
Laptop	Dell		82602	Yes	Walnut
Laptop	Dell		82898	Yes	Walnut
Laptop	Dell		90724	Yes	Walnut

### Site Responsibility:

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2. PLEASE TYPE THE FORM. Accurate information is required to be reported on the Board Agenda for approval, to the Warehouse for pick up, and for asset accounting.
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### Purchasing Responsibility:

1. Review the list for completeness and authorization.
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### PLEASE TYPE

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Working or Non-Working <i>REQUIRED</i>	Site
Projector	Epson	KMSF822349L	27252	NON-WORKING	<i>Walnut</i>
Projector	Epson	KM3F822362L	27231	NON-WORKING	Walnut
Projector	Epson		90149	NON-WORKING	Walnut
Projector	Epson		83278	NON-WORKING	Walnut
Projector	Epson		67898	NON-WORKING	Walnut
Projector	Epson		90685	NON-WORKING	Walnut
Projector	Epson		67881	NON-WORKING	Walnut
Projector	Epson		82594	NON-WORKING	Walnut
Projector	Epson		67878	NON-WORKING	Walnut
Projector	Epson		82580	NON-WORKING	Walnut
Projector	Epson		90726	NON-WORKING	Walnut
Projector	Epson		90126	NON-WORKING	Walnut
Projector	Epson		90136	NON-WORKING	Walnut
Projector	Epson		90138	NON-WORKING	Walnut
Projector	Epson		74870	NON-WORKING	Walnut
Projector	Epson		74903	NON-WORKING	Walnut
Projector	Epson		74970	NON-WORKING	Walnut
Projector	Epson		74964	NON-WORKING	Walnut
Projector	Epson		72033	Yes	Walnut
Laptop	Dell		66348	Yes	Walnut
Laptop	Dell		83283	Yes	Walnut
Laptop	Dell		89714	Yes	Walnut
Laptop	Dell		82550	Yes	Walnut
Laptop	Dell		89687	Yes	Walnut
Laptop	Dell		82589	Yes	Walnut
Laptop	Dell		90730	Yes	Walnut

Rev. 4/28/2021 agh

Submit the completed form via email to [Patty Wolfe@chino.k12.ca.us](mailto:Patty_Wolfe@chino.k12.ca.us) , Facilities/Planning.



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Laptop	Dell		83326	Yes	Walnut
Laptop	Dell		83291	Yes	Walnut
Laptop	Dell		90686	Yes	Walnut
Laptop	Dell		83285	Yes	Walnut
				Yes	Walnut

### Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. PLEASE TYPE THE FORM. Accurate information is required to be reported on the Board Agenda for approval, to the Warehouse for pick up, and for asset accounting.
3. Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
  - a. Product description
  - b. Make and model, when available
    - i. All computer equipment and printers must include the serial number
  - c. CVUSD asset tag
  - d. Indicate if the item is working or non-working.
  - e. Obtain Principal or Department Head approval.
4. Submit the completed form to [Patty Wolfe@chino.k12.ca.us](mailto:Patty_Wolfe@chino.k12.ca.us) , Facilities/Planning, via email.
5. If items are technology related equipment, submit form to Technology Director for review.
6. Prior to pick up of the surplus items, it is the site/department responsibility to prepare the items for pick up.
  - a. All items must be on the list and organized and separated from items not listed.
  - b. All items should be in a central location so as to minimize pick-up time.
  - c. All items not in a central location should be identified on the form AND must be easily identifiable within the pickup location.
7. Upon Board approval of Surplus Equipment, submit a work order for Warehouse pick-up.

### Purchasing Responsibility:

1. Review the list for completeness and authorization.
2. Assign site submitted work order for warehouse pick-up.
3. Remove assets from Financial 2000.



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working or non-working condition. When the form has been completed and signed, KEEP A COPY and forward the approved form to [Patty Wolfe@chino.k12.ca.us](mailto:Patty_Wolfe@chino.k12.ca.us) . Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via SchoolDude for surplus to be scheduled for pick up.10

Surplus equipment that is not publicly sold, will be disposed of by Purchasing.

Site Contact	WALNUT	Date Submitted:	10/31/23
Phone	909-627-9817	Board Approval	

Items over \$500 and purchased with Program Improvement Funds should be marked with an asterisk (\*).

### PLEASE TYPE

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Working or Non-Working <i>REQUIRED</i>	Site
Projector	Epson	KMSF822349L	27252	NON-WORKING	<i>Walnut</i>
Projector	Epson	KM3F822362L	27231	NON-WORKING	Walnut
Projector	Epson	KM3F821439L	27244	NON-WORKING	Walnut
Projector	Epson	JXJF744994L	24693	NON-WORKING	Walnut
Projector	Epson	KM3F822372L	27267	NON-WORKING	Walnut
Projector	Epson	KM3F821437L	27250	NON-WORKING	Walnut
Projector	Epson	KM3F821458L	27270	NON-WORKING	Walnut
Projector	Epson	KM3F821440L	MISSING TAG	NON-WORKING	Walnut
Projector	Epson	JXJF748557L	24692	NON-WORKING	Walnut
Projector	Epson	KM3F821447L	27272	NON-WORKING	Walnut
Projector	Epson	KM3F821445L	27257	NON-WORKING	Walnut
Projector	Epson	KM3F821441L	27261	NON-WORKING	Walnut
Projector	Epson	KM3F822356L	27263	NON-WORKING	Walnut
Projector	Epson	KM3F822368L	27247	NON-WORKING	Walnut
Projector	Epson	KM3F822375L	27268	NON-WORKING	Walnut
Projector	Epson	KM3F821456L	27245	NON-WORKING	Walnut
Projector	Epson	PQ2F170832L	38995	NON-WORKING	Walnut
Projector	Epson	JXLF748166L	24708	NON-WORKING	Walnut
Projector	Epson	KM3F821439L	27246	NON-WORKING	Walnut
Laptop	Dell	JXJF744966L	24685	NON-WORKING	Walnut
SCREEN MONITOR	Dell			NON-WORKING	Walnut
Laptop	Dell	5040321193		NON-WORKING	Walnut
Laptop	Dell	5041720873		NON-WORKING	Walnut
Laptop	Dell	5040555769		NON-WORKING	Walnut
Laptop	Dell	5090212073		NON-WORKING	Walnut
Laptop	Dell	24384537505		NON-WORKING	Walnut

Rev. 4/28/2021 agh

Submit the completed form via email to [Patty Wolfe@chino.k12.ca.us](mailto:Patty_Wolfe@chino.k12.ca.us) , Facilities/Planning.



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

Laptop	Dell	11140765343		NON-WORKING	Walnut
Laptop	Dell	5080771945		NON-WORKING	Walnut
Laptop	Dell	67857		NON-WORKING	Walnut
Laptop	Dell	90712		NON-WORKING	Walnut
				NON-WORKING	Walnut

### Site Responsibility:

1. Inventory all equipment and furniture that is being submitted for surplus or disposal.
2. PLEASE TYPE THE FORM. Accurate information is required to be reported on the Board Agenda for approval, to the Warehouse for pick up, and for asset accounting.
3. Ensure that the Surplus/Obsolete Equipment List is completed and is legible. Include:
  - a. Product description
  - b. Make and model, when available
    - i. All computer equipment and printers must include the serial number
  - c. CVUSD asset tag
  - d. Indicate if the item is working or non-working.
  - e. Obtain Principal or Department Head approval.
4. Submit the completed form to [Patty Wolfe@chino.k12.ca.us](mailto:Patty_Wolfe@chino.k12.ca.us) , Facilities/Planning, via email.
5. If items are technology related equipment, submit form to Technology Director for review.
6. Prior to pick up of the surplus items, it is the site/department responsibility to prepare the items for pick up.
  - a. All items must be on the list and organized and separated from items not listed.
  - b. All items should be in a central location so as to minimize pick-up time.
  - c. All items not in a central location should be identified on the form AND must be easily identifiable within the pickup location.
7. Upon Board approval of Surplus Equipment, submit a work order for Warehouse pick-up.

### Purchasing Responsibility:

1. Review the list for completeness and authorization.
2. Assign site submitted work order for warehouse pick-up.
3. Remove assets from Financial 2000.



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST



## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

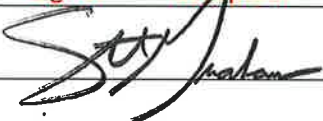
Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to [Kathy.Casino@chino.k12.ca.us](mailto:Kathy.Casino@chino.k12.ca.us). Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (\*).

School Site/Department	Litel Elementary School	Date Submitted:	11/30/2023
Site Contact & Extension	Erin Kelly, ext. 5972		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

**THIS FORM MUST BE TYPED**

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Computer Equipment	HP ProBook 440 G4	5CD738OQBN	59301	<input type="checkbox"/>
Computer Equipment	HP ProBook 440 G4	5CD738OQD4	59232	<input type="checkbox"/>
Computer Equipment	Dell Computer Tower	CN-04W34Y-70163-460-01C7-A00	44022	<input type="checkbox"/>
Office Equipment	Intel 5324 IP Phone	50005664	N/A	<input type="checkbox"/>
Office Furniture	Tall File Cabinet – 4 drawer	N/A	A16893	<input type="checkbox"/>
Office Furniture	Tall File Cabinet – 4 drawer	N/A	A16868	<input type="checkbox"/>
Office Furniture	Rolling Cabinet	N/A	A19469	<input type="checkbox"/>
Computer Equipment	Dell Latitude LaptopD600	CN-OG5152-48643-43T-3909	19891	<input type="checkbox"/>
AV Equipment	Pioneer Laservision Player	LD-V2200	A23758	<input type="checkbox"/>
Computer Equipment	Dell Computer Monitor	CN-ODW711-71623-97L-2259	N/A	<input type="checkbox"/>
Office Furniture	Tall File Cabinet – 4 drawer	N/A	C02865	<input type="checkbox"/>
Computer Equipment	Logitech Computer Keyboard	N/A	N/A	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>

Rev. 6/26/2023

Submit the completed form via email to [Kathy.Casino@chino.k12.ca.us](mailto:Kathy.Casino@chino.k12.ca.us), Purchasing Department.

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### Our Motto:

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Martin Silveira, Director, Maintenance and Operations

**SUBJECT: CHANGE ORDERS AND NOTICES OF COMPLETION FOR CUPCCAA PROJECTS**

### **BACKGROUND**

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Fund Source	Completion Date
CC2024-03	Districtwide HVAC Filter Replacement	PacWest Air Filter, LLC.	\$19,150.00	N/A	\$19,150.00	01	October 30, 2023
CC2024-06	Media Center and PCD II Exterior Painting	Paul S. Mangold dba PM Painting	\$45,500.00	\$2,500.00	\$48,000.00	25	September 30, 2023
CC2024-09	Wickman ES Stairs and Landing Recoating	National Waterproofing & Roofing, LLC.	\$23,192.00	N/A	\$23,192.00	01	November 12, 2023
CC2024-34	Don Lugo HS Chainlink Fence Replacement	Valley Cities / Gonzales Fence	\$17,100.00	N/A	\$17,100.00	01	November 17, 2023
CC2024-37	District Office Warehouse Roof Repairs	National Waterproofing & Roofing, LLC.	\$52,790.73	N/A	\$52,790.73	14	December 1, 2023

<b>CUPCCAA Project</b>	<b>Project Description</b>	<b>Contractor</b>	<b>Original Quotation</b>	<b>Change Order</b>	<b>Total</b>	<b>Fund Source</b>	<b>Completion Date</b>
CC2024-40	Ayala HS Water Drainage Repairs	Nextgen Construction, Inc.	\$23,800.00	N/A	\$23,800.00	01	November 6, 2023
CC2024-42	Eagle Canyon ES Existing Damaged Concrete Repairs	Angelo Construction, Inc.	\$38,996.00	N/A	\$38,996.00	01	November 11, 2023
CC2024-45	Don Lugo HS Turf Replacement	Nextgen Construction, Inc.	\$22,308.00	N/A	\$22,308.00	01	November 3, 2023
CC2024-46	Don Lugo HS Farm Container Pads	Innovation Kurbs Landscape Design	\$24,285.00	N/A	\$24,285.00	01	October 30, 2023
CC2024-49	Ayala HS Trim Improvement Project	AM Contractors, Inc.	\$49,600.00	N/A	\$49,600.00	14	November 8, 2023
CC2024-50	CVLA New Office Layout	Bizal Hoff Co., Inc.	\$20,759.00	N/A	\$20,759.00	25	November 17, 2023
CC2024-51	Ayala HS Asphalt Sinkhole Repair	Premier Paving, Inc.	\$49,700.00	N/A	\$49,700.00	01	October 23, 2023
CC2024-52	Magnolia JHS HVAC Motor Replacement	Air Tyme A/C & Heating Service	\$19,360.00	N/A	\$19,360.00	01	October 28, 2023
CC2024-53	Chaparral ES Playground Crack Repairs	Premier Paving, Inc.	\$59,595.00	N/A	\$59,595.00	01	November 22, 2023
CC2024-54	Newman ES and Alternative Education Center Flooring Replacement	Rite-Way Flooring, Inc.	\$24,976.17	N/A	\$24,976.17	01	November 27, 2023

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Carlos Camarena, Maintenance Supervisor, Jonathan Campbell, Maintenance Supervisor, Alex Rivera, Maintenance Supervisor; and Martin Silveira, Director, Maintenance and Operations.

Staff recommends approval of the Change Orders and Notices of Completion for these projects.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.

**FISCAL IMPACT**

\$322,462.17 to General Fund 01  
\$102,390.73 to Deferred Maintenance Fund 14  
\$68,759.00 to Capital Facilities Fund 25

NE:GJS:MS:cb

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: AWARD OF BID NO. 23-24-03I, CHINO HILLS HS AND DON LUGO HS TRACK RESURFACING PROJECT**

=====

**BACKGROUND**

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall provide such bid security as the Board requires.

A Notice to Contractors Calling for Bids for Bid No. 23-24-03I, Chino Hills HS and Don Lugo HS Track Resurfacing Project, was advertised in the Inland Valley Daily Bulletin on October 19, 2023, and October 26, 2023. Bids were submitted at 1:00 p.m. on November 14, 2023. The bid results are as follows:

<b>Contractor</b>	<b>Bid Amount</b>
Beynon Sports Surfaces, Inc.	\$827,911.00
Pro Grass West, Inc.	\$1,003,085.00
Hellas Construction, Inc.	\$1,190,055.00

The basic scope of work for this project is the resurfacing of the synthetic running tracks at Chino Hills HS and Don Lugo HS.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education award Bid No. 23-24-03I, Chino Hills HS and Don Lugo HS Track Resurfacing Project, to Beynon Sports Surfaces, Inc.

**FISCAL IMPACT**

\$827,911.00 to Deferred Maintenance Fund 14.

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### Our Motto:

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: AWARD OF BID NO. 23-24-04F, DISTRICTWIDE ROOFING REPLACEMENT PROJECT**

=====

### **BACKGROUND**

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall provide such bid security as the Board requires.

A Notice to Contractors Calling for Bids for Bid No. 23-24-04F, Districtwide Roofing Replacement Project, was advertised in the Inland Valley Daily Bulletin on October 24, 2023, and October 31, 2023. Bids were submitted at 1:00 p.m. on November 16, 2023. The bid results are as follows:

School Site	# of Bids Received	Low Bidder	Bid Amount
Borba ES	4	Bligh Roof Co., Inc.	\$143,212.00
Chaparral ES	4	Bligh Roof Co., Inc.	\$153,810.00
Country Springs ES	4	Bligh Roof Co., Inc.	\$321,278.00
Dickson ES	4	San Marino Roof Co., Inc.	\$988,607.00
Hidden Trails ES	4	San Marino Roof Co., Inc.	\$82,204.00
Rhodes ES	4	Bligh Roof Co., Inc.	\$153,810.00
Rolling Ridge ES	4	Letner Roofing Co., Inc.	\$313,300.00
Canyon Hills JHS	4	Letner Roofing Co., Inc.	\$146,700.00
Woodcrest JHS	4	Bligh Roof Co., Inc.	\$444,655.00
Adult School	4	San Marino Roof Co., Inc.	\$155,760.00
Ayala HS	4	San Marino Roof Co., Inc.	\$392,987.00

The basic scope of work for this project is the replacement of roofing and related systems at Borba ES, Chaparral ES, Country Springs ES, Dickson ES, Hidden Trails ES, Rhodes ES, Rolling Ridge ES, Canyon Hills JHS, Woodcrest JHS, Chino Valley Adult School, and Ayala HS.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education award Bid No. 23-24-04F, Districtwide Roofing Replacement Project as follows: Borba ES, Chaparral ES, Country Springs ES, Rhodes ES, and Woodcrest ES to Bligh Roof Co., Inc.; Dickson ES, Hidden Trails ES, Chino Valley Adult School, and Ayala HS to San Marino Roof Co., Inc.; and Rolling Ridge ES, Canyon Hills JHS to Letner Roofing Co., Inc.

### **FISCAL IMPACT**

\$3,296,323.00 to Deferred Maintenance Fund 14.

NE:GJS:KC:cb



# CHINO VALLEY UNIFIED SCHOOL DISTRICT

## Our Motto:

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Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: REJECTION OF ALL BIDS RECEIVED FOR BID NO. 23-24-06F, AYALA HS AND CHINO HILLS HS AQUATICS SCOREBOARD REPLACEMENT PROJECT AND AUTHORIZATION TO REBID**

## **BACKGROUND**

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall provide such bid security as the Board requires.

A Notice to Contractors Calling for Bids for Bid No. 23-24-06F, Ayala HS and Chino Hills HS Aquatics Scoreboard Replacement Project, was advertised in the Inland Valley Daily Bulletin on November 9, 2023, and November 16, 2023. Bids were submitted at 1:00 p.m. on December 4, 2023. The bid results are as follows:

Contractor	Bid Amount
B-W-W Company, Inc.	\$769,777.00
Tricore Enterprises, Inc.	\$928,000.00

Upon receipt of the bids, staff reviewed all documents and determined that the District-provided bid form was incorrect, therefore staff could not differentiate pricing between the two schools. Staff requests rejection of all bids and authorization to re-bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

## **RECOMMENDATION**

It is recommended the Board of Education reject all bids received for Bid No. 23-24-06F, Ayala HS and Chino Hills HS Aquatics Scoreboard Replacement Project and authorization to rebid the project.

## **FISCAL IMPACT**

None.

# CHINO VALLEY UNIFIED SCHOOL DISTRICT

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**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: RESOLUTIONS 2023/2024-21, 2023/2024-22, 2023/2024-23, 2023/2024-24, 2023/2024-25, 2023/2024-26, AND 2023/2024-27 FOR AUTHORIZATION TO UTILIZE PIGGYBACK CONTRACTS**

## **BACKGROUND**

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$109,300.00 to the lowest responsible bidder.

Notwithstanding, PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolutions to provide authorization for the District to participate by piggyback in contracts as itemized below:

Resolution	Contract	Contractor(s)	Description	Term
2023/2024-21	Garden Grove Unified School District Bid No. 2207	Arrow Restaurant Equipment and Supplies, Inc.	Kitchen Equipment for Food Services	7/1/2023-6/30/2024
2023/2024-22	California Multiple Award Schedule (CMAS) 4-22-12-1015	Dave Bang Associates Inc. of California	Non-Information Technology Commodities	12/6/2022-11/16/2024

<b>Resolution</b>	<b>Contract</b>	<b>Contractor(s)</b>	<b>Description</b>	<b>Term</b>
2023/2024-23	California Multiple Award Schedule (CMAS) 3-23-04-1025	Converge One, Inc.	Information Technology Goods and Services	4/13/2023-12/31/2025
2023/2024-24	Irvine Unified School District Bid No. 19/20-01 IT	CDW-Government	Technology Equipment and Peripherals	1/1/2024-12/31/2024
2023/2024-25	San Bernardino County Superintendent of Schools Bid No. 23/24-0005	Lakeshore Learning Materials, LLC.	Furniture: Systems and Stand Alone	7/1/2023-6/30/2024
2023/2024-26	Downey Unified School District Bid No. 23/24-11	Apple, Inc.	Apple Products, Services, CTO Products, Hardware and Software	10/6/2023-4/30/2024
2023/2024-27	1GPA National Purchasing Cooperative 24-07PV-04	Network Services Co.	Janitorial Supplies, Equipment and Services	11/5/2023-11/5/2024

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education adopt Resolutions 2023/2024-21, 2023/2024-22, 2023/2024-23, 2023/2024-24, 2023/2024-25, 2023/2024-26, and 2023/2024-27, for Authorization to Utilize Piggyback Contracts.

### **FISCAL IMPACT**

Unknown.

NE:GJS:KC:cb

**Chino Valley Unified School District  
Resolution 2023/2024-21  
Authorization to Utilize the Garden Grove Unified School District,  
Bid No. 2207 with Arrow Restaurant Equipment and Supplies, Inc.  
to Purchase Kitchen Equipment for Food Services  
through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure kitchen equipment for food services for the District; and

**WHEREAS**, the Garden Grove Unified School District currently has a piggyback contract, Bid No. 2207, in accordance with Public Contract Code 20118 with Arrow Restaurant Equipment and Supplies, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

**WHEREAS**, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

**WHEREAS**, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of kitchen equipment for food services through the piggyback contract procured by the Garden Grove Unified School District, Bid No. 2207.

**NOW, THEREFORE BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of kitchen equipment for food services through the piggyback contract procured by the Garden Grove Unified School District, Bid No. 2207 is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of information technology goods and services in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Garden Grove Unified School District, Bid No. 2207.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2023, for the term ending June 30, 2024.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 14th day of December 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

---

Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

**Chino Valley Unified School District  
Resolution 2023/2024-22  
Authorization to Utilize the California Multiple Award Schedule (CMAS)  
4-22-12-1015 with Dave Bang Associates Incorporated of California  
to Purchase Non-Information Technology Commodities  
through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure non-information technology commodities for the District; and

**WHEREAS**, CMAS currently has a piggyback contract, 4-22-12-1015, in accordance with Public Contract Code 20118 with Dave Bang Associates Incorporated of California, that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

**WHEREAS**, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

**WHEREAS**, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of non-information commodities through the piggyback contract procured by the CMAS 4-22-12-1015.

**NOW, THEREFORE BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of non-information commodities through the piggyback contract originally procured by the CMAS 4-22-12-1015 is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of non-information commodities in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 4-22-12-1015.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of December 6, 2022, for the term ending November 16, 2024..

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 14th day of December 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

---

Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

**Chino Valley Unified School District  
Resolution 2023/2024-23  
Authorization to Utilize the California Multiple Award Schedule (CMAS)  
3-23-04-1025 with Converge One, Inc.,  
to Purchase Information Technology Goods and Services  
through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure non-information technology commodities for the District; and

**WHEREAS**, CMAS currently has a piggyback contract, 3-23-04-1025, in accordance with Public Contract Code 20118 with Converge One, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

**WHEREAS**, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

**WHEREAS**, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of non-information commodities through the piggyback contract procured by the CMAS 3-23-04-1025.

**NOW, THEREFORE BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of non-information commodities through the piggyback contract originally procured by the CMAS 3-23-04-1025 is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of non-information commodities in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 3-23-04-1025.

Section 4. Other Actions. The Superintendent or his designee are each hereby



authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of April 13, 2023, for the term ending December 31, 2025.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 14th day of December 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

---

Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

**Chino Valley Unified School District  
Resolution 2023/2024-24  
Authorization to Utilize the Irvine Unified School District,  
Bid No. 19/20-01 IT with CDW-Government, LLC.,  
to Technology Equipment and Peripherals  
through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure technology equipment and peripherals for the District; and

**WHEREAS**, the Irvine Unified School District currently has a piggyback contract, Bid No. 19/20-01 IT, in accordance with Public Contract Code 20118 with CDW-Government, LLC., that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

**WHEREAS**, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

**WHEREAS**, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of technology equipment and peripherals through the piggyback contract procured by the Irvine Unified School District, Bid No. 19/20-01 IT.

**NOW, THEREFORE BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of technology equipment and peripherals through the piggyback contract procured by the Irvine Unified School District, Bid No. 19/20-01 IT is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of information technology equipment and peripherals in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Irvine Unified School District, Bid No. 19/20-01 IT.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of January 1, 2024, for the term ending December 31, 2024.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 14th day of December 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

---

Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

**Chino Valley Unified School District  
Resolution 2023/2024-25  
Authorization to Utilize the San Bernardino County Superintendent of Schools,  
Bid No. 23/24-0005 with Lakeshore Learning Materials  
to Purchase Furniture: Systems and Stand Alone  
through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure furniture: systems and stand alone for the District; and

**WHEREAS**, the San Bernardino County Superintendent of Schools, currently has a piggyback contract, Bid No. 23/24-0005, in accordance with Public Contract Code 20118 with Lakeshore Learning Materials, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

**WHEREAS**, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

**WHEREAS**, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of furniture: systems and stand alone through the piggyback contract procured by the San Bernardino County Superintendent of Schools Bid No. 23/24-0005.

**NOW, THEREFORE BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of furniture: systems and stand alone through the piggyback contract procured by the San Bernardino County Superintendent of Schools Bid No. 23/24-0005 is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of furniture: systems and stand alone in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the San Bernardino County Superintendent of

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2023, for the term ending June 30, 2024.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 14th day of December 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

---

Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

**Chino Valley Unified School District  
Resolution 2023/2024-26  
Authorization to Utilize the Downey Unified School District,  
Bid No. 23/24-11 Apple, Inc.,  
to Purchase Apple Products, Services, CTO Products, Hardware and Software  
through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure Apple products, services, CTO products, hardware and software for the District; and

**WHEREAS**, the Downey Unified School District currently has a piggyback contract, Bid No. 22/24-11, in accordance with Public Contract Code 20118 with Apple, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

**WHEREAS**, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

**WHEREAS**, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of Apple products, services, CTO products, hardware and software through the piggyback contract procured by the Downey Unified School District, Bid No. 23/24-11.

**NOW, THEREFORE BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of Apple products, services, CTO products, hardware and software through the piggyback contract procured by the Downey Unified School District, Bid No. 23/24-11 is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of Apple products, services, CTO products, hardware and software in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Downey

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of October 6, 2023, for the term ending April 30, 2024.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 14th day of December 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

---

Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

**Chino Valley Unified School District  
Resolution 2023/2024-27  
Authorization to Utilize the 1GPA National Purchasing Cooperative  
Contract No. 24-07PV-04 with Network Services Company  
to Purchase Janitorial Supplies, Equipment, and Services  
through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure janitorial supplies, equipment, and services for the District; and

**WHEREAS**, 1GPA National Purchasing Cooperative currently has a piggyback contract, No. 24-07PV-04, in accordance with Public Contract Code 20118 with Converge One, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

**WHEREAS**, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

**WHEREAS**, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of janitorial supplies, equipment, and services through the piggyback contract procured by the 1GPA National Purchasing Cooperative, No. 24-07PV-04.

**NOW, THEREFORE BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of janitorial supplies, equipment, and services through the piggyback contract originally procured by the 1GPA National Purchasing Cooperative, No. 24-07PV-04 is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of janitorial supplies, equipment, and services in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the 1GPA National Purchasing Cooperative,



No. 24-07PV-04.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of November 5, 2023, for the term ending November 5, 2024.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 14th day of December 2023 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

---

Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR  
BID NO. 22-23-01F, AYALA HS ALTERATIONS PHASE 4, BP 02-01**

=====

**BACKGROUND**

On July 21, 2022, the Board of Education awarded Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 02-01, to Resource Environmental Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Resource Environmental, Inc.	(\$22,422.00)
	Bid Amount:	\$650,000.00
	Revised Total Project Amount:	\$627,578.00
	Retention Amount:	\$31,378.90

The change order results in a net decrease of \$22,422.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 17, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Robert Lavey, PBK Architects; Hung Truong, C.W. Driver Construction Management; John Michael, DSA Inspector of Record; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 02-01.

### **FISCAL IMPACT**

(\$22,422.00) to Measure G Fund 21

NE:GJS:cb




Chino Valley Unified School District  
Facilities, Planning, and Operations Division


# CHANGE ORDER

Date: 11/16/2023 BID/ CUPCCAA #: 22-23-01F Change Order #: 001  
 Project Title: Ayala High School Phase 4 – Alterations  
 Owner: Chino Valley Unified School District DSA Application #: A04-120790 DSA File #: 36-H3  
 Architect: PBK Architects Contractor: Resource Environmental Inc. (BP 02-01)  
P.O. 240832

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Reconcile Unused Unforeseen Allowance
	Document Ref:	Change Order Request No. A-017 (PCO #A-237)
	Requested by:	District
	Change in Contract Sum:	(\$22,422.00) / DEDUCT 
	Time Extension:	0 Calendar Days

## CONTRACT SUMMARY

The original contract amount was:	<u>\$650,000.00</u>
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased/ <b>decreased</b> by this Change Order:	 <u>(\$22,422.00)</u>
The new contract amount including this change order will be:	<u>\$627,578.00</u>
The original contract completion date:	<u>10/17/2023</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>10/17/2023</u>

## APPROVED BY:

Cynthia Skiff

Contractor – Resource Environmental Inc.

DocuSigned by:  
  
F9343013E37E440...

Signature

11/16/2023 | 20:29 PST

Date

John Michael  
Knowland Construction Services  
DSA Inspector of Record (if applicable)

DocuSigned by:  
  
6A4504017F574D3...

Signature

11/17/2023 | 05:48 PST

Date

Bob Lavey  
PBK Architects Inc.  
Architect / Engineer (if applicable)

DocuSigned by:  
*Bob Lavey*  
2FAD4A0D5AF04C5...  
Signature

11/17/2023 | 08:48 PST

Date

Hung Truong  
CW Driver  
Construction/Sr. Project Manager

DocuSigned by:  
*Hung Truong*  
DB919CAC3A0446B...  
Signature

11/17/2023 | 10:15 PST

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

Samuel Sousa  
CVUSD Project Manager

*Samuel Sousa*  
Signature

11/17/23  
Date

Beverly Beemer  
Director, Planning (if applicable)

*Beverly Beemer*  
Signature

11/28/2023  
Date

Greg Stachura  
Owner (Authorized Agent)

*Greg Stachura*  
Signature

11/29/23  
Date

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### Our Motto:

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR  
BID NO. 22-23-01F, AYALA HS ALTERATIONS PHASE 4, BP 03-01**

=====

### **BACKGROUND**

On July 21, 2022, the Board of Education awarded Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 03-01, to Robert Clapper Construction Services, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2	Robert Clapper Construction Services, Inc.	\$41,379.00
	Previously Approved Change Orders:	\$38,098.00
	Bid Amount:	\$1,267,000.00
	Revised Total Project Amount:	\$1,346,477.00
	Retention Amount:	\$67,323.85

The change order results in a net increase of \$41,379.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 17, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Robert Lavey, PBK Architects; Hung Truong, C.W. Driver Construction Management; John Michael, DSA Inspector of Record; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 03-01.

**FISCAL IMPACT**

\$41,379.00 to Measure G Fund 21

NE:GJS:cb



Chino Valley Unified School District  
Facilities, Planning, and Operations Division

# CHANGE ORDER

Date: 11/15/2023 BID/ CUPCCAA #: 22-23-01F ✓ Change Order #: 002 ✓  
 Project Title: Ayala High School Phase 4 – Alterations  
 Owner: Chino Valley Unified School District DSA Application #: A04-120790 DSA File #: 36-H3  
 Architect: PBK Architects Contractor: RC Construction Services, Inc. (BP 03-01) ✓  
P.O. 240831

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unforeseen Conditions Allowance
	Reason:	Reconcile Unforeseen Conditions Allowance
	Document Ref:	Change Order Request No. A-005 (PCO #A-231)
	Requested by:	District ✓
	Change in Contract Sum:	(\$1,387.00) / DEDUCT <sup>DS</sup> HB
	Time Extension:	0 Calendar Days
ITEM NO. 2:	Description:	RFI #162.2 through 162.6 Building J Walkway Elevation Tie-in with the Swimming Pool Deck
	Reason:	The existing elevations did not match the new elevations at the swimming pool deck
	Document Ref:	Change Order Request No. A-006 (PCO #A-173)
	Requested by:	District ✓
	Change in Contract Sum:	\$14,784.00 / ADD <sup>DS</sup> HB
	Time Extension:	0 Calendar Days
ITEM NO. 3:	Description:	RFI #200 Building J Existing Footing conflict with new footings for the HSS Gates
	Reason:	There was an unforeseen condition with the existing footing that created a conflict with the new footings for the new gates.
	Document Ref:	Change Order Request No. A-006 (PCO #A-173)
	Requested by:	District ✓
	Change in Contract Sum:	\$21,968.00 / ADD <sup>DS</sup> HB
	Time Extension:	0 Calendar Days
ITEM NO. 4:	Description:	Contractor Laydown Dirt Export
	Reason:	There was an unforeseen excess of dirt that needed to be exported.
	Document Ref:	Change Order Request No. A-007 (PCO #A-174)
	Requested by:	District ✓
	Change in Contract Sum:	\$16,000.00 / ADD <sup>DS</sup> HB
	Time Extension:	0 Calendar Days



## ITEM

NO. 5: Description: Reconciliation of Unused Contract Labor Allowance  
Reason: Reconciliation of Unused Contract Labor Allowance  
Document Ref: Change Order Request No. A-008 (PCO #A-232)  
Requested by: District ✓  
Change in Contract Sum: (\$7,586.00) / DEDUCT <sup>DS</sup> HB  
Time Extension: 0 Calendar Days

## ITEM

NO. 6: Description: Reconciliation of Unused Contract Street Sweeper Allowance  
Reason: Reconciliation of Unused Contract Street Sweeper Allowance  
Document Ref: Change Order Request No. A-008 (PCO #A-232)  
Requested by: District ✓  
Change in Contract Sum: (\$2,400.00) / DEDUCT <sup>DS</sup> HB  
Time Extension: 0 Calendar Days

**CONTRACT SUMMARY**

The original contract amount was: \$1,267,000.00 ✓  
Previously approved change order amount(s): \$38,098.00 ✓  
The contract amount will be **increased/decreased** by this Change Order: <sup>DS</sup> HB \$41,379.00 ✓  
The new contract amount including this change order will be: \$1,346,477.00 ✓

The original contract completion date: 10/17/2023  
The contract time will be increased/decreased by days: 0 days  
The date of completion as a result of this Change Order is: 10/17/2023

**APPROVED BY:**

Howard Brissette

Contractor – RC Construction Services, Inc.

DocuSigned by:

Howard Brissette

9DF6F2912C24481...

Signature

11/15/2023 | 14:15 PST

Date

John Michael  
Knowland Construction Services  
DSA Inspector of Record (if applicable)

DocuSigned by:

John Michael

6A4504017E574D3...

Signature

11/15/2023 | 15:43 PST

Date

Bob Lavey  
PBK Architects Inc.  
Architect / Engineer (if applicable)

DocuSigned by:

Bob Lavey

2FAD4A0D5AF04C5...

Signature

11/17/2023 | 08:50 PST

Date

Hung Truong  
CW Driver

Construction/Sr. Project Manager

DocuSigned by:

Hung Truong

DB919CAC3A0446B...

Signature

11/16/2023 | 13:35 PST

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

Samuel Sousa

CVUSD Project Manager

Signature

Date

11/17/23

Beverly Beemer

Director, Planning (if applicable)

Signature

Date

11/28/2023

Greg Stachura

Owner (Authorized Agent)

Signature

Date

11/29/23

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR  
BID NO. 22-23-01F, AYALA HS ALTERATIONS PHASE 4, BP 05-01**

=====

**BACKGROUND**

On July 21, 2022, the Board of Education awarded Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 05-01, to BF Steel Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	BF Steel, Inc.	(\$708.00)
	Bid Amount:	\$178,600.00
	Revised Total Project Amount:	\$177,892.00
	Retention Amount:	\$8,894.60

The change order results in a net decrease of \$708.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 17, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Robert Lavey, PBK Architects; Hung Truong, C.W. Driver Construction Management; John Michael, DSA Inspector of Record; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 05-01.

### **FISCAL IMPACT**

(\$708.00) to Measure G Fund 21

NE:GJS:cb



Chino Valley Unified School District  
Facilities, Planning, and Operations Division

# CHANGE ORDER

Date: 11/14/2023 BID/ CUPCAA #: 22-23-01F ✓ Change Order #: 001 ✓  
 Project Title: Ayala High School Phase 4 – Alterations  
 Owner: Chino Valley Unified School District DSA Application #: A04-120790 DSA File #: 36-H3  
 Architect: PBK Architects Contractor: BF Steel Inc. (BP 05-01) ✓  
P.O. 240838

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Reconcile Unused Unforeseen Allowance
	Document Ref:	Change Order Request No. A-002 (PCO #A-228)
	Requested by:	District
	Change in Contract Sum:	(\$708.00) / DEDUCT
	Time Extension:	0 Calendar Days

## CONTRACT SUMMARY

The original contract amount was:	<u>\$178,600.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased/decreased by this Change Order:	<u>(\$708.00)</u> ✓
The new contract amount including this change order will be:	<u>\$177,892.00</u> ✓
The original contract completion date:	<u>10/17/2023</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>10/17/2023</u>

## APPROVED BY:

Dustin Farrokhi

Contractor – BF Steel Inc.

DocuSigned by:

*Dustin Farrokhi*

C9D4FD3B9A74491...

Signature

11/14/2023 | 12:16 PST

Date

John Michael  
Knowland Construction Services  
DSA Inspector of Record (if applicable)

DocuSigned by:

*John Michael*

6A4604017F574D3...

Signature

11/14/2023 | 12:43 PST

Date

Bob Lavey  
PBK Architects Inc.  
Architect / Engineer (if applicable)

DocuSigned by:

Bob Lavey

8953B2CA4BF6419...

Signature

11/14/2023 | 17:02 PST

Date

Hung Truong  
CW Driver  
Construction/Sr. Project Manager

DocuSigned by:

Hung Truong

DB919CAC3A0446B...

Signature

11/15/2023 | 13:18 PST

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

Samuel Sousa  
CVUSD Project Manager

Signature

Date

11/16/23

Beverly Beemer  
Director, Planning (if applicable)

Signature

Date

11/28/2023

Greg Stachura  
Owner (Authorized Agent)

Signature

Date

11/29/23

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR  
BID NO. 22-23-01F, AYALA HS ALTERATIONS PHASE 4, BP 06-02**

=====

**BACKGROUND**

On July 21, 2022, the Board of Education awarded Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 06-02, to Stolo Cabinets Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Stolo Cabinets, Inc.	(\$424.00)
	Bid Amount:	\$627,200.00
	Revised Total Project Amount:	\$626,776.00
	Retention Amount:	\$31,338.80

The change order results in a net decrease of \$424.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 17, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Robert Lavey, PBK Architects; Hung Truong, C.W. Driver Construction Management; John Michael, DSA Inspector of Record; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 06-02.

### **FISCAL IMPACT**

(\$424.00) to Measure G Fund 21

NE:GJS:cb






Chino Valley Unified School District  
Facilities, Planning, and Operations Division


## CHANGE ORDER

Date: 11/16/2023 BID/ CUPCCAA #: 22-23-01F ✓ Change Order #: 001 ✓  
 Project Title: Ayala High School Phase 4 – Alterations  
 Owner: Chino Valley Unified School District DSA Application #: A04-120790 DSA File #: 36-H3  
 Architect: PBK Architects Contractor: Stolo Cabinets Inc. (BP 06-02) ✓  
P.O. 240843

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Reconcile Unused Unforeseen Allowance
	Document Ref:	Change Order Request No. A-018 (PCO #A-235)
	Requested by:	District
	Change in Contract Sum:	(\$424.00) / DEDUCT 
	Time Extension:	0 Calendar Days

### CONTRACT SUMMARY

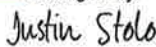
The original contract amount was:	<u>\$627,200.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased/ <b>decreased</b> by this Change Order:	 <u>(\$424.00)</u> ✓
The new contract amount including this change order will be:	<u>\$626,776.00</u> ✓
The original contract completion date:	<u>10/17/2023</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>10/17/2023</u>

### APPROVED BY:

Justin Stolo

Contractor – Stolo Cabinets Inc.

DocuSigned by:



B6C3E09BE165460...

Signature

11/17/2023 | 08:08 PST

Date

John Michael

Knowland Construction Services

DSA Inspector of Record (if applicable)

DocuSigned by:



6A4504017F574D3...

Signature

11/17/2023 | 08:35 PST

Date

Bob Lavey  
PBK Architects Inc.

Architect / Engineer (if applicable)

DocuSigned by:

Bob Lavey

2FAD4A0D5AF04C5...

Signature

11/17/2023 | 08:47 PST

Date

Hung Truong  
CW Driver

Construction/Sr. Project Manager

DocuSigned by:

Hung Truong

DB919CAC3A0446B...

Signature

11/17/2023 | 10:19 PST

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

Samuel Sousa

CVUSD Project Manager

Signature

Date

11/17/23

Beverly Beemer

Director, Planning (if applicable)

Signature

Date

11/28/2023

Greg Stachura

Owner (Authorized Agent)

Signature

Date

11/29/23

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### Our Motto:

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR  
BID NO. 22-23-01F, AYALA HS ALTERATIONS PHASE 4, BP 09-01**

=====

### **BACKGROUND**

On July 21, 2022, the Board of Education awarded Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-01, to Caston, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Caston, Inc.	(\$44,330.00)
	Bid Amount:	\$658,585.00
	Revised Total Project Amount:	\$614,255.00
	Retention Amount:	\$30,712.75

The change order results in a net decrease of \$44,330.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 17, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Robert Lavey, PBK Architects; Hung Truong, C.W. Driver Construction Management; John Michael, DSA Inspector of Record; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-01.

### **FISCAL IMPACT**

(\$44,330.00) to Measure G Fund 21

NE:GJS:cb




Chino Valley Unified School District  
Facilities, Planning, and Operations Division

# CHANGE ORDER


Date: 11/20/2023 BID/ CUPCAA #: 22-23-01F ✓ Change Order #: 001 ✓  
 Project Title: Ayala High School Phase 4 – Alterations  
 Owner: Chino Valley Unified School District DSA Application #: A04-120790 DSA File #: 36-H3  
 Architect: PBK Architects Contractor: Caston Inc. (BP 09-01) ✓

P.O. 240837

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Reconcile Unused Unforeseen Allowance
	Document Ref:	Change Order Request No. A-019 (PCO #A-238)
	Requested by:	District ✓
	Change in Contract Sum:	(\$44,330.00) / DEDUCT 
	Time Extension:	0 Calendar Days

## CONTRACT SUMMARY

The original contract amount was:	<u>\$658,585.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased/decreased by this Change Order:	 <u>(\$44,330.00)</u> ✓
The new contract amount including this change order will be:	<u>\$614,255.00</u> ✓
The original contract completion date:	<u>10/17/2023</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>10/17/2023</u>

## APPROVED BY:

Greg Malachowski

Contractor – Caston Inc.

DocuSigned by:  
  
 3284F9EB225144F...  
 Signature

11/20/2023 | 13:48 PST

Date

John Michael  
 Knowland Construction Services  
 DSA Inspector of Record (if applicable)

DocuSigned by:  
  
 6A4504017F674D3...  
 Signature

11/20/2023 | 17:16 PST

Date

Bob Lavey  
PBK Architects Inc.

Architect / Engineer (if applicable)

DocuSigned by:

Bob Lavey

2FAD4A0D5AF04C5...

Signature

11/21/2023 | 09:06 PST

Date

Hung Truong  
CW Driver

Construction/Sr. Project Manager

DocuSigned by:

Hung Truong

DB919CAC3A0446B...

Signature

11/20/2023 | 14:00 PST

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

Samuel Sousa

CVUSD Project Manager

Signature

11/21/23

Date

Beverly Beemer

Director, Planning (if applicable)

Signature

11/28/2023

Date

Greg Stachura

Owner (Authorized Agent)

Signature

11/29/23

Date

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR  
BID NO. 22-23-01F, AYALA HS ALTERATIONS PHASE 4, BP 09-02**

=====

**BACKGROUND**

On July 21, 2022, the Board of Education awarded Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-02, to Inland Pacific Tile, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Inland Pacific Tile, Inc.	(\$13,119.00)
	Bid Amount:	\$250,800.00
	Revised Total Project Amount:	\$237,681.00
	Retention Amount:	\$11,884.05

The change order results in a net decrease of \$13,119.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 17, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Robert Lavey, PBK Architects; Hung Truong, C.W. Driver Construction Management; John Michael, DSA Inspector of Record; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-02.

### **FISCAL IMPACT**

(\$13,119.00) to Measure G Fund 21

NE:GJS:cb






Chino Valley Unified School District  
Facilities, Planning, and Operations Division


## CHANGE ORDER

Date: 11/20/2023 BID/ CUPCCAA #: 22-23-01F Change Order #: 001  
 Project Title: Ayala High School Phase 4 – Alterations  
 Owner: Chino Valley Unified School District DSA Application #: A04-120790 DSA File #: 36-H3  
 Architect: PBK Architects Contractor: Inland Pacific Tile Inc. (BP 09-02)  
P.O. 040836

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Reconcile Unused Unforeseen Allowance
	Document Ref:	Change Order Request No. A-020 (PCO #A-240)
	Requested by:	District
	Change in Contract Sum:	(\$13,119.00) / DEDUCT 
	Time Extension:	0 Calendar Days

### CONTRACT SUMMARY

The original contract amount was:	<u>\$250,800.00</u>
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased/ <del>decreased</del> by this Change Order: 	<u>(\$13,119.00)</u>
The new contract amount including this change order will be:	<u>\$237,681.00</u>
The original contract completion date:	<u>10/17/2023</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>10/17/2023</u>

### APPROVED BY:

Rich Jacobs

Contractor – Inland Pacific Tile Inc.

DocuSigned by:



960EFC308EAD4F7...

Signature

11/20/2023 | 14:31 PST

Date

John Michael

Knowland Construction Services

DSA Inspector of Record (if applicable)

DocuSigned by:



6A4504017F574D3...

Signature

11/20/2023 | 17:16 PST

Date

Bob Lavey  
PBK Architects Inc.

Architect / Engineer (if applicable)

DocuSigned by:

Bob Lavey

2FAD4A0D5AF04C5...

Signature

11/20/2023 | 15:26 PST

Date

Hung Truong  
CW Driver

Construction/Sr. Project Manager

DocuSigned by:

Hung Truong

DB919CAC3A0446B...

Signature

11/20/2023 | 14:36 PST

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

Samuel Sousa

CVUSD Project Manager

Signature

Date

11/21/23

Beverly Beemer

Director, Planning (if applicable)

Signature

Date

11/28/2023

Greg Stachura

Owner (Authorized Agent)

Signature

Date

11/29/23

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR  
BID NO. 22-23-01F, AYALA HS ALTERATIONS PHASE 4, BP 09-04**

=====

**BACKGROUND**

On July 21, 2022, the Board of Education awarded Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-04, to Continental Flooring, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Continental Flooring, Inc.	\$9,568.00
	Bid Amount:	\$169,126.00
	Revised Total Project Amount:	\$178,694.00
	Retention Amount:	\$8,934.70

The change order results in a net increase of \$9,568.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 17, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Robert Lavey, PBK Architects; Hung Truong, C.W. Driver Construction Management; John Michael, DSA Inspector of Record; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 09-04.

### **FISCAL IMPACT**

\$9,568.00 to Measure G Fund 21

NE:GJS:cb



Chino Valley Unified School District  
Facilities, Planning, and Operations Division

## CHANGE ORDER

Date: 11/16/2023 BID/ CUPCAA #: 22-23-01F ✓ Change Order #: 001 ✓  
 Project Title: Ayala High School Phase 4 – Alterations  
 Owner: Chino Valley Unified School District DSA Application #: A04-120790 DSA File #: 36-H3  
 Architect: PBK Architects Contractor: Continental Flooring, Inc. (BP 09-04) ✓  
P.O. 240835

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unforeseen Conditions Allowance
	Reason:	Reconcile Unforeseen Conditions Allowance
	Document Ref:	Change Order Request No. A-015 (PCO #A-234)
	Requested by:	District ✓
	Change in Contract Sum:	(\$444.00) / DEDUCT
	Time Extension:	0 Calendar Days
ITEM NO. 2:	Description:	Building G Corridors G120 & G150 Floor Sheen – Betco Product
	Reason:	The Betco product was added to create a floor sheen on the corridors.
	Document Ref:	Change Order Request No. A-016 (PCO #A-192)
	Requested by:	District ✓
	Change in Contract Sum:	\$10,012.00 / ADD
	Time Extension:	0 Calendar Days

### CONTRACT SUMMARY

The original contract amount was:	<u>\$169,126.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be <b>increased/decreased</b> by this Change Order:	<u>\$9568.00</u> ✓
The new contract amount including this change order will be:	<u>\$178,694.00</u> ✓
The original contract completion date:	<u>10/17/2023</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>10/17/2023</u>

**APPROVED BY:**

Todd Distelrath

Contractor – Continental Flooring, Inc,

DocuSigned by:

Todd Distelrath

8B9EBC934EA64F5...

Signature

11/16/2023 | 10:46 PST

Date

John Michael

Knowland Construction Services

DSA Inspector of Record (if applicable)

DocuSigned by:

John Michael

6A4504017F574D3...

Signature

11/16/2023 | 10:53 PST

Date

Bob Lavey

PBK Architects Inc.

Architect / Engineer (if applicable)

DocuSigned by:

Bob Lavey

2FAD4A0D5AF04C5...

Signature

11/17/2023 | 08:51 PST

Date

Hung Truong

CW Driver

Construction/Sr. Project Manager

DocuSigned by:

Hung Truong

DB919CAC3A0446B...

Signature

11/16/2023 | 13:33 PST

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

Samuel Sousa

CVUSD Project Manager

Signature

Date

11/17/23

Beverly Beemer

Director, Planning (if applicable)

Signature

Date

11/28/2023

Greg Stachura

Owner (Authorized Agent)

Signature

Date

11/29/23

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR  
BID NO. 22-23-01F, AYALA HS ALTERATIONS PHASE 4, BP 22-01**

=====

**BACKGROUND**

On July 21, 2022, the Board of Education awarded Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 22-01, to Verne's Plumbing, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Verne's Plumbing, Inc.	\$54,924.00
	Bid Amount:	\$695,900.00
	Revised Total Project Amount:	\$750,824.00
	Retention Amount:	\$37,541.20

The change order results in a net increase of \$54,924.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 17, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Robert Lavey, PBK Architects; Hung Truong, C.W. Driver Construction Management; John Michael, DSA Inspector of Record; Sam Sousa, Construction Coordinator; Beverly Beemer, Director, Planning; and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-01F, Ayala HS Alterations Phase 4, BP 22-01.

### **FISCAL IMPACT**

\$54,924.00 to Measure G Fund 21

NE:GJS:cb





Chino Valley Unified School District  
Facilities, Planning, and Operations Division

# CHANGE ORDER

Date: 11/15/2023 BID/ CUPCCAA #: 22-23-01F Change Order #: 001  
 Project Title: Ayala High School Phase 4 – Alterations  
 Owner: Chino Valley Unified School District DSA Application #: A04-120790 DSA File #: 36-H3  
 Architect: PBK Architects Contractor: Verne's Plumbing Inc. (BP 22-01)  
P.O. 240845

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:


ITEM NO. 1: Description: RFI #090 Building G DSA Field Trip Note Existing Gas Line Seismic Bracing  
 Reason: DSA required seismic bracing be upgraded for the existing gas lines.  
 Document Ref: Change Order Request No. A-003 (PCO #A-070)  
 Requested by: DSA  
 Change in Contract Sum: \$8,166.00 / ADD JS  
 Time Extension: 0 Calendar Days

ITEM NO. 2: Description: RFI #189 Building J Emergency Eyewash / Shower Supply Piping  
 Reason: Plumbing piping needed to be routed to new eyewash / shower.  
 Document Ref: Change Order Request No. A-009 (PCO #A-152)  
 Requested by: District  
 Change in Contract Sum: \$2,266.00 / ADD JS  
 Time Extension: 0 Calendar Days


ITEM NO. 3: Description: Relocate plumbing connex to C.W. Driver lot from Contractor Parking Lot  
 Reason: Plumbing connex was still needed for hot water plumbing lines at Building J.  
 Document Ref: Change Order Request No. A-014 (PCO #A-206)  
 Requested by: District  
 Change in Contract Sum: \$1,291.00 / ADD JS  
 Time Extension: 0 Calendar Days

ITEM NO. 4: Description: RFI #162.2-162.6 Building J Pool Deck Elevation Grade Tie Into Walkway  
 Reason: The existing walkway elevations needed to be adjusted to the new swimming pool elevations.  
 Document Ref: Change Order Request No. A-010 (PCO #A-181)  
 Requested by: District  
 Change in Contract Sum: \$2,787.00 / ADD JS  
 Time Extension: 0 Calendar Days


## ITEM

NO. 5: Description: RFI #215 Building J Chemical Room Replacement of Damaged Vent Lines  
Reason: The existing vent lines were damaged and needed replacement.  
Document Ref: Change Order Request No. A-011 (PCO #A-187)  
Requested by: District  
Change in Contract Sum: \$2,091.00 / ADD   
Time Extension: 0 Calendar Days


## ITEM

NO. 6: Description: CCD #17 Building G Corridor G150 Drinking Fountain  
Reason: Drinking fountain was added in Corridor G150.  
Document Ref: Change Order Request No. A-012 (PCO #A-195)  
Requested by: District  
Change in Contract Sum: \$26,235.00 / ADD   
Time Extension: 0 Calendar Days


## ITEM

NO. 7: Description: Premium Time for overtime labor  
Reason: Overtime was required to shorten plumbing fixture installation to meet Health Inspection date.  
Document Ref: Change Order Request No. A-014 (PCO #A-206)  
Requested by: District  
Change in Contract Sum: \$226.00 / ADD   
Time Extension: 0 Calendar Days


## ITEM

NO. 8: Description: RFI #240 Building J Hot Water Supply & Return at Restroom Lavatories  
Reason: Health Department required the addition of hot water at all lavatories during final inspection.  
Document Ref: Change Order Request No. A-013 (PCO #A-215)  
Requested by: Health Department  
Change in Contract Sum: \$23,075.00 / ADD   
Time Extension: 0 Calendar Days


## ITEM

NO. 9: Description: Credit for unused labor allowance  
Reason: Credit for unused labor allowance  
Document Ref: Change Order Request No. A-014 (PCO #A-206)  
Requested by: District  
Change in Contract Sum: (\$7,628.00) / DEDUCT   
Time Extension: 0 Calendar Days


## ITEM

NO. 10: Description: Credit for unused roof drain allowance  
Reason: Credit for unused roof drain allowance  
Document Ref: Change Order Request No. A-014 (PCO #A-206)  
Requested by: District  
Change in Contract Sum: (\$2,000.00) / DEDUCT   
Time Extension: 0 Calendar Days

## ITEM

NO. 11: Description: Reconcile Unused Unforeseen Conditions Allowance  
Reason: Reconcile Unused Unforeseen Conditions Allowance  
Document Ref: Change Order Request No. A-004 (PCO #A-230)  
Requested by: District  
Change in Contract Sum: (\$1,585.00) / DEDUCT   
Time Extension: 0 Calendar Days

**CONTRACT SUMMARY**

The original contract amount was: \$695,900.00 ✓  
Previously approved change order amount(s): \$0.00  
The contract amount will be **increased**/decreased by this Change Order:  \$54,924.00 ✓  
The new contract amount including this change order will be: \$750,824.00 ✓  
The original contract completion date: 10/17/2023  
The contract time will be increased/decreased by days: 0 days  
The date of completion as a result of this Change Order is: 10/17/2023

**APPROVED BY:**

Tim Verne

Contractor – Verne's Plumbing Inc.

DocuSigned by:  
  
92F4ECEFA284A472  
Signature

11/15/2023 | 14:04 PST

Date

John Michael  
Knowland Construction Services  
DSA Inspector of Record (if applicable)

DocuSigned by:  
  
6A4504017F574D3...  
Signature

11/15/2023 | 15:44 PST

Date

Bob Lavey  
PBK Architects Inc.  
Architect / Engineer (if applicable)

DocuSigned by:  
  
2FAD4A0D5AF04C5...  
Signature

11/17/2023 | 08:49 PST

Date

Hung Truong  
CW Driver  
Construction/Sr. Project Manager

DocuSigned by:  
  
DB818CAC3A0446B...  
Signature

11/16/2023 | 13:33 PST

Date

Authorized Department Head (if applicable)

Signature

Date

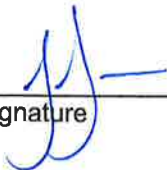
Director, Technology (if applicable)

Signature

Date

Samuel Sousa

CVUSD Project Manager

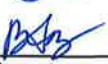
  
Signature

Date

11/17/23

Beverly Beemer

Director, Planning (if applicable)

  
Signature

Date

11/28/2022

Greg Stachura

Owner (Authorized Agent)

  
Signature

Date

11/29/23

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### Our Motto:

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER FOR BID NO. 22-23-08F, PRESERVE II SCHOOL – NEW CONSTRUCTION, BP 21-01**

=====

### **BACKGROUND**

On October 20, 2022, the Board of Education awarded Bid No. 22-23-08F, Preserve II School – New Construction, BP 21-01 to JPI Development Group, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	JPI Development Group, Inc.	\$12,132.00
	Bid Amount:	\$665,000.00
	Revised Total Project Amount:	\$677,132.00

The change order results in a net increase of \$12,132.00 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described.

Staff recommends the approval of the Change Order for this bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve the Change Order for Bid No. 22-23-08F, Preserve II School – New Construction BP 21-01.

### **FISCAL IMPACT**

\$12,132.00 to Measure G Fund 21

NE:GJS

12/14



Chino Valley Unified School District  
Facilities, Planning, and Operations Division

# CHANGE ORDER

Date: 10/23/2023 BID/ CUPCAA #: 22-23-08F ✓ Change Order #: 001 ✓  
 Project Title: Preserve II School – New Construction  
 Owner: Chino Valley Unified School District DSA Application #: 04-120512 DSA File #: 36-11  
 Architect: PBK Contractor: JPI Development Group Inc. (BP 21-01) ✓  
P.O. 241344

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	CCD#016/RFI#264/RFI#264.1 Bldg B & D Fire Sprinkler Upright Revisions
	Reason:	Provide for the respacing of upright sprinkler heads and add two additional sprinkler heads in every Building B & D classroom in order to comply with the maximum sprinkler head spacing limitations per NFPA 13, 2016 Table 8.6.2.2.1(a). Some of the pipe sizes will also need to be modify as require per CCD #016 and Requests for Information RFI#264 & #264.1 responses.
	Document Ref:	Change Order Request P-007 (PCO #P-064)
	Requested by:	District
	Change in Contract Sum:	\$12,132.00 / ADD
	Time Extension:	0

## CONTRACT SUMMARY

The original contract amount was:	<u>\$665,000.00</u> ✓
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be <b>increased</b> by this Change Order:	<u>\$12,132.00</u> ✓
The new contract amount including this change order will be:	<u>\$677,132.00</u> ✓
The original contract completion date:	<u>05/30/2024</u>
The contract time will be increased/decreased by days:	<u>0 days</u>
The date of completion as a result of this Change Order is:	<u>05/30/2024</u>

## APPROVED BY:

Dylan Janikowski

Contractor – JPI Development Group Inc.

DocuSigned by:

*Dylan Janikowski*

837E3951C7C34B1...

11/07/2023 | 08:55 PST

Date

Kamal Israil  
TYR Inc.

DSA Inspector of Record (if applicable)

Signature

DocuSigned by:  
**KAMAL ISRAIL**

A85D347C199F461...

11/07/2023 | 08:56 PST

Date

Bob Lavey  
PBK

Architect / Engineer (if applicable)

Signature

DocuSigned by:

*Bob Lavey*

8953B2CA4BF6419...

11/07/2023 | 08:56 PST

Date

Hung Truong  
CW Driver

Construction/Project Manager

Signature

DocuSigned by:

*Hung Truong*

DB919CAC3A0446B...

11/07/2023 | 15:03 PST

Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

Cesar Portugal

CVUSD Project Manager

Signature

Date

11/16/23

Beverly Beemer

Director, Planning (if applicable)

Signature

Date

11/17/2023

Greg Stachura

Owner (Authorized Agent)

Signature

Date

11/17/23

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Martin Silveira, Director, Maintenance and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR  
BID NO. 22-23-26F, CHINO HS RECONSTRUCTION OFFSITE  
IMPROVEMENTS, BP 1**

=====

**BACKGROUND**

On March 2, 2023, the Board of Education awarded Bid No. 22-23-26F, Chino HS Reconstruction Offsite Improvements BP 1 to Bogh Engineering, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Bogh Engineering, Inc.	(\$277,320.76)
	Bid Amount:	\$2,568,000.00
	Revised Total Project Amount:	\$2,290,679.24
	Retention Amount:	\$114,533.96

The change order results in a net decrease of \$277,320.76 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 2, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Robert Lavey, PBK Architects, Kamal Israel, DSA Inspector of Record, Robert Stewart, Balfour Beatty Construction Management, Beverly Beemer, Director of Planning, Sam Sousa CVUSD Construction Coordinator and Gregory Stachura, Assistant Superintendent of Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.



Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-26F, Chino HS Reconstruction Offsite Improvements, BP 1.

**FISCAL IMPACT**

(\$342,894.52) to Measure G Fund 21.

NE:GJS:cb



Chino Valley Unified School District  
Facilities, Planning, and Operations Division

## CHANGE ORDER

Date: 11/27/2023 BID/ CUPCAA #: 22-23-26F Change Order #: 001  
Project Title: Chino High School Reconstruction – Off Site Improvements #2  
Owner: Chino Valley Unified School District DSA Application #: n/a DSA File #: n/a  
Architect: PBK Contractor: Bogh Engineering, Inc. (BP#1)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM  
NO. 1: Description: Deductive Change Order For Unused Contract Allowance  
Reason: Contract Complete  
Document Ref:  
Requested by: District  
Change in Contract Sum: \$-277,320.76  
Time Extension: None

ITEM  
NO. 2: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

ITEM  
NO. 3: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

ITEM  
NO. 4: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:


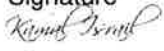
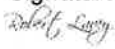

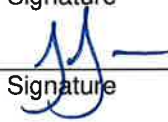

## CONTRACT SUMMARY

The original contract amount was:	\$2,568,000.00
Previously approved change order amount(s):	\$0.00
The contract amount will be <b>decreased</b> by this Change Order:	\$-277,320.76
The new contract amount including this change order will be:	\$2,290,679.24

The original contract completion date was:	10/02/2023
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	10/02/2023

## APPROVED BY:

Lisa Venable Contractor		11/29/2023
Kamal Israil DSA Inspector of Record (if applicable)		11/29/2023
Robert Lavey Architect / Engineer (if applicable)		11/29/2023
Robert Stewart Construction / Project Manager		11/29/2023
Authorized Department Head (if applicable)		
Director, Technology (if applicable)		
Samuel Sousa CVUSD Project Manager		11/29/23
Director, Maintenance & Operations (if applicable)		
Beverly Beemer Director, Planning (if applicable)		11/29/2023
Greg Stachura Owner (Authorized Agent)		

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Martin Silveira, Director, Maintenance and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR  
BID NO. 22-23-26F, CHINO HS RECONSTRUCTION OFFSITE  
IMPROVEMENTS, BP 2**

=====

**BACKGROUND**

On March 2, 2023, the Board of Education awarded Bid No. 22-23-26F, Chino HS Reconstruction Offsite Improvements BP 2 to Blackbird Contracting Services. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Blackbird Contracting Services, Inc.	(\$342,894.52)
	Bid Amount:	\$1,190,420.00
	Revised Total Project Amount:	\$847,525.00
	Retention Amount:	\$42,376.27

The change order results in a net decrease of \$342,894.52 to the construction cost and no days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 2, 2023.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Robert Lavey, PBK Architects, Kamal Israel, DSA Inspector of Record, Robert Stewart, Balfour Beatty Construction Management, Beverly Beemer, Director of Planning, Sam Sousa CVUSD Construction Coordinator and Gregory Stachura, Assistant Superintendent of Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-26F, Chino HS Reconstruction Offsite Improvements, BP 2.

**FISCAL IMPACT**

(\$342,894.52) to Fund 25.

NE:GJS:cb



Chino Valley Unified School District  
Facilities, Planning, and Operations Division

## CHANGE ORDER

Date: 10/31/2023 BID/ CUPCAA #: 22-23-26F Change Order #: 001  
 Project Title: Chino High School Reconstruction – Off Site Improvements #2  
 Owner: Chino Valley Unified School District DSA Application #: n/a DSA File #: n/a  
 Architect: PBK Contractor: Blackbird Contracting Services (BP#2)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM  
NO. 1: Description: Deductive Change Order For Unused Contract Allowance  
 Reason: Contract Complete  
 Document Ref:  
 Requested by: District  
 Change in Contract Sum: \$-342,894.52  
 Time Extension: None

ITEM  
NO. 2: Description:  
 Reason:  
 Document Ref:  
 Requested by:  
 Change in Contract Sum:  
 Time Extension:

ITEM  
NO. 3: Description:  
 Reason:  
 Document Ref:  
 Requested by:  
 Change in Contract Sum:  
 Time Extension:

ITEM  
NO. 4: Description:  
 Reason:  
 Document Ref:  
 Requested by:  
 Change in Contract Sum:  
 Time Extension:

## CONTRACT SUMMARY

The original contract amount was:	\$1,190,420.00
Previously approved change order amount(s):	\$0.00
The contract amount will be <b>decreased</b> by this Change Order:	\$-342,894.52
The new contract amount including this change order will be:	\$847,525.48

The original contract completion date was:	10/02/2023
Previously approved Change Order for contract time:	0 days
The contract time will be increased by this Change Order:	0 days
The date of completion as a result of this Change Order is:	10/02/2023

### APPROVED BY:

Justin Vandercook Contractor	 Signature	10/31/2023 Date
Kamal Israil DSA Inspector of Record (if applicable)	 Signature	11/01/2023 Date
Robert Lavey Architect / Engineer (if applicable)	 Signature	11/01/2023 Date
Robert Stewart Construction / Project Manager	 Signature	10/31/2023 Date
Authorized Department Head (if applicable)	Signature	Date
Director, Technology (if applicable)	Signature	Date
Samuel Sousa CVUSD Project Manager	 Signature	11/16/23 Date
Director, Maintenance & Operations (if applicable)	Signature	Date
Beverly Beemer Director, Planning (if applicable)	 Signature	11/14/2023 Date
Greg Stachura Owner (Authorized Agent)	 Signature	11/17/23 Date

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Associate Superintendent, Human Resources  
Joseph Durkin, Director, Human Resources  
Jaime Ortega, Director, Human Resources

**SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS**

=====

**BACKGROUND**

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

**FISCAL IMPACT**

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:LF:JD:JO:jw



**CERTIFICATED PERSONNEL**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2023/2024 SCHOOL YEAR**

HAYDEN, Courtney	Elementary Teacher	Liberty ES	01/03/2024
KNECHT, Jamie	Special Education Teacher	Rhodes ES	01/03/2024
BOYZO, Sara	Culinary Arts Teacher	Chino HS	12/15/2023

**TEACHER INDUCTION MENTORS 2023/2024 SCHOOL YEAR**

CELIS, Adelina	Teacher Induction Mentor	Chaparral ES	12/15/2023
MAY, Diane	Teacher Induction Mentor	Newman ES	12/15/2023

**AMENDMENT TO EFFECTIVE DATE ON THE 11/16/2023 AGENDA**

HARIRCHI, Maria	Teacher Induction Mentor	District Office	11/30/2023
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**TEACHING OUT OF CREDENTIAL AREA PER EDUCATION CODE §44253.11 EFFECTIVE JULY 1, 2023, THROUGH JUNE 30, 2024**

BOYZO, Sara	Culinary Arts Teacher	Chino HS	12/15/2023
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**RESIGNATION**

OROZCO, Dulce	Adult School Teacher	Adult School	11/09/2023
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**APPOINTMENT - EXTRA DUTY**

BROMLEY, Maureen	Volleyball (GF)	Canyon Hills JHS	11/16/2023
LEATHERWOOD, Joe	Soccer (GF)	Ramona JHS	12/05/2023
LEATHERWOOD, Joe	Basketball (GF)	Ramona JHS	12/05/2023
MOORE, Matthew (NBM)	Wrestling (B)	Ayala HS	11/28/2023
STEVENS, Troy (NBM)	Soccer (B)	Ayala HS	11/16/2023
COOPER, Ebony (NBM)	Basketball (B)	Chino HS	11/27/2023
SANTANA, Jasmine (NBM)	Basketball (B)	Chino HS	11/27/2023
ADAMS, Timothy (NBM)	Aquatics (B)	Chino Hills HS	11/22/2023
ERBST, Bob (NBM)	Basketball (B)	Chino Hills HS	11/07/2023
ALVAREZ, Maliyah (NBM)	Basketball (B)	Don Lugo HS	12/01/2023
THIRKETTLE, Delianna (NBM)	Water Polo (B)	Don Lugo HS	10/11/2023

TOTAL: \$5,258.00

**APPOINTMENT - EXTRA DUTY - ACTIVITIES**

LEWIS, Ryan	After School Intervention	Rolling Ridge ES	12/04/2023
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**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**APPOINTMENT- EXTRA DUTY – ACTIVITIES** (cont.)

JENKINS, Sean	Jr. High Band Director	Magnolia JHS	11/30/2023
MEJIA, Jenette (NBM)	Jr. High Yearbook Advisor	Ramona JHS	12/01/2023
TELLEZ, Carolyn (NBM)	Drill Team/Dance Advisor	Don Lugo HS	11/28/2023

TOTAL: \$8,998.00

**DELETE - EXTRA DUTY - ACTIVITIES**

WHYTE, Anne	After School Intervention	Rolling Ridge ES	10/19/2023
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**CLASSIFIED PERSONNEL**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE****APPOINTMENT**

FERNANDEZ, Jacqueline	IA/Elementary Grade Level (C)	Chaparral ES	01/03/2024
OLSEN, Brian	Playground Supervisor (GF)	Cal Aero K-8	01/03/2024
MAUGHAN, Sandra	Nutrition Services Professional (NS)	Chino HS	01/03/2024
DAVIS, Nicholas	Security Person (GF)	Chino Hills HS	11/27/2023
PARKS, Ryan	Playground Supervisor (GF)	Chino Hills HS	01/03/2024
GOLDEN, Marta	High School Receptionist (GF)	Don Lugo HS	01/03/2024
ESTRADA, Sulema	IA/Childhood Education (C)	Child Development	12/11/2023
GONZALEZ, David	IA/Childhood Education (C)	Child Development	11/27/2023
MONTERO, Ariana	IA/Childhood Education (C)	Child Development	11/27/2023
TROVAO, Marilia	IA/Childhood Education (C)	Child Development	12/11/2023
GUZMAN, Yesenia	Bus Driver (GF)	Transportation	01/03/2024

**CORRECTION TO EFFECTIVE DATE ON THE NOVEMBER 16TH BOARD AGENDA**

GARCIA, Nicole	Paraprofessional I (SELPA/GF)	Don Lugo HS	11/27/2023
DIAZ, Stephanie	Printer/Publisher Operator (GF)	Printing, Graphics & Mail Services	11/27/2023

**PROMOTION**

ROJAS, Eduardo	FROM: Custodian I (GF) 8 hrs./261 contract days TO: Custodian II (GF) 8 hrs./261 contract days	Briggs K-8  Chaparral ES	12/18/2023
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**CHANGE OF ASSIGNMENT**

SANTIBANEZ, Margarita	FROM: Typist Clerk I (GF) 4 hrs./201 work days TO: Typist Clerk I (GF) 8 hrs./201 work days	Townsend JHS  Don Lugo HS	01/03/2024
WHITE, Charles	FROM: Security Person (GF) 8 hrs./181 work days TO: Security Person (GF) 8 hrs./261 contract days	Ayala HS  Risk Management	12/18/2023
ESTRADA, Andrew	FROM: Child Care Specialist (C) 3.75 hrs./180 work days TO: Child Care Specialist (C) 6.5 hrs./180 work days	Child Development  Child Development	11/27/2023

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**ADDITIONAL ASSIGNMENT**

CELESTINO, Ana	School Community Liaison/ Bilingual-Spanish (C)	Chaparral ES	01/03/2024
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**LEAVE OF ABSENCE**

WENDLING, Kathlyn	Nutrition Services Professional (NS)	Wickman ES	12/01/2023 through 01/31/2024
RAMSEY, Stephanie	Nutrition Services Professional (NS)	Cal Aero K-8	03/29/2024 through 04/05/2024

**RETIREMENT**

PIMENTEL, Zaine (23 Years of Service)	Paraprofessional I (SELPA/GF)	Alternative Education	12/30/2023
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**APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2023, THROUGH  
JUNE 30, 2024**

ALAMILLA BARRERA, Marlen	BECKMAN, Zackary	BUGARIN JIMENEZ, Diana
KING, Shannon	LOPEZ, Tyler	PERREIRA, David
PLUMA, Lauren	SANFORD, Michelle	SUBER, Dominic

(504)	= Federal Law for Individuals with Handicaps
(ABG)	= Adult Education Block Grant
(ASB)	= Associated Student Body
(ASF)	= Adult School Funded
(ATE)	= Alternative to Expulsion
(B)	= Booster Club
(BTSA)	= Beginning Teacher Support & Assessment
(C)	= Categorically Funded
(CDF)	= Child Development Fund
(CVLA)	= Chino Valley Learning Academy
(CWY)	= Cal Works Youth
(E-rate)	= Discount Reimbursements for Telecom.
(G)	= Grant Funded
(GF)	= General Fund
(HBE)	= Home Base Education
(MAA)	= Medi-Cal Administrative Activities
(MG)	= Measure G – Fund 21

(MH)	= Mental Health – Special Ed.
(NBM)	= Non-Bargaining Member
(ND)	= Neglected and Delinquent
(NS)	= Nutrition Services Budget
(OPPR)	= Opportunity Program
(PFA)	= Parent Faculty Association
(R)	= Restricted
(ROP)	= Regional Occupation Program
(SAT)	= Saturday School
(SB813)	= Medi-Cal Admin. Activities Entity Fund
(SELPA)	= Special Education Local Plan Area
(SOAR)	= Students on a Rise
(SPEC)	= Spectrum Schools
(SS)	= Summer School
(SWAS)	= School within a School
(VA)	= Virtual Academy
(WIA)	= Workforce Investment Act

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Associate Superintendent, Human Resources  
Whitney Fields, Director, Risk Management and Human Resources

**SUBJECT: REJECTION OF CLAIMS**

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**BACKGROUND**

Claim 23.10.23 was submitted on October 27, 2023, from ZEH Leasing Inc. Claimant alleges damages to their vehicle after it was hit from behind by a District employee driving a District vehicle. Claimant seeks reimbursement for vehicle damages in the amount of \$5,588.75.

Claim 23.11.24 was submitted on November 13, 2023, from Theodore J. Batsakis, Attorney for Mr. & Mrs. Bergiadis on behalf of their daughter, a student at Chino HS. The claimant alleges severe injury sustained while playing in the Girls Powder Puff Flag Football Game on the Chino HS football stadium. Claimant seeks a settlement demand of \$500,000 that lies within the jurisdiction of the Superior Court.

Claim 23.11.25 was submitted on November 27, 2023, from Lisa Vasquez, a classified employee at Newman ES. The claimant alleges vehicle damage after a pushcart (lowboy) that was being maneuvered by a District employee rolled into the side of her vehicle. Claimant seeks reimbursement for vehicle damages in the amount of \$1,907.71.

The Board is requested to reject claims against the District to allow insurance carriers to investigate the claims and make recommendations regarding the dispositions.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education reject the claims and refer them to the District's insurance adjuster.

**FISCAL IMPACT**

Unknown at present.

NE:LF:WF:lag

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Associate Superintendent, Human Resources  
Joe Durkin, Director, Human Resources  
Jaime Ortega, Director, Human Resources

**SUBJECT: STUDENT TEACHING AND STUDENT FIELDWORK  
AGREEMENTS WITH WHITTIER COLLEGE AND AZUSA PACIFIC  
UNIVERSITY**

=====

**BACKGROUND**

Student teaching, internship, and practicum experience provides a high quality of learning, support, and practical classroom experience for professionals in training. The Chino Valley Unified School District has an opportunity to establish Student Teaching and Student Fieldwork agreements with Whittier College and Azusa Pacific University.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Student Teaching and Student Fieldwork agreements with Whittier College and Azusa Pacific University.

**FISCAL IMPACT**

None.

NE:LF:JD:JO:jw



Whittier College

## STUDENT TEACHING AGREEMENT

This agreement is made and entered into this 27th day of October by and between Whittier College, hereinafter called "the College" and the Chino Valley Unified School District, hereinafter called "the District."

WHEREAS, pursuant to the provisions of Section 11006 of the Education Code, the governing board of any District is authorized to enter into agreements with a State college, the University of California or any other university or college to provide teaching experience through practice teaching to students enrolled in teacher training curriculum of such institutions; and

WHEREAS, any such agreement may provide for the payment in money or in services for the services rendered by the District of an amount not to exceed the actual cost to the District of the services rendered by the District;

NOW THEREFORE, it is mutually agreed between the parties hereto as follows:

1. A. The District shall provide teaching experience through student teaching in schools and classes of the District during the period of Spring 2024 through Spring 2026, hereafter referred to as the "School Year" for not to exceed the number of students of the College possessing a valid Certificate of Clearance and assigned by the College to student teaching in schools or classes of the District. Such student teaching shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and the College through their duly authorized representatives may agree upon.
- B. The District may refuse to accept for student teaching any student of the College assigned to student teaching in the District; and upon request of the District, the College shall terminate the assignment of any student of the College to student teaching in the District.
- C. "Student Teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of tenured employees of the District holding valid diplomas or credentials, issued by the State Board of Education, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the student teaching is provided. The classroom teacher will be referred to hereinafter as a "Master Teacher."
2. A. The College will pay the Master Teacher directly for services required to be performed by the Master Teacher under this agreement at the rate of \$500 per semester. The amount will be paid directly to the teacher.

- B. "Semester of student teaching" as used herein and elsewhere in this agreement equals a minimum of four (4) hours of student teaching five (5) days each week for the sixteen week period. The student teacher should be on campus and follow the schedule of the master teacher. The number of student teachers assigned to the District shall not be more than the number agreed to by the district.
- C. The number of units of student teaching to be provided for each student of the college assigned to student teaching under this agreement shall be determined by the college.
- 3. A. An assignment of a student of the College to student teaching in schools or classes of the District shall be, at the discretion of the College, for approximately sixteen (16) weeks or 2 – 8 week assignments.
- B. In the event the assignment of a student of the College to student teaching is terminated by the College for any reason, except when termination is requested by the District without reasonable cause, the Master Teacher shall receive payment on account of such student as though there had been no termination of the assignment.
- 4. Students assigned by the College to student teaching in schools or classes of the District shall not be covered by the Worker's Compensation insurance policy provided by the district.
- 5. Whittier College will maintain in full force and effect, at its sole expense, the following minimum insurance coverage with a 30-day written notice of intent to cancel, non-renew, or material change in coverage:

General Liability:

General Liability in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate for personal injury, sexual abuse and molestation, and property damage.

Umbrella Liability:

Umbrella liability in the amount of \$2,000,000 per occurrence and \$3,000,000 in aggregate.

Chino Valley Unified School District to be named as "Additional Insured" upon a fully executed agreement.

Whittier College shall provide a certificate of insurance as evidence of such coverage.

- 6. The College, agrees to defend, indemnify and hold harmless the District, its Board of Trustees, officers, agents, and employees individually and collectively from and against all costs, losses, claims, demands, suits, actions, payments and judgments, including legal and attorney fees, which may arise from personal or bodily injuries, property damage or otherwise, occasioned by participation in student teaching activities where said claim arises from the negligence or willful misconduct of the College.



7. The District, agrees to defend, indemnify and hold harmless the College, its Board of Trustees, officers, agents, and employees individually and collectively from and against all costs, losses, claims, demands, suits, actions, payments and judgments, including legal and attorney fees, which may arise from personal or bodily injuries, property damage or otherwise, occasioned by participation in the District's student teaching program where said claim arises from the negligence or willful misconduct of the District.

IN WITNESS WHEREOF, Whittier College and the Governing Board of the District have caused this agreement to be signed by authorized representatives in their behalf the day and year first above written.

**Honorarium to Master Teacher:** The College shall pay cooperating teachers directly.

**Whittier College**  
Institution

  
sal johnston, Authorizing Signature

Vice President for Academic Affairs & Dean  
of Faculty  
Title

10/30/23  
Date

**Chino Valley Unified School District**  
District

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**STATEMENT OF AGREEMENT**

**WHITTIER COLLEGE CANDIDATES'**  
**PLACEMENT FOR STUDENT TEACHING**  
**for the**  
**PRELIMINARY LEVEL 1 TEACHING CREDENTIAL**

Purpose: The California Commission on Teacher Credentialing's *Standards of Quality and Effectiveness for Professional Teacher Preparation Programs* stipulates standards and conditions with which credentialing institutions must provide to be accredited for recommending candidates for Preliminary Level 1 Teaching Credentials. This agreement defines and describes common standards, program standards, and preconditions that must be met for program approval and accreditation. It also contains quality-related criteria for Whittier College candidates *except those participating in jointly sponsored internship programs (which are also covered under a separate agreement)*.

Professional teacher preparation programs are designed to be partnerships between institutions of higher education and public school districts and their schools to meet the need for well-prepared beginning teachers. This agreement realizes such a partnership by specifying the respective responsibilities of Whittier College and of the district and its schools with respect to credential candidates' student teaching.

**Chino Valley Unified School District**  
**(District name)**

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agrees that all student teaching placements for Whittier College candidates that it recommends and/or makes will meet the following criteria.

1. The placements for all Whittier candidates will be based upon the observations of the effectiveness of teaching-learning by appropriate district personnel,
2. Placements will be located at sites where the state-adopted core curriculum is effectively implemented.
3. Placements will whenever possible, while meeting other criteria described here, be in settings that demonstrate effective use of computer-based technology to support teaching and learning.
4. Placements will provide opportunities for candidate to work with and be supervised by exemplary certificated teachers, each of whom who holds a valid teaching credential that authorizes his or her teaching assignment.
5. Each master teacher or site supporter recommended or chosen to supervise Whittier College candidates will be one who:
  - a. Knows and understands the state-adopted academic content standards and frameworks, as well as current educational theories and practice.
  - b. Understands the developmental stages of learning to teach.
  - c. Collaborates and communicates effectively with professional colleagues.
  - d. Will engage in collegial supervisory practices that foster candidates' success and promote their reflective practice.
6. Each master teacher or site supporter recommended or chosen to supervise a Whittier College candidate teaching English learners (EL) will be one who holds a valid EL authorization, and/or has been

approved by the district to teach EL students pending EL authorization, or provide access to teachers at the site who hold this authorization.

The designated district and placement-site administrators have read and agree to the division of responsibilities described above and on the attached pages three and four will demonstrate their agreement by providing adequate resources to meet their responsibilities and to enable master teachers and/or site supervisors to meet their responsibilities.

**Chino Valley Unified School District**

District

School

Authorizing Signature

Authorizing Signature

OR

Title

Title

Date

Date

**Whittier College**

Institution

Cean Colcord

Chair, Department of Education & Child Development

Title

Date

### **Whittier College Responsibilities**

- Provide supervision, administration, and implementation of all components of candidates' teacher preparation for Preliminary Level 1 Teaching Credentials.
- Ensure that each candidate for daily student teaching responsibilities has obtained a valid Certificate of Clearance, unless the candidate has already completed the fingerprint and character identification process and been issued a valid document from the Commission on Teacher Certification.
- Ensure that participating students shall be free from active tuberculosis and shall provide evidence of tuberculosis screening administered no more than one year prior to the assignment start date.
- Ensure that participating students show proof of either Covid-19 vaccination or a weekly Covid-19 negative test result.
- Provide organization and implementation of planning meetings, on-going course instruction for candidates aligned with the *Whittier College Catalog* curricula and requirements describing the Whittier College teacher-preparation program.
- Negotiate in good faith with the district regarding modifications, if necessary, in student teaching requirements, policies, or programs.
- Ensure that candidates are fully and properly oriented to student-teaching assignments, and that they understand the legal, ethical, and professional responsibilities of participating in public schools and classrooms.
- Provide candidates with current knowledge and research regarding instructional strategies, curriculum, classroom management, and instructional technology.
- Provide orientation and training for master teachers/onsite supporters (and, as requested, principals or district designees) in the Whittier College Department of Education and Child Development's (a) performance expectations for the candidates' teaching experience; (b) expectations for master teachers/onsite supporters who supervise candidates, and (c) the Department's current policies, procedures, and requirements concerning candidates and their work, including procedures to follow when problems arise in student teaching.
- Provide regular visits, observation, and feedback from a college supervisors, including regular written feedback to the candidate and cooperating teacher and regular examination and feedback on the candidate's Whittier College Portfolio, and assist the master teacher in monitoring candidates' learning and practice of the California Teaching Performance Expectations (TPEs).

**District and School Responsibilities**

- Work collaboratively with Whittier College faculty and the Coordinator of Student Teaching to place and recommend placements for candidates that fulfill the conditions and criteria listed on the initial pages of this agreement.
- Ensure the assignment of district-employed candidate supervisors that meet the conditions and criteria stated on the initial pages of this agreement.
- Facilitate district-employed student-teaching supervisors' attendance and participation in Whittier College workshops designed to orient and train master teachers/onsite supporters (and, as desired, other district-employed personnel.)
- Communicate reservations, concerns or problems concerning Whittier College assignments, tasks, requirements, or policies immediately to appropriate College faculty, supervisors, and/or the Coordinator of Student Teaching.
- Provide student teaching experiences that enable candidates to complete their assigned tasks and responsibilities as outlined in Whittier College materials presented by the College or candidate in a timely manner.
- Facilitate candidate attendance and participation in the prescribed course of study (including the Student Teaching Seminar) at Whittier College to become qualified for the Preliminary Level 1 Multiple Subject or Single Subject Teaching Credential.
- Provide opportunities for student teachers to plan and practice multiple strategies for managing and delivering instruction that were introduced and examined in program and/or prerequisite coursework.
- Provide opportunities for student teachers to collaborate with one or more experienced professionals to design and deliver effective, coordinated instruction.
- Provide opportunities for student teachers to attend and participate in school- and district-sponsored meetings and professional development activities, as well as encourage opportunities that may arise for candidates' interaction with parent and community organizations and teachers' associations or bargaining agents.



School of Behavioral and Applied Sciences

## MEMORANDUM OF UNDERSTANDING

**THIS AGREEMENT**, effective as of December 15, 2023 (the “Effective Date”), entered into by and between **Azusa Pacific University**, a California non-profit religious corporation, hereinafter called the **UNIVERSITY**, and **Chino Valley Unified School District**, hereinafter called the **DISTRICT**:

### WITNESSETH

**WHEREAS**, the governing board of a school district may enter into agreements with a college or university approved by the Commission on Teacher Credentialing as a teacher education institution (Ed. Code Section 44227), to provide educational field experiences as may be called for in the requirements of the various authorized credentials for public school service; and

**WHEREAS**, any such agreement may provide for the payment in money or in services for the services rendered by the school district of an amount not to exceed the actual cost to the school district of the services rendered; and

**WHEREAS**, the University operates fully-accredited educational programs for its candidates; and

**WHEREAS**, it is to the mutual benefit of the University and the District to make a program of educational fieldwork experiences available to the University’s candidates at the District’s facilities.

**NOW, THEREFORE**, it is mutually agreed upon between the parties as follows:

### TERMS AND CONDITIONS

1. **Term.** The term of this agreement shall commence on the Effective Date, and extend until terminating on **June 30, 2028**.

2. **Scope of Work.**

- a. “Fieldwork” as used herein and elsewhere in this agreement means active participation in the duties and functions of teaching adapted physical education under the direct supervision and instruction of employees of the District (a) holding valid credentials and authorizations issued by the Commission on Teacher Credentialing, other than emergency or intern credentials, authorizing them to serve as adapted physical education teachers in the schools or classes in which the fieldwork is provided and (b) having completed a minimum of three years of successful teaching experience.

- b. The District shall provide teaching experience through fieldwork in schools and classes of the district for candidates who are assigned by the University to fieldwork in schools or classes of the District. Such fieldwork shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon.
- c. The District may, for good cause, refuse to accept for fieldwork any candidate of the University assigned to fieldwork in the District and upon request of the District, made for good cause, the University shall terminate the assignment of any candidate of the University to fieldwork in the District.
- d. The University will ensure candidates who participate in fieldwork hold a Baccalaureate degree or higher from a regionally accredited institution of higher education and have satisfied the additional requirements of (a) passing the CBEST exam, (b) demonstrating Subject Matter Competence, (c) meeting U.S. Constitution, (d) possessing a valid certificate of clearance, (e) have a negative TB test within 2 years of the end date of the fieldwork assignment, (f) passing applicable Teaching Performance Assessments, and (g) passing core coursework in the adapted physical education added authorization program.
- e. An assignment of a candidate of the University to fieldwork in schools or classes of the District shall be, at the discretion of the University for a minimum of 35 hours for the first University term of fieldwork, and a minimum of 35 hours for the second University term of fieldwork. Fifty (50) percent of fieldwork hours shall be completed at preschool and elementary school sites, and fifty percent of fieldwork shall be completed at secondary (i.e., middle and high) school sites.

### **3. Insurance.**

- a. The District shall maintain minimum insurance coverage for Worker's Compensation, including Employer's Liability, covering its employees. The University shall maintain minimum insurance coverage for Worker's Compensation, including Employer's Liability, covering its employees and candidates.
- b. The District shall carry professional liability insurance coverage in the amount of \$1,000,000 per limit and \$3,000,000 in the aggregate, for its employees and agents. The University shall carry professional liability insurance coverage in the amount of \$1,000,000 per limit and \$3,000,000 in the aggregate, for its employees, agents, and candidates. The District shall maintain general liability insurance coverage in the amount of \$1,000,000 per incident and \$3,000,000 in the aggregate, covering its employees and agents. The University shall maintain general liability insurance coverage in the amount of \$1,000,000 per incident and \$3,000,000 in the aggregate, covering its employees, agents, and candidates.
- c. The District maintains proof of all insurance coverage and will provide said proof to the University upon request. The University maintains proof of all insurance coverage and will provide said proof to the District upon request.
- d. Employment status and responsibility for insurance coverage: It is understood that the University's candidates are fulfilling specific requirements for field experiences as part of a degree or credential program requirement, and therefore, the University's candidates do not thereby become employees of the District by virtue of their field experience. The



University shall be responsible for providing insurance coverage for such candidates, pursuant to Sections 3.a and 3.b of this agreement.

#### **4. Confidentiality.**

- a. All verbal and written information exchanges, as well as proprietary information relating to business practices, procedures or methods of the District or the project shall remain strictly confidential and shall not be disclosed without consent of the District. The University agrees to notify candidates that they are responsible for respecting and maintaining the confidentiality of all information with respect to all students of the District.
- b. The University and the District agree to comply with the Family Educational Rights and Privacy Act (FERPA) of 1974, and all requirements imposed by or pursuant to regulation of the Department of Education to the end that the rights and privacy of the students enrolled in the District and of their parents are not violated or invaded. This assurance is given to obtain access to individual student data for the purpose of using said data to fulfill assignments or contractual obligations with the District. The provisions of the Family Educational Rights and Privacy Act of 1974 include, but are not limited to ensuring that (a) no identification of students or their parent(s)/guardian(s) by persons other than representatives of the University and required persons performing activities mandated by the California Department of Education, California Commission on Teacher Credentialing (i.e. auditors) is permitted; (b) the individual student data will be destroyed when no longer needed for the purpose(s) for which they were obtained; (c) no access to individual student data shall be granted by the University to any other persons, agency, or organization without the written consent of the pupil's parent/guardian, except for sharing with other persons within the District or representatives of the University, so long as those persons have a legitimate interest in the information; (d) the District will not disclose the candidate records of the University's candidates except to University and District officials who have a legitimate need for the information consistent with their official responsibilities.

5. **Non-Discrimination.** The University and the District agree to make no distinction among candidates covered by this agreement on the basis of race, color, religion, national origin, gender, age, disability, or status as a veteran.

6. **Transportation of Students.** Neither the University nor the District will provide transportation for candidates between the University and the District school. Each candidate shall be responsible for his or her transportation.

7. **Scope of Authority.** The District shall exercise exclusive control over the administration, operation, maintenance and management of the District and its schools, and the University's candidates while they are in residence at the District. Subject thereto, the University shall exercise control and supervision over the operation, curriculum, faculty and candidates of the University within the prescribed framework.

#### **8. Indemnification.**

- a. The University shall indemnify, save and hold harmless the District, its officers, directors, and employees from and against all obligations, claims and liabilities of any kind under state or federal law (including costs and attorney's fees) that may arise out of negligent acts or omissions of the University, and its officers, directors, candidates and employees during the course and scope of a University candidate's clinical training, but only in proportion to the extent of the University's responsibility.
- b. The District shall indemnify, save and hold harmless the University, its officers, directors, and employees from and against all obligations, claims and liabilities of any kind under state or

federal law (including costs and attorney's fees) that may arise out of negligent acts or omissions of the District, and its officers, directors, or employees during the course and scope of a University candidate's clinical training, but only in proportion to the extent of the District's responsibility.

9. **Termination.** Notwithstanding anything herein contained to the contrary, either party may terminate this agreement with thirty (30) days written notice to the undersigned. In the event of early termination of this agreement, candidates who have not yet completed their K-12 Educational field experience assignment in the District may complete their assignment at the discretion of the University. Nothing in this agreement shall limit the right of the University, acting in its sole discretion, to remove a candidate from the K-12 setting at any time.
10. **Amendments.** The provisions of this agreement may be altered, changed, or amended, by mutual written consent of the parties hereto.
11. **Execution.** This agreement may be executed in one or more counterparts, all of which shall constitute one and the same document. Counterparts may be exchanged by facsimile or email. Each counterpart, whether an original signature or a facsimile copy, shall be deemed an original as against any Party who signed.

The following signatures hereby indicate approval of this agreement:

Azusa Pacific University		Chino Valley Unified School District	
By:		By:	
Name:	<b>Marjorie Graham-Howard</b>	Name:	
Title:	<b>Interim Dean</b> School of Behavioral and Applied Sciences	Title:	
Date:		Date:	
Address:	<b>Azusa Pacific University</b> 901 E. Alost Avenue, P.O. Box 7000 Azusa, CA 91702	Address:	

**Chino Valley Unified School District**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Hilda Flores, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

**SUBJECT: SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS  
WILLIAMS FINDINGS DECILE 1-3 SCHOOLS FIRST  
QUARTERLY REPORT 2023/2024**

=====

**BACKGROUND**

California Education Code 1240 requires that the San Bernardino County Superintendent of Schools visit all decile 1-3 schools (Williams monitored schools currently based on the 2012 Academic Performance Index and all Quality Education Investment Act schools) identified in the county and report the results of findings on a quarterly basis to ensure compliance with the Williams Legislation. The San Bernardino County Superintendent of Schools' office is required to file quarterly reports on schools' progress in rectifying any findings.

Consideration of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools First Quarterly Report 2023/2024.

**FISCAL IMPACT**

None.

NE:HF:gks

October 31, 2023

Dr. Norm Enfield, Superintendent  
Chino Valley Unified School District  
5130 Riverside Drive  
Chino, CA 91710

Dear Dr. Enfield:

Per California Education Code section 1240, San Bernardino County Superintendent of Schools (SBCSS) staff has visited all schools subject to Williams Settlement monitoring for the 2023-24 fiscal year for instructional materials sufficiency and facility review purposes. Enclosed is a copy of the final report and Facility Inspection Tool for each of your monitored school site(s).

Additionally, Education Code section 1240(c)(2)(C), requires that the results of the visits be reported to the governing board of each school district at a regularly scheduled meeting held in accordance with public notification requirements. ***Please make sure to include the Williams reports as an agenda item for your next regularly scheduled Board meeting.***

On behalf of the SBCSS Williams team members, it has been a pleasure to work in partnership with you and the employees of the Chino Valley Unified School District.

Sincerely,



Ted Alejandre  
County Superintendent

Attachments

cc: Ms. Sonja Shaw, Board President  
Dr. Grace Park, Williams Liaison  
Ms. Jenny Owen, SBCSS Director, Communications and Intergovernmental Relations  
Mr. James Fields, SBCSS Senior Manager, Intergovernmental Relations and Communications  
Ms. Amanda Shoffner, SBCSS Credentials Manager

October 31, 2023

Dr. Norm Enfield, Superintendent  
Chino Valley Unified School District  
5130 Riverside Drive  
Chino, CA 91710

Dear Dr. Enfield:

California Education Code section 1240 requires that I annually visit Williams-monitored schools identified in our county and report to you the results of my findings on a quarterly basis (October, January, April, and July). Schools, including charter schools, that meet any of the criteria listed below are subject to monitoring this fiscal year:

- Eligible for Comprehensive Support and Improvement or Additional Targeted Support and Improvement in the 2019-20 fiscal year.
- Fifteen percent or more of the school's teachers do not possess a valid and clear or preliminary teaching credential (teacher assignment data based on Census Date - October 2020).

Note: Dashboard Alternative School Status (DASS) are excluded from the Williams list.

This report includes first quarter findings for the visit to **Walnut Avenue Elementary** on **8/24/2023**. Let me state at the outset that the visit was a positive, professional experience with a focus by the entire staff on seeking to improve the learning of each student at Walnut Avenue Elementary.

The purpose of my visit as specified in California Education Code section 1240 was to:

1. Determine if students have "sufficient" textbooks or instructional materials in the four core subject areas (English language arts, mathematics, history/social science, science) and, as appropriate, science laboratory equipment in grades 9-12, world languages, and health;
2. Determine if there is any facility condition that "poses an emergency or urgent threat to the health or safety of pupils or staff."

The law further requires the county superintendent:

1. Determine if each monitored school has provided accurate data for the annual School Accountability Report Card (SARC) related to sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair."
2. Annually review teacher misassignments and teacher vacancies for monitored schools; and

3. Receive quarterly reports from all school districts in San Bernardino County on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues under the Uniform Complaint Procedures.

Before proceeding with the report, please see the list of definitions as described by law:

- “Sufficient textbooks or instructional materials” - each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and take home. This does not require two sets of textbooks or instructional materials for each pupil. The materials may be in a digital format as long as each pupil, at a minimum, has and can access the same materials in the class and to take home, as all other pupils in the same class or course in the school district. Education Code requires that school districts remedy insufficiencies of instructional materials in the four core subject areas within two months (eight weeks) of the beginning of the school year.
- School facility “emergency or urgent threat” - a condition poses a threat to the health or safety of pupils or staff.
- School facility “good repair” - the facility is clean, safe, and functional as determined by the Facility Inspection Tool (FIT) developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria.

In summary, my findings in the four required areas were as follows:

### **Instructional Materials**

No insufficiencies were observed, or insufficiencies observed were resolved within two months (eight weeks) of the beginning of the school year.

### **School Facilities**

The following **extreme deficiencies** were observed:

None.

The following **good repair deficiencies** were observed:

None.

Deficiencies that were observed and remediated prior to the end of the visit are reflected in this report and the enclosed FIT. **Please be sure to include all findings on the appropriate SARC, including all dates of remedial action taken or planned.** Inclusion of this information will be verified during next fiscal year’s SARC review process (if applicable).

### **SARC**

No findings to report. The SARC review for the 2023-24 fiscal year began September 1, 2023, and will conclude by November 30, 2023. Findings will be included in the second quarterly report.

**Teacher Assignment Monitoring**

No findings to report. The annual assignment monitoring review for the 2022-23 fiscal year is currently in progress (August 1, 2023, through November 1, 2023) and findings will be included in the second quarterly report.

The annual assignment monitoring review for the 2023-24 fiscal year will begin on or after April 1, 2024, according to data availability from the Commission on Teacher Credentialing (CTC) and the California Department of Education (CDE), and findings will be included in the corresponding quarterly report.

In conclusion, San Bernardino County Superintendent of Schools is available to support your school as we work together to ensure compliance with the Williams Settlement requirements. If you have any questions or need assistance, please contact Intergovernmental Relations at (909) 386-2947.

Sincerely,

A handwritten signature in black ink that reads "Ted Alejandre". The signature is fluid and cursive, with the first name "Ted" and last name "Alejandre" clearly legible.

Ted Alejandre  
County Superintendent

Attachment: Facility Inspection Tool

cc: Ms. Sonja Shaw, Board President  
Dr. Grace Park, Williams Liaison  
Mrs. Denise Gonzales, Principal  
Ms. Jenny Owen, SBCSS Director, Communications and Intergovernmental Relations  
Mr. James Fields, SBCSS Senior Manager, Intergovernmental Relations and Communications  
Ms. Amanda Shoffner, SBCSS Credentials Manager

**SBCSS Williams Facility Inspection Tool**  
**School Facility Conditions Evaluation, Fiscal Year 2023/2024**

**School Site:** Walnut Avenue Elementary, Chino Valley Unified District, San Bernardino County  
5550 Walnut Ave., Chino CA 91710-4130

**Grade Levels:** TK – 6.

**Visit Date/Time:** 8/24/23, 7:30 am. **Inspection Type:** Announced

**Number of Classrooms on Site:** 40. **Number of Restrooms on Site:** 24.

**Site Enrollment:** 482.

**Total Estimated Building Volume:** 455,661.

**Total Estimated Site Square Footage/Acreage:** 9.1.

**Total Estimated Building Square Footage:** 52,015.

**Weather Conditions at Time of Inspection:** Clear & Hot.

<b>Inspector(s), Classrooms</b> Kyler West; John Duran	<b>Inspector(s), Ancillary and Other Instructional Areas</b> John Duran
<b>Representative(s) of District Who Accompanied the Evaluator</b> Johnathon Campbell	

**Grade-Based Classrooms: Evaluation Detail**

**OK** = Good Repair, **D** = Deficiency, **✖** = Extreme Deficiency, **N/A** = Not Applicable

Classroom	1 Gas Leaks	2 Mech HVAC	3 Sewer	4 Interior Surfaces	5 Overall Cleanliness	6 Pest Verm Infestation	7 Electrical	8 Restrooms	9 Sinks Fountains	10 Fire Safety	11 Hazardous Materials	12 Structural Damage	13 Roofs	14 Playground School Grounds	15 Windows Doors Gates Fences
Room: 2 Dawn Amman	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: 1 Andrea Bell	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: 39 Jessica Valadez	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: 33 Jessica Luevanos	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: 27 Lauryl Ritchie	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: 18 Linda Su	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: 16 Melissa Sanchez	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: 17 Joy Keneaster	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Room: 30 Jarred Perry	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK

**Ancillary Areas: Evaluation Detail**

**OK** = Good Repair, **D** = Deficiency, **✖** = Extreme Deficiency, **N/A** = Not Applicable

Ancillary Area	1 Gas Leaks	2 Mech HVAC	3 Sewer	4 Interior Surfaces	5 Overall Cleanliness	6 Pest Verm Infestation	7 Electrical	8 Restrooms	9 Sinks Fountains	10 Fire Safety	11 Hazardous Materials	12 Structural Damage	13 Roofs	14 Playground School Grounds	15 Windows Doors Gates Fences
Main Office Area	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
S1 - Computer Lab	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Cafeteria/Kitchen	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
K2 - Kindergarten	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Library	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Kindergarten Playground	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK

December 14, 2023



Ancillary Area	1 Gas Leaks	2 Mech HVAC	3 Sewer	4 Interior Surfaces	5 Overall Cleanliness	6 Pest Vermin Infestation	7 Electrical	8 Restrooms	9 Sinks Fountains	10 Fire Safety	11 Hazardous Materials	12 Structural Damage	13 Roofs	14 Playground School Grounds	15 Windows Doors Gates Fences
Multi-purpose Room	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
K1	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Nurse's Office	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
S Wing Hallway	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Playground	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
D-1	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Staff Room/Lounge	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
E-1	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Blacktop	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
B-4	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Basketball Courts	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Blue Playground Area	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Counselor's Room	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
A-Wing Girls' Restroom	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
A-Wing Boys' Restroom	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Kindergarten Playground	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
S-Wing Girls' Restroom	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
S-Wing Boys' Restroom	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Psychologist's Room	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
B-6 Computer Lab	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
C-Wing Girls' Restroom	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
C-Wing Boys' Restroom	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Lunch Bench Area	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
A-6	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Grounds	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
Playground	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK

Modeled after State of California School Facility Inspection Tool.

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Hilda Flores, Ed.D., Assistant Superintendent, Curriculum,  
Instruction, Innovation, and Support

**SUBJECT: SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS  
WILLIAMS SETTLEMENT FISCAL YEAR 2022/2023 ANNUAL  
REPORT**

=====

**BACKGROUND**

California Education Code 1240 requires the San Bernardino County Superintendent of Schools staff to regularly monitor and report on the status of all Williams monitored schools in the county (currently decile 1-3 schools based on the 2012 Academic Performance Index) to ensure compliance with the Williams Legislation. The Williams Annual Report for Chino Valley Unified School District as well as countywide findings by supervisorial district based on the 2022/2023 school year visitation findings are being presented for information.

Per Section 1240(c)(2)(B), the annual report shall be submitted to the governing board of each school district, the county board of education, as well as the county board of supervisors at a regularly scheduled meeting held in accordance with public notification requirements.

Consideration of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Settlement Fiscal Year 2022/2023 Annual Report.

**FISCAL IMPACT**

None.

NE:HF:gks

November 30, 2023

Dr. Norm Enfield, Superintendent  
Chino Valley Unified School District  
5130 Riverside Drive  
Chino, CA 91710

**RE: Board Agenda Item: Fiscal Year 2022/2023 Williams Annual Report**

Dear Dr. Enfield:

Per California Education Code section 1240, San Bernardino County Superintendent of Schools (SBCSS) staff continues to regularly monitor and report on the status of all Williams-monitored schools in the county to ensure compliance with the Williams legislation. Enclosed is a copy of the Williams Annual Report for your district as well as countywide findings by supervisorial district based on the **2022/2023** school year visitation and review findings.

Per Section 1240(c)(2)(A)(i), the annual report shall be submitted to the governing board of each school district, the county board of education, as well as the county board of supervisors at a regularly scheduled November meeting held in accordance with public notification requirements. Please note that the annual report has been submitted to the San Bernardino County Board of Education and the San Bernardino County Board of Supervisors in accordance with this provision. ***Please make sure to include this report as an agenda item for your next regularly scheduled Board meeting.***

As you may know, Education Code 1240 was modified to establish a new list of schools by the State Superintendent of Public Instruction (SSPI) for monitoring beginning with fiscal year 2022/2023 pursuant to Assembly Bill 599 (Chapter 667, Statutes of 2021). Additionally, Senate Bill 114 (Chapter 48, Statutes of 2023) further modified this statute to extend the duration of the new list for monitoring purposes. The list of schools is set to be reestablished by the SSPI in fiscal year 2024/2025 and every three (3) fiscal years thereafter.

Thank you and your staff for the continued efforts and collaboration in support of this important work.

Sincerely,



Ted Alejandre  
County Superintendent

Attachment: Fiscal Year 2022/2023 Williams Annual Report

cc: Ms. Sonja Shaw, Board President  
Dr. Grace Park, Williams Liaison  
Ms. Jenny Owen, SBCSS Director, Communications and Intergovernmental Relations  
Mr. James Fields, SBCSS Senior Manager, Intergovernmental Relations and Communications  
Ms. Amanda Shoffner, SBCSS Manager, Credential Services

**Williams Settlement  
Fiscal Year 2022/2023  
Annual Report**  
*for*  
**Chino Valley Unified  
School District**

**November 2023**

# **San Bernardino County Superintendent of Schools Williams Settlement Monitoring Fiscal Year 2022/2023 Annual Report**

## **Preface**

The Williams Lawsuit Settlement, reached and enacted into law in August 2004, has set the standard for providing equitable educational opportunities in San Bernardino County and throughout California. Williams legislation has provided an opportunity for county and district superintendents to work collaboratively to support and assist underperforming schools to improve student achievement.

The American Civil Liberties Union filed *Williams v. California* in 2000 on behalf of the plaintiffs – nearly 100 students from San Francisco County – as a class action lawsuit against the State of California and its educational agencies. The basis of the lawsuit was that public-school agencies failed to provide public school students with equal access to instructional materials, safe and clean school facilities, and qualified teachers. The issue of equity for disadvantaged and minority students, particularly in large and urban school districts, was the crux of the case.

The settlement covered four (4) key areas:

- **Instructional Materials:** All students, including English learners, must have sufficient access to standards-aligned instructional materials or textbooks in all core subject areas for use in class and at home.
- **Facilities:** All schools must be safe, clean, and in good repair.
- **Teacher Credentialing and Assignment:** All schools must have teachers that are appropriately certificated for their specific teaching assignment, including English Learner Authorization.
- **Public Reporting:** All schools must include information on the sufficiency of instructional materials, repair of school facilities, and teacher misassignments and vacancies in their School Accountability Report Card (SARC). Additionally, all schools, not including charter schools, must post a notice in each classroom informing parents and guardians of their right to file a Uniform Complaint regarding instructional materials sufficiency, facilities repair, and teacher misassignments or vacancy.

In Fiscal Year 2013/2014, the Local Control Funding Formula was implemented and made significant changes to education statute. Williams Settlement requirements for all schools remained in effect and were further distinguished as the first of eight state priorities that must be addressed in mandated Local Control Accountability Plans (LCAPs). This means all schools (monitored and those that are not) must continue adhering to Williams requirements and all districts must identify and address actions that will be taken each year to achieve and/or correct any deficiencies related to Williams compliance in their LCAPs.

In Fiscal Year 2021/2022, new criteria were established with the passage of Assembly Bill 599, which replaced the previously used Academic Performance Index, to identify a list of schools, including charter schools, to be monitored by the County Superintendent to ensure Williams Settlement compliance. The criteria included schools identified for comprehensive support and improvement and additional targeted support and improvement pursuant to the Every Student Succeeds Act. In addition, the criteria included schools where fifteen (15) percent or more of the teachers held a permit or certificate lesser than a preliminary or clear California teaching credential. In accordance with Education Code 1240, the list of schools identified is set to be reestablished by the State Superintendent of Public Instruction in Fiscal Year 2024/2025 and every

three (3) fiscal years thereafter. Fiscal Year 2022/2023 was the first year of the fifth cohort. One hundred thirty-three (133) schools in San Bernardino County were subject to review and received at least one site visit.

San Bernardino County Superintendent of Schools review teams conducted the instructional materials and facilities reviews at all monitored schools within their first four weeks of the 2022/2023 school year based on district-specific start dates. At the conclusion of the instructional materials monitoring process, there were two (2) schools with instructional materials insufficiencies, meaning they could not resolve the shortages identified at the time of visitation by the eight-week deadline specified in Education Code.

Overall, the county review teams found facilities conditions to be in good repair. Eleven (11) emergency or extreme conditions were observed: six (6) cases of non-functional air conditioning systems, two (2) instances of play/sports equipment posed an extreme safety hazard, one (1) scenario where exposed broken glass or glass-like material was accessible to pupils and staff, one (1) observance of severe cracks, and one (1) instance where an emergency exit was covered or blocked. Two (2) of the conditions were remedied prior to the end of the site visit.

A separate in-office review was conducted to evaluate each monitored school's SARC for accuracy of information reported to the public pertaining to the sufficiency of instructional materials and the condition of school facilities based on statutory requirements and county monitoring findings. At the conclusion of the SARC review, all inaccuracies observed were communicated to districts/schools and they were provided an opportunity to resolve the inaccuracies. There were two (2) schools with inaccurate SARCs by the conclusion of the review period.

The annual assignment monitoring and review process for Fiscal Year 2022/2023 was significantly delayed due to changes in state reporting deadlines that impacted the new California Statewide Assignment Accountability System monitoring process. The 90-day review period for Fiscal Year 2022/2023 began August 1, 2023, and concluded on November 1, 2023. Due to the conclusion date of this review, the findings were not included in the Fiscal Year 2022/2023 Annual Report.

\*SB 6 (Alpert), SB 550 (Vasconcellos), AB 1550 (Daucher), AB 2727 (Daucher), AB 3001 (Goldberg), AB 831 (Committee on Education)

**San Bernardino County Superintendent of Schools**  
**Williams Settlement Monitoring**  
**Fiscal Year 2022/2023 School Year District Summary**

School District	Total Enrollment	Total Schools	Williams-monitored Schools	Total Williams-monitored Charter Schools	Total "Good Repair" Facility Deficiencies	Remedied "Good Repair" Facility Deficiencies	Total "Emergency Repair" Facility Deficiencies	Remedied "Emergency Repair" Facility Deficiencies	Instructional Materials Insufficiencies	Inaccurate School Accountability Report Cards	Teacher Vacancies <sup>1</sup>	Teacher Vacancies Filled <sup>1</sup>	Overall Misassignments <sup>1</sup>	Overall Misassignments Corrected During CalSAAS Review <sup>1</sup>
Adelanto Elementary	8,213	16	9	0	69	29	1	1	0	0	N/A	N/A	N/A	N/A
Apple Valley Unified	15,087	16	4	0	21	13	0	0	0	0	N/A	N/A	N/A	N/A
Barstow Unified	6,396	13	8	0	20	12	0	0	0	0	N/A	N/A	N/A	N/A
Bear Valley Unified	2,145	6	2	0	16	11	0	0	0	0	N/A	N/A	N/A	N/A
Chaffey Joint Union High	23,145	12	2	0	125	54	0	0	0	0	N/A	N/A	N/A	N/A
Chino Valley Unified	26,601	36	1	1	30	20	0	0	60	0	N/A	N/A	N/A	N/A
Colton Joint Unified	19,297	29	5	0	53	25	2	0	0	0	N/A	N/A	N/A	N/A
Colton Joint Unified	34,170	47	1	0	1	0	0	0	0	0	N/A	N/A	N/A	N/A
Delandale	6,824	8	1	1	23	8	0	0	0	0	N/A	N/A	N/A	N/A
Hesperia Unified	25,006	31	9	3	210	28	2	1	33	0	N/A	N/A	N/A	N/A
Imperial Valley Unified	11,145	11	2	0	8	1	0	0	0	0	N/A	N/A	N/A	N/A
Moreno Valley Unified	7,407	16	7	0	30	11	1	0	0	0	N/A	N/A	N/A	N/A
Needles Unified	955	7	3	0	2	0	0	0	0	0	N/A	N/A	N/A	N/A
Ontario-Montclair	18,471	34	4	0	20	6	0	0	0	0	N/A	N/A	N/A	N/A
Redlands Unified	20,019	28	2	1	15	9	0	0	0	0	N/A	N/A	N/A	N/A
Rialto Unified	24,132	30	11	0	68	29	0	0	0	0	N/A	N/A	N/A	N/A
Rim of the World Unified	2,890	10	1	0	4	1	0	0	0	0	N/A	N/A	N/A	N/A
San Bernardino City Unified	50,434	87	28	4	222	113	3	0	0	1	N/A	N/A	N/A	N/A
San Bernardino County Supt. of Schools	6,461	8	0	2	83	24	0	0	0	0	N/A	N/A	N/A	N/A
Silver Valley Unified	1,949	8	4	0	84	15	2	0	0	0	N/A	N/A	N/A	N/A
Snowline Joint Unified	7,961	12	2	0	7	5	0	0	0	0	N/A	N/A	N/A	N/A
Trona Joint Unified	247	2	1	0	21	10	0	0	0	1	N/A	N/A	N/A	N/A
Upland Unified	10,079	15	2	0	73	39	0	0	0	0	N/A	N/A	N/A	N/A
Victor Elementary	12,420	19	9	0	33	15	0	0	0	0	N/A	N/A	N/A	N/A
Victor Valley Union High	12,105	12	3	0	20	18	0	0	0	0	N/A	N/A	N/A	N/A
<b>Totals</b>	<b>353,559</b>	<b>513</b>	<b>121</b>	<b>12</b>	<b>1,258</b>	<b>496</b>	<b>11</b>	<b>2</b>	<b>93</b>	<b>2</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

<sup>1</sup>The annual teacher assignment monitoring and review process for the 2022/2023 fiscal year was postponed. The review process began on August 1, 2023, and concluded on November 1, 2023.

# Chino Valley Unified School District Fiscal Year 2022/2023 Williams Annual Report

School	Total Enrollment	Monitoring Determinant(s)			Total "Good Repair" Facility Deficiencies	Remedied "Good Repair" Facility Deficiencies	Total "Emergency Repair" Facility Deficiencies	Remedied "Emergency Repair" Facility Deficiencies	Instructional Materials Insufficiencies	Inaccurate School Accountability Report Cards	Teacher Vacancies Filled <sup>1</sup>	Overall Misassignments <sup>1</sup>	Overall Misassignments Corrected During CalSAAS Review <sup>1</sup>
		ESSA Assistance Status 2019	15% or More Teachers Not Credentialed	% Teachers Not Credentialed									
Allegiance STEAM Academy Thrive*	956	N/A	Y	0.194	28	18	0	0	60	0	N/A	N/A	N/A
Walnut Avenue Elementary	464	ATSI	N/A	0	2	2	0	0	0	0	N/A	N/A	N/A
Subtotals	1,420				30	20	0	0	60	0	N/A	N/A	N/A

The annual teacher assignment monitoring and review process for the 2022/2023 fiscal year was postponed. The review process began on August 1, 2023, and concluded on November 1, 2023.

December 14, 2023  
District-authorized charter school



## Williams Glossary of Terms

**Academic Performance Index (API)** – A component of California’s Public Schools Accountability Act of 1999 formerly utilized to determine Williams-monitored schools. The API measured the academic performance and growth of schools. The API is no longer calculated due to the launch of the new accountability system known as the California School Dashboard, which has been designed to better measure the State’s educational goals based on a growth model. For more information on the current list of Williams-monitored schools, please see Monitoring Determinant(s).

**Additional Targeted Support and Improvement (ATSI)** – Pursuant to the Every Student Succeeds Act, a school that is not eligible for comprehensive support and improvement (CSI) and has one or more student group(s) that meet any of the criteria used to determine CSI Low Performing school.

**Annual Teacher Assignment Monitoring and Review** – An annual review conducted to ensure teachers are appropriately certificated for their specific teaching assignment, including English Learner Authorization. The 90-day review period for the 2022/2023 fiscal year began on August 1, 2023, and concluded on November 1, 2023.

**California Statewide Assignment Accountability System (CalSAAS)** – As defined by the Commission on Teacher Credentialing, “CalSAAS is a new system of Assignment Monitoring allowing annual monitoring of all certificated educator assignments. CalSAAS works through the comparison of the California Department of Education’s California Longitudinal Pupil Achievement Data System (CALPADS) assignment data and the Commission’s Credential authorization data by educator’s California Statewide Educator Identifier (SEID). Through this comparison the system identifies questionable assignments, referred to as “exceptions,” and provides Local Educational Agencies (LEAs) and County Offices of Education (COEs) with an opportunity to address anomalies, and correct misassignments.”

**Comprehensive Support and Improvement (CSI) Grad** – Pursuant to the Every Student Succeeds Act, a high school eligible to receive assistance in the CSI category based on low graduation rate.

**Comprehensive Support and Improvement (CSI) Low Performing** – Pursuant to the Every Student Succeeds Act, a school eligible to receive assistance in the CSI category based on the criteria for lowest-performing school.

**Emergency Repair** – Structures or systems of a facility are in a condition that poses an emergency or urgent threat to the health and safety of pupils or staff.

**Good Repair** – Good repair means a facility is maintained in a manner that ensures it is clean, safe, and functional. Good repair status is determined by a school facility inspection and evaluation instrument (known as the *Facilities Inspection Tool* [FIT]) developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria.

**Inaccurate School Accountability Report Card (SARC)** – SARCs with outstanding inaccuracies or missing information pertaining to the quality, currency, and availability of sufficient textbooks and/or instructional materials and the safety, cleanliness, and adequacy of school facilities. These areas are reviewed in accordance with the state’s data definitions and the previous year’s Williams visit findings. All California public schools must annually

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publish SARCs which contain specific information about themselves to the community allowing the public to evaluate and compare schools for student achievement, environment, resources, and demographics.

**Instructional Materials Insufficiencies** – The number of insufficiencies identified in the four core subject areas (English language arts, mathematics, science, and history-social science) at each school during the Williams site visit that were not corrected by the eighth week of school. Sufficient textbooks or instructional materials means, “each pupil, including English Learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.”

**Local Control Funding Formula (LCFF)** – The current K-12 funding system that provides funding to districts based on the demographic profile of the students they serve. Implementation of the formula began in Fiscal Year 2013/2014.

**Local Control and Accountability Plan (LCAP)** – Required under the LCFF, the LCAP is a locally developed three-year plan that describes how a local educational agency intends to meet annual goals for all pupils, including specific activities to address state and local priorities identified in Education Code.

**Local Control and Accountability Plan (LCAP) Priority 1** – One of the state-defined priorities that must be addressed in a local educational agency’s LCAP to capture local measurement of progress for meeting Williams Settlement requirements, including: the degree to which the teachers of the school district are appropriately assigned and fully credentialed in the subject areas, and, for the pupils they are teaching; ensuring every pupil in the school district has sufficient access to the standards-aligned instructional materials; and school facilities are maintained in good repair.

**Monitoring Determinant(s)** – In 2021/2022, new monitoring criteria was established with the passage of Assembly Bill 599, which replaced the previously used Academic Performance Index, to identify the list of schools, including charter schools, for the county superintendent's annual Williams Settlement monitoring. The criteria included schools identified for comprehensive support and improvement (CSI) and additional targeted support and improvement (ATSI) pursuant to the Every Student Succeeds Act. In addition, the criteria included schools where fifteen (15) percent or more of the teachers held a permit, certificate, or any other authorization that are lesser certifications than a preliminary or clear California teaching credential. In accordance with Education Code 1240, the list of schools is set to be reestablished by the Superintendent of Public Instruction in the 2024/2025 fiscal year and every three (3) fiscal years thereafter.

The monitoring determinant(s) identified in the Annual Report are as follows:

- **ESSA Assistance Status** – Any school identified as CSI Low Performing, CSI Grad or ATSI.
- **15% or More Teachers Not Credentialed** – “Y” identifies schools that have 15 percent or more teachers not credentialed. “N/A” indicates schools that have not been identified for Williams-monitoring based on this criteria.
- **% of Teachers Not Credentialed** – The percentage of teachers not credentialed at a specific school.

**Overall Misassignments** – Total vacancies and corrected or uncorrected assignments based on Census Date identified during the Fiscal Year 2022/2023 Assignment Monitoring process utilizing the CalSAAS program. “Misassignment” means the placement of a certificated

employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold (Education Code 35186[h][2]).

Please note more than one misassignment may be identified within a certificated assignment (e.g., a special education teacher lacking authorization for potentially more than one disability). English learners misassignments are one per teacher of record and included with the overall misassignments.

**Overall Misassignments Corrected During CalSAAS Review** – Total misassignments corrected by the local education agency after Census Date and prior to the monitoring process utilizing the CalSAAS program. “Misassignment” means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold (E.C. 35186[h][2]).

Please note more than one misassignment may be identified within a certificated assignment (e.g., a special education teacher lacking authorization for potentially more than one disability). English learners misassignments are one per teacher of record and included with the overall misassignments.

**Remedied “Emergency Repair” Facility Deficiencies** – The number of facility deficiencies identified as emergency repair issues that were corrected prior to the completion of the Williams site visit.

**Remedied “Good Repair” Facility Deficiencies** – The number of facility deficiencies identified as good repair issues that were corrected prior to the completion of the Williams site visit.

**Teacher Vacancies** – Total number of Fiscal Year 2022/2023 teacher vacancies which are based on SARC data annually reported by local educational agencies to the California Department of Education.

“Teacher vacancy” means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester (E.C. Section 35186[h][3] and C.C.R. Title 5 Section 4600[b]).

**Teacher Vacancies Filled** – Total number of Fiscal Year 2022/2023 teacher vacancies that were filled after the beginning of the year or semester. “Teacher vacancy” means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester (E.C. Section 35186[h][3] and C.C.R. Title 5 Section 4600[b]).

Per the California Department of Education’s SARC Data Definitions for 2021-2022 regarding teacher vacancies, “Beginning of the year or semester means the first day classes necessary to serve all the students enrolled are established with a single-designated certificated

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employee assigned for the duration of the class, but not later than 20 working days after the first day students attend classes for that semester.”

**Total “Emergency Repair” Facility Deficiencies** – The total number of facility deficiencies identified as emergency repair issues at the time of the site visit.

**Total Enrollment** – Total enrollment figures for districts overall and individual schools based on the California Department of Education’s Fiscal Year 2022/2023 DataQuest District and School Enrollment Reports.

**Total “Good Repair” Facility Deficiencies** – The total number of facility deficiencies identified as good repair issues at the time of the site visit.

**Total Schools** – Total number of schools in each district based on the California Department of Education’s Fiscal Year 2022/2023 DataQuest District and School Enrollment Reports.

**Total Williams-monitored Charter Schools** – The total number of charter schools within a district identified to receive oversight from the County Superintendent to ensure compliance with the Williams Settlement.

**Total Williams-monitored District Schools** – The total number of schools within a district identified to receive oversight from the County Superintendent to ensure compliance with the Williams Settlement.

**Williams Settlement** – The American Civil Liberties Union filed *Williams v. California* on behalf of the plaintiffs (nearly 100 students from San Francisco County) as a class action lawsuit against the State of California and its educational agencies. The basis of the lawsuit was that public school agencies failed to provide public school students with equal access to instructional materials, safe and clean school facilities, and qualified teachers. The issues of equity for disadvantaged and minority students, particularly in large and urban school districts, were the crux of the case.

The Williams Lawsuit Settlement was reached and enacted into law in August 2004. County superintendents must annually monitor and report on the lowest performing schools (based on statewide decile rankings for the 2021/2022 fiscal year) for each of the following areas:

- **Instructional Materials**—All students, including English Learners, must have sufficient access to standards-aligned instructional materials or textbooks in all core subject areas for use in class and at home.
- **Facilities**—All schools must be safe, clean, and in good repair.
- **Teacher Credentialing and Assignment**—All schools must have teachers that are appropriately certificated for their specific teaching assignment, including English Learner Authorization.
- **Public Reporting**—All schools must include information on the sufficiency of instructional materials, repair of school facilities, and teacher misassignments and vacancies in their SARC. Additionally, all schools, not including charter schools, must post a notice in each classroom informing parents and guardians of their right to file a Uniform Complaint regarding instructional materials sufficiency, facilities repair, and teacher vacancy or misassignments.

*Note: All schools, regardless of identification on the monitored schools list, must adhere to Williams requirements.*

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** December 14, 2023

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Sandra H. Chen, Associate Superintendent, Business Services

**SUBJECT: CASH MANAGEMENT PROGRAM**

=====

**BACKGROUND**

The investment objective of the cash management program is to earn a higher rate of return on its assets than alternative short-term investments. Additionally, the program is customized directly to the District's needs and provides the District with better control of its funds than the county's pooled investment program.

As of June 30, 2023, the District's cash management accounts were in compliance with the District's written and approved investment policies.

Consideration of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education receive for information the report on the Cash Management Program.

**FISCAL IMPACT**

None.

NE:GJS:SHC:cb

***Chino Valley Unified School District***  
***Year In Review***  
***Fiscal Year 2022-2023***

**Summary Thoughts**

Crawford Investment Counsel (CIC) took over management of the portfolio from the retiring previous advisor in the early part of November of 2022. Initial efforts were focused on amending the existing investment policy statement to be brought in line with more institutional standards. The bulk of the initial portfolio changes were focused on selling commingled fund positions in favor of individual bond exposure which provide more defensiveness in a rising rate environment due to their defined maturity date. As a result of these moves, the overall credit quality of the corporate bond portfolio was significantly increased. As the year progressed, CIC made efforts to extend a smaller part of the portfolio as opportunity permitted in an attempt to lock in the higher interest rates then available for a longer period of time (5-15 years). This should allow this subset of the portfolio to continue to earn attractive future returns even if broader interest rates return to lower levels over time, which is the manager's expectation. Although initially a slight performance drag, this should add incremental value once the rising interest rate cycle is complete. The balance of the portfolio remained focused squarely in the short-to-intermediate maturity government, corporate, and taxable municipal bond markets as would be expected in a cash management program.

From a return standpoint, the portfolio produced a positive return for the 2022-2023 fiscal year, outperforming 2 of 3 benchmarks in the process.

**Return Summary (For Fiscal Year 2022-2023)**

The CVUSD Cash Management program (Net Of Fees)

+1.35%

Consumer Price Index:

+2.97%

Broader Bond Market (Bloomberg Aggregate Bond Index):

-0.94%

High Quality, Short-Term Bond Market (Bloomberg 1-3 Year U.S. Treasury Index + 0.30%):

+0.45%    (+0.15%+0.30%)

**Yield Summary (As Of June 30, 2023)**

Current Yield To Worst On Cost: +4.53%

Current Yield To Worst On Market: +4.95%

**Chino Valley Unified School District**  
**Financial Summary**  
**Fiscal Year 2022-2023**

***Inception Of Relationship***

	<b><i>13-B</i></b>	<b><i>1-B</i></b>	<b><i>15-B</i></b>	<b><i>Total</i></b>
<b>Securities Value</b>	\$8,159,917.29	\$7,422,821.11	\$4,525,672.61	\$20,108,411.01
<b>Cash Value</b>	\$1,135,330.08	\$548,440.96	\$248,918.78	\$1,932,689.82
<b>Accrued Interest</b>	\$6,677.77	\$3,617.84	\$5,099.14	\$15,394.75
<b>Total Portfolio Value</b>	\$9,301,925.14	\$7,974,879.91	\$4,779,690.53	\$22,056,495.58

***Cumulative Activity***

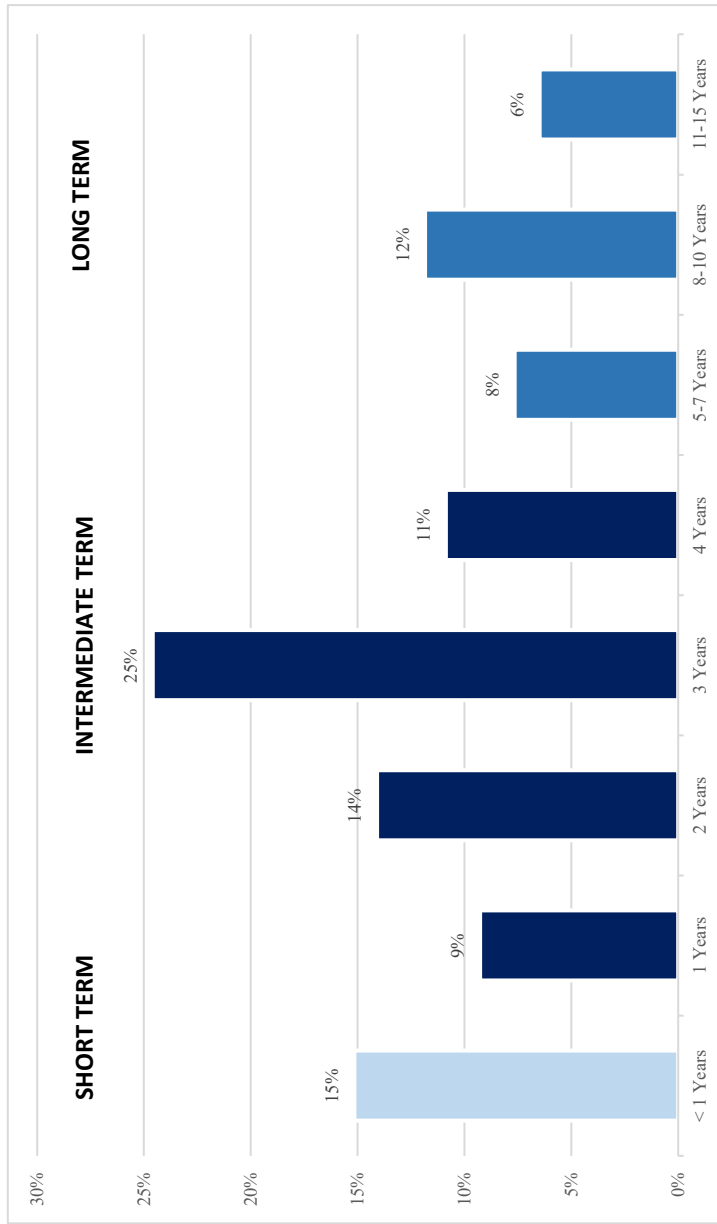
<b>Beginning Accrued Interest</b>	\$6,677.77	\$3,617.84	\$5,099.14	\$15,394.75
<b>Beginning Zero Coupon Accrued Interest</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>Accrued Interest Purchased</b>	\$86,808.87	\$68,129.82	\$40,245.85	\$195,184.54
<b>Accrued Interest Sold</b>	-\$27,920.53	-\$13,297.43	-\$8,501.18	-\$49,719.14
<b>Accrued Interest Received (Coupons)</b>	-\$150,527.79	-\$121,432.73	-\$78,489.93	-\$350,450.45
<b>Ending Accrued Interest</b>	\$81,264.41	\$73,714.74	\$41,491.36	\$196,470.51
<b>Ending Zero Coupon Interest</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>Earned Interest</b>	\$166,226.09	\$136,697.24	\$83,137.49	\$386,060.82
<b>Amortization / Accretion</b>	\$52,559.38	\$48,155.61	\$26,823.97	\$127,538.96
<b>Earned Income</b>	\$218,785.47	\$184,852.85	\$109,961.45	\$513,599.77
<b>U.S. Government Earned Income</b>	\$28,386.56	\$24,229.93	\$14,771.71	\$67,388.20
<b>Fund Distributions</b>	\$62,549.41	\$60,379.05	\$41,216.04	\$164,144.50
<b>Money Market Interest Received</b>	\$34,354.03	\$31,399.95	\$16,119.53	\$81,873.51
<b>Market Change In Securities Value</b>	-\$195,405.68	-\$98,536.96	-\$111,051.84	-\$404,994.48
<b>Payment For Securities Purchased</b>	-\$15,087,271.70	-\$12,766,800.22	-\$6,898,077.26	-\$34,752,149.18
<b>Proceeds From Securities Sold / Matured</b>	\$13,830,239.86	\$12,172,780.03	\$6,609,043.29	\$32,612,063.18
<b>Portfolio Outflows</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>Portfolio Inflows</b>	\$176.00	\$160.00	\$160.00	\$496.00
<b>Management Fees</b>	-\$20,243.20	-\$17,509.26	-\$10,388.50	-\$48,140.96

***End Of School Year***

<b>Securities Value</b>	\$9,274,102.83	\$7,966,459.95	\$4,730,478.71	\$21,971,041.49
<b>Cash Value</b>	\$46,773.94	\$95,450.85	\$53,737.14	\$195,961.93
<b>Accrued Interest</b>	\$81,264.41	\$73,694.07	\$41,491.38	\$196,449.86
<b>Total Portfolio Value</b>	\$9,402,141.18	\$8,135,604.87	\$4,825,707.23	\$22,363,453.28

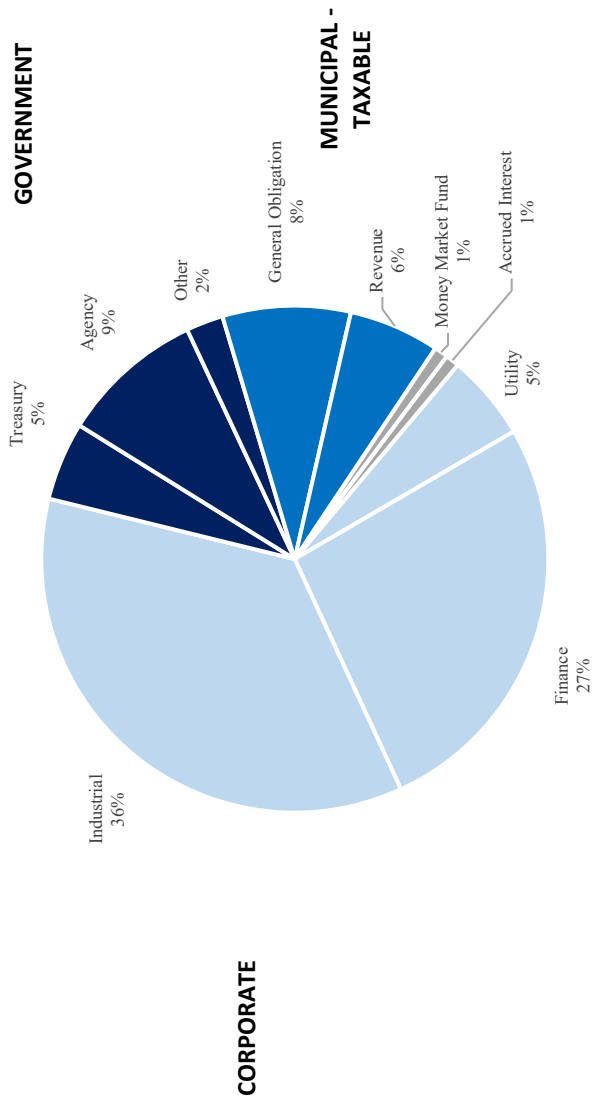
**Chino Valley Unified School District**  
**Portfolio Allocation**  
**June 30, 2023**

CVUSD Cash Management	
Maturity	%
Short-Term	13%
< 1 Years	13%
Intermediate-Term	59%
1 Years	9%
2 Years	14%
3 Years	25%
4 Years	11%
Long-Term	26%
5 Years	2%
6 Years	4%
7 Years	1%
8 Years	7%
9 Years	5%
10 Years	0%
11 Years	2%
12 Years	2%
13 Years	0%
14 Years	2%
Cash & Equivalents	2%
Money Market Fund	1%
Accrued Interest	1%
<b>Total</b>	<b>100%</b>

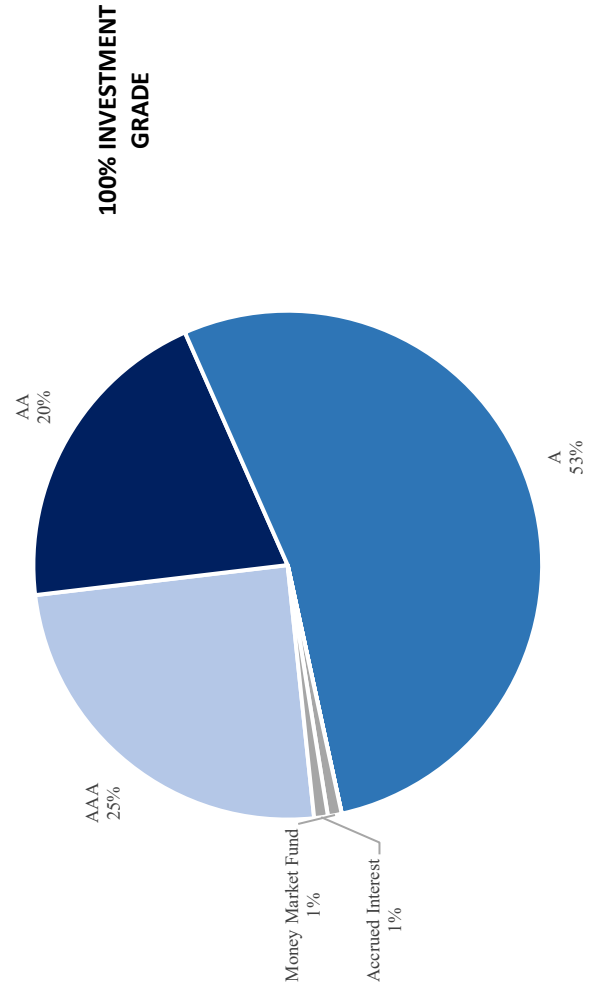




### Sector Allocation



### Credit Quality Allocation



CVUSD Cash Management	
Sector	%
Corporate	68%
Utility	5%
Finance	27%
Industrial	36%
Government	17%
Treasury	5%
Agency	9%
Other	2%
Municipal - Taxable	14%
General Obligation	8%
Revenue	6%
Cash & Equivalents	2%
Money Market Fund	1%
Accrued Interest	1%
<b>Total</b>	<b>100%</b>

CVUSD Cash Management	
Credit Rating	%
Investment Grade	98%
AAA	25%
AA	20%
A	53%
BBB	0%
Non-Investment Grade	0%
BB	0%
B	0%
C	0%
D	0%
Unrated	0%
Cash & Equivalents	2%
Money Market Fund	1%
Accrued Interest	1%
<b>Total</b>	<b>100%</b>